



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
Tel: 07739312997
E/Mail Clerk@scotterpc.onmicrosoft.com

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on 19 April 2021 at 7.00pm. Please note this meeting will follow directly after the Annual Meeting of the Parish finishes, although it will not start before 7.00pm it may start later.

The meeting will consider the items set out below.

Please note due to HM Government's measures for Covid-19 the Parish Council will meet virtually via Zoom. (The conditions are that the member in remote attendance is able at that time to hear, and where practicable see, and be so heard and, where practicable, be seen by all in attendance at the meeting).

Join Zoom Meeting

<https://us02web.zoom.us/j/81184179399?pwd=TC8rWFNKNy9JSTlQdHRVNE9ObkxNUT09>

Meeting ID: 811 8417 9399

Passcode: 406945

Members of the public are welcome to attend however if you wish to make a statement or raise a question at the meeting, they should contact clerk@scotterpc.onmicrosoft.com and the information will be passed to the Clerk.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 20 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of the parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of the meeting.
 - Use any other means for enabling persons not present to see or hear proceedings at a meeting of the parish council as it takes place or later.
 - Report of comment on proceedings in writing during or after a meeting or orally report a comment after the meeting.
- However, anyone wishing to do so must speak to the clerk prior to the meeting.

Any person who may find it difficult to access the meeting through disability is asked to advise the clerk at least 24 hours before the meeting so that every effort be made to provide access.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 14 April 2021

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 972 s 100

Agenda

1. Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2. Dispensations Council is asked to discuss any written dispensation the clerk may have received from councillors

3. Declarations of interest Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities. (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

4. Welcome new councillors and sign the Acceptance of Office Declaration

5. Approval of Full Parish Council Meeting minutes held on 15 March 2021

6. District Councillors Report

7. Chairs Report

8. Clerks Report

9. Planning for Consideration and Comment

- a) Planning Application 142763 – Single storey side and rear extension, 9 Kirton Road, Scotter DN21 3SW
[West Lindsey District Council - Planning Application 142763](#)
- b) Planning Application 142582 – erect 5 no two bedroom bungalows for over 55 years old occupancy, resubmission of 141046, Land to the rear, The Rookery, Scotter, DN21 3FB
[West Lindsey District Council - Planning Application 142582](#)

10. Planning for Noting

- a) Planning Application 142260 – Decision, Planning Granted subject to conditions. Conditions can be viewed by on the application.
[West Lindsey District Council - Planning Application 142260](#)
- b) Planning Application 142437 – Land at Moss Farm – Application withdrawn.

11. To receive an update on the progress of Speed Watch from Brian Gilchrist

12. Correspondence or Items for action / discussion

- a) Email from Scotter War Memorial and Playing Fields Committee regarding rabbits on the playing field

13. To received further information from Scotter Junior Football Club in respect of their grant application for £10,000

14. To approve the parish Council Social Media Policy
15. To receive an update on the progress of preparing Constable Land for a new tenant
16. To receive an update on Parson's Field and discuss future plans for the area
17. To receive quotes for the extension work at Scotter Cemetery and appoint a contractor
18. To consider plans for a community event
19. To resolve how the parish council will conduct its meetings after 17th May when government legislation allowing virtual meetings ends.
20. Finance update and payments
 - a.) Parish Account payment schedule as attached
 - b.) Confirm Bank Balance and Statements seen by council

Co-operative Bank Account No 61038985 – balance £72,202.96
Co-operative Bank Account No 61797792 – balance £128117.05
Co-operative Bank Account No 61797404 – balance £5,185.52
21. Agenda next meeting – to take any items for members
22. To Confirm Date of Next Meeting

Confidential Matters

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. ([The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#))

23. To approve joining West Yorkshire Pension Fund for the clerks pension contributions
24. To receive and update on internal investigation proceedings

Kyela Mathieson