



Scotter Parish Council

The Clerk: Rachael Reddin

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Date 30/10/2020

FAO - PKF Littlejohn – Auditors

To whom it may concern,

In respect of Scotter Parish Council 2019/2020 AGAR – the council have not submitted the AGARs since financial year of 2016/2017.

The Previous Clerk resigned from the Council on 30 July 2020 and it has since come to light that these accounts have not been submitted.

As interim clerk I have supported the council to prepare the accounts and AGARS for submission, the Council have had to state NO for all questions for section 1 as there is no evidence of any financial procedures being in place and gaining the correct approvals.

Unfortunately the council were unable to take any other route and we hope that the AGARS now being submitted can be concluded.

Regards

Rachael Reddin

Interim Clerk – Scotter Parish Council

PAYMENTS TO BE MADE WITHIN 30 DAYS OF THE DATE OF THIS INVOICE