



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotterpc.onmicrosoft.com

You are hereby invited to attend the Parish Council meeting of Scotter Parish Council on 15 March 2021 at 7.00pm. The meeting will consider the items set out below.

Please note due to HM Government's measures for Covid-19 the Parish Council will meet virtually via Zoom. (The conditions are that the member in remote attendance is able at that time to hear, and where practicable see, and be so heard and, where practicable, be seen by all in attendance at the meeting).

Kyela Mathieson is inviting you to a scheduled Zoom meeting.

Topic: Scotter Parish Council Meeting 15th March 2021

Time: Mar 15, 2021 07:00 PM London

Join Zoom Meeting

[Meeting Link](#)

<https://us02web.zoom.us/j/83469135054?pwd=YkFZZHVkZGNYU1SWHpERnU0aEZGdz09>

Members of the public are welcome to attend however if you wish to make a statement or raise a question at the meeting, they should contact clerk@scotterpc.onmicrosoft.com and the information will be passed to the Clerk.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 20 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of the parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of the meeting.
 - Use any other means for enabling persons not present to see or hear proceedings at a meeting of the parish council as it takes place or later.
 - Report of comment on proceedings in writing during or after a meeting or orally report a comment after the meeting.
- However, anyone wishing to do so must speak to the clerk prior to the meeting.

Any person who may find it difficult to access the meeting through disability is asked to advise the clerk at least 24 hours before the meeting so that every effort be made to provide access.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 10 March 2021

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100

Agenda

1. Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. Dispensations Council is asked to discuss any written dispensation the clerk may have received from councillors

3. Declarations of Interest Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities. (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

4. Approval of Full Parish Council Meeting minutes held on 15 February 2021 and accept as a true record.

5. Approval of Extraordinary Parish Council Meeting minutes held on 22 February 2021 and accept as a true record.

6. District Councillors Report

7. Chairs Report

8. Clerks Report

9. Flooding Update

Request from the Environment Agency to assist in a newsletter and/or web page.
Flood Warden Update.

10. Planning for Consideration and Comment

a) Planning Application – Reserved matters 142460

Approval of reserved matters to erect 42 dwellings, considering appearance, landscaping, layout and scale following outline planning permission 134677 granted 19 December 2017. Land West of North Moor Road, Scotter, Gainsborough, DN21 3HT

[West Lindsey District Council - Planning Application 142460](#)

b) New Application 142437

Planning application to remove existing and erect 1 replacement dwelling. Land at Moss Farm, Susworth Road, Scotter DN21 3JN

[West Lindsey District Council - Planning Application 142437](#)

c) New Planning Application 142500

Planning application for bay window to replace garage door. 51 Astley Crescent, Scotter DN21 3SH

[West Lindsey District Council - Planning Application 142500](#)

11. Planning for Noting

a) Planning Application 142209 – Decision granted – Time limit and conditions
Two storey rear extension, Proudlea Farm, Main Street, Scotterthorpe, DN21 3JL
[West Lindsey District Council - Planning Application 142209](#)

b) Planning Application 142090 – Decision granted – Particulars of decision and officers report.
Outline planning application for the erection of 2no bungalows with access and layout to be considered & not reserved for subsequent applications. Land adj to 12-14 High Street Scotter Gainsborough DN21 3TW
[West Lindsey District Council - Planning Application 142090](#)

c) Planning Application 142359 – Decision Granted – Particulars of decision and officers report.
Planning application for first floor rear extension. 6 Ash Grove Scotter Gainsborough DN21 3UU
[West Lindsey Distric Council - Planning Application 142359](#)

12. Finance update and payments

a.) To note income and expenditure.

Income	Date	Ref	Our Inv	Reason	Amount
R Colecchia	09/02/2021	Bacs		Memorial Permit - Birch	£ 80.00
C Bradley & Sons Ltd	09/02/2021	Bacs		Uncashed cheques	£ 950.00
Credit - Coop Bank	10/02/2021	Credit		Compensation	£ 75.00
Lincolnshire CC	02/03/2021	Bacs	2021/2901-1 & 2021/2901-2	Contribution to urban safety cutting	£ 3,115.52
P & H Stapleton	03/03/2021	Bacs		Allotment fees 21/22 Plot 10	£ 20.00
Retford Memorials	04/03/2021	Bacs	2021/2202	Memorial Permit - Horsewood	£ 80.00
				Total Income	£ 4,320.52

Payments	Date	Cheque	REF/INV	Reason	Amount	VAT / PAYE
Zoom Licence	10/02/2021	Debit Card		Monthly fee	£ 14.39	£ 2.40
Howsafe Limited	12/02/2021	Bacs		Hi Vis Jackets - Speed Watch	£ 63.72	
G Worth	16/02/2021	Bacs		Inv 14	£ 480.00	
Builders Merchant Co	16/02/2021	Debit Card		Grit Salt x6 bags	£ 32.33	
S Smith & Co Accountant	16/02/2021	Bacs		Pension enrolment fee	£ 75.00	£ 12.50
HMRC	17/02/2021	Debit Card			£ 173.92	
SWMPFC	23/02/2021	Bacs		Muga Electric	£ 254.74	
Giffgaff	01/03/2021	Debit Card		Monthly Line rental	£ 10.00	
Post Office	02/03/2021	Debit Card		Stamps	£ 18.06	
Microsoft 365 Subscription	02/03/2021	Debit Card			£ 18.12	
K Mathieson	02/03/2021	Bacs		Wages	£ 1,266.32	
SWMPFC	08/03/2021	Bacs		Approved Grant - Park Renovation	£ 10,000.00	
Wilko	08/03/2021	Debit Card		Batteries	£ 8.50	£ 1.42
PKF Little John	09/03/2021	Bacs		External Audit Charge 2019/2020	£ 360.00	£ 60.00
				Total Expenditure	£ 12,775.10	

b.) Confirm bank reconciliation, account balances and statements seen by council

Account Start Balance	£ 31,904.46
Payments	£ 12,775.10
Income	£ 4,320.52
End Balance	£ 23,449.88

Co-operative Bank Account No 61038985 – balance £23,449.88

Co-operative Bank Account No 61797792 – balance £71,166.20

Co-operative Bank Account No 61797404 – balance £5,185.52

c.) To agree accounts for payments

LALC Annual Membership renewal due 01/04/2021 - £615.40

LALC Annual Training Membership due 01/4/2021 - £168.00

13. Correspondence Items for discussion

- a) Email from Richard Norris on behalf of Lincolnshire Voluntary Engagement Team, requesting information of local groups within our area, to support them post Covid-19
- b) Email from Aliene & Brian Gilchrist, request for support in finding out who is responsible for the River Eau walking path.

14. Review the offer made for the purchase of land on Southcliffe Road.

15. To receive a grant application from Scotter Junior Football Club.

16. Cemetery Review

- a) Consider the options for the extension
- b) Review the cemetery policy and current fees
- c) Decide if the cemetery policy is to be adhered to and how this is to be actioned.
- d) Consider options for maintenance of the driveway.

17. Parson's Field Review

- a) Concerns have been raised about holes being dug out to create jumps for motor bikes.
- b) Meeting scheduled with Savills on 13th April 2021, discuss any matter that will need raising with Savills

18. Goosemoor Land Rental

Discuss options for a new tenant and the procedure.

19. Agenda next meeting – to take any items for members

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. ([The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#))

20. To review the end of the clerks probation period and hours.

21. To Confirm Date of Next Meeting – 19 April 2021

Kyela Mathieson

Clerk - Scotter Parish Council