



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

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Minutes of the Full meeting of Scotter Parish Council held on 18 October 2021, held at Scotter Village Hall.

**Parish Councillors Present:** Cllr John Harper- Chair, Cllr Colin Wotherspoon, Cllr Margaret Armstrong, Cllr Paul Wood, Cllr Rachel Hunter, Cllr Kevin Watson, Cllr Alex Johns, Cllr David Ward, Cllr Paul Boulton

**County Cllrs Present:** None

**District Cllrs Present:** Cllr Lesley Rowlings

**In attendance:** K Mathieson – Clerk, 2 members of public

## **Public Participation**

Discussions took place regarding Planning Committee and Social Media, following questions raised by the public.

Cllr Harper opened the meeting at **7.15pm**

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**2110/1** Acceptance Of Apologies for Absence  
Apologies received from Cllr Bali Kaila

Council voted whether to accept, Vote recorded as 5 in favour, 2 against, 2 abstain

**Resolution – Apologies accepted**

**2110/2** Dispensations Council is asked to discuss any written dispensation the clerk may have received from councillors

**None Received**

**2110/3** Declarations of interest Members to declare any interest they may have sin agenda items that accord with the requirements of the relevant authorities. ([Disclosable Pecuniary Interests](#)) [Regulation 2012 \(SI 2012/1464\)](#) (NB [this does not preclude any later declarations](#))

**Cllr Alex Johns & Cllr John Harper declared an interest in agenda item 12**

**2110/4** To Approve as a true record the Full Parish Council Meeting minutes held on 21 September 2021 & Chair to sign minutes from meeting held on 19 July 2021

**Resolved to approve and duly signed**

**2110/5** District Councillors & County Councillors Report

District Councillor Rollings reported that the WLDC Overview and Scrutiny panel have the Chief of Police as a guest at their next meeting. If anyone has any questions they would like to be asked of or issues raised please let her know. Progress has been made on the 20Plenty campaign, it is now being considered by LCC. An independent review is being requested following a WLDC councillor being convicted of fraud.

**2110/6** Chairs Report

Chair advised council of his recent attendance at the Emergency Planning Information Day.

Resolved to invite the Lincolnshire Emergency Planning Team to a Parish Council meeting to give a presentation on what is involved with creating an Emergency Plan

- 2110/7** Clerks Report and update on matters from the last meeting  
 Scotterthorpe Allotments – No progress made on locating the water pipes. Cllr Wood will make further investigations with the clerk  
 Cemetery – The tree work has started and expected to be finished today  
 Insurance Rnl – Clerk advised the sums insured have been checked and revised as required. Annual rnl figure confirmed as £1827.02 Clerk to provide further information on Cyber Crime Insurance.  
**Resolved to renew on revised sums insured**  
 Parsons Field – The antisocial behaviour has been reported to the police, local policing team have been in touch asking if there is more of a problem than they are aware of?  
**Resolved for the Clerk to make the local policing team aware of the issues with drugs.**  
 Clay Lane – Reports received on neighbouring properties dumping rubbish over the fence into Clay Lane.  
**Resolved for the Clerk to write to the neighbouring properties to advise any dumping of rubbish is considered fly tipping.**
- 2110/8** Sub Groups, Community Clubs and Associations Items for Update or Discussion
- a) Village Hall - None
  - b) Scotter Forward - None
  - c) Speed Watch  
 Chair invited Brian Gilchrist to give an update on Speed Watch.  
 Despite the weather they have been managing to get out on average every 3 days.
  - d) Sports Clubs - None
  - e) Eau Centre and Scotter Library - None
  - f) Playing Fields Committee – None
- 2110/9** Correspondence or Items for noting
- a) Notification of late receipt of pension payment.
  - b) Email from Lincolnshire Police advising of their new road safety campaign 'Belt up, Hang up, Ease up'
  - c) Letter from Assistant Chief Constable Chris Davison following receipt of Cllr Hunters letter re: anti-social behaviour in Parsons Field
  - d) Letter from Scunthorpe & Gainsborough Water Management Board – To be discussed under agenda item 11 flooding update  
**Resolved that all the above items of correspondence have been noted**
- 2110/10** Correspondence or Items for action / discussion
- a) Email from Hetts Solicitors re: pursuing for loss on interest on S106 Rookery payment  
**Resolved to pursue for loss of interest as outlined**
  - b) Email from Village Hall Committee re: 2020 funding not received  
**Clerk advised she has no evidence of funding being approved for the Village Hall in 2020. Village Hall have been notified and up to date grant information has been sent to them.**
  - c) Email from Alistair Stewart requesting to join the Flooding Working Group  
**Proposed to accept – Cllr Harper, 2<sup>nd</sup> Cllr Wood – All agreed**
- 2110/11 Flooding Update**  
 Cllr Wood advised he is currently in discussions with the Environment Agency as the gates have been silted up for nearly 7 weeks and in desperate need of clearing  
 EA have confirmed we can clear/dredge the river but the correct permissions must be in place, there are lots of hops to jump through before this can be undertaken.  
 Response has been received from Scunthorpe and Gainsborough Water Management following our request to de main the River Eau and for them take over responsibility of the river. Chair has been invited to their next meeting on 8 November where this will be discussed.  
 Cllr Wood to investigate the costs involved for the Parish Council to purchase a winding mechanism. Clerk recommended that investigation should be done into permissions for using the mechanism.

**Cllr Wood and Alister Stewart attend in the place of the Cllr Harper (chair)  
Proposed Cllr Harper, 2<sup>nd</sup> Cllr Boulton – All agreed**

**2110/12** To review for comment planning applications received

**Cllr Wotherspoon to assume chair for the planning matters  
Proposed Cllr Harper, 2<sup>nd</sup> Cllr Wood – All agreed**

Planning Application 143713

Planning application to erect 1no. dwelling resubmission of 143188

Land to north east of, Granary Fold, Scotter, Gainsborough, DN21 3RH

[WLDC Planning Application - 143713](#)

**Resolved to submit all previous comments excluding the requirements for a flood risk assessment**

Planning Application 143682

Planning application for rear extension, side infill and internal alterations

6, Barlings Close, Scotter, Gainsborough, Lincolnshire, DN21 3TE

[WLDC Planning Application - 143682](#)

**Resolved to submit no comment**

**2110/13** To receive an update of Scotterthorpe Allotments

Outstanding matters already covered in Clerks Report

**2110/14** To receive an update on Parson's Field

Clerk advised Savills have responded and refused the purchase offer of £1000. If buying the land is not an option for the Parish Council, going forward they would be looking to review the current lease. They would be looking for a 20 year lease for minimal fees of approx. £100 per year however all responsibility for the maintenance of the land and trees would be the responsibility of the Parish Council.

**As a gesture of good faith and as riparian owners would they be prepared to clear out their section of the River? Proposed Cllr Wood, 2<sup>nd</sup> Cllr Harper – All agreed**

**Due to the amount of investment that is required can we ask them to consider a 99 year lease with rental terms reviewed every 20 years?**

**Proposed Cllr Boulton, 2<sup>nd</sup> Cllr Wotherspoon – All agreed**

**2110/15** To review website support and maintenance offer from LALC

**Resolved to defer to next meeting**

**2110/16** To discuss options for the Queens Jubilee

**Resolved to defer to next meeting**

**2110/17** To consider putting up a fence on the left hand side entrance of the cemetery.

**Putting up a fence along this boundary would not be of any benefit to the cemetery. Resident to be advised that the Parish Council will not be putting up a boundary fence but would have no objects to them putting up their own fence.**

**Proposed Cllr Ward, 2<sup>nd</sup> Cllr Wood – All agreed**

**2110/18** To receive, review and approve the external audit report for the financial period on 2020/2021 conducted by PKF Littlejohn

**The Final External Auditor Report and Certificate was read out and the findings discussed.**

**Resolved to approve**

**2110/19** To receive and discuss half yearly budget review

Budget review completed.

**Resolved to use the poppy wreaths in the office and donate the equivalent amount for this years wreath to the British Legion.**

**Proposed Cllr Wood, 2<sup>nd</sup> Cllr Armstrong – All agreed**

**2110/20 Finance update and payments**

Clerk advised Zoom subscription has now been cancelled

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2021 – 30/09/2021

Receipts	Date	Ref	Our Inv	Reason	Amount
Waller	06/09/2021	cash		Allotment Fee, plot 13	£ 10.00
R Bailey	07/09/2021	chq	2021/1708	Purchase of EROB	£ 200.00
Hetts Solicitors	19/09/2021	bacs			£ 1,500.00
Howsafe	24/09/2021	bacs			£ 17.82
C Bradley & Sons	29/09/2021	bacs	2021/2909	CR Interment - Silver	£ 75.00
Northern Power	29/07/2021	chq			£ 5.00
Co-op Funeral Care	29/09/2021	chq	2021/0809	EROB & Full Interment - Birch	£ 450.00
				<b>Total Income</b>	<b>£ 2,257.82</b>

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	02/09/2021	Bacs	E0100F9TEI	Monthly Subscription	£ 18.12
Amazon	08/09/2021	Bacs		Signs	£ 15.75
Amazon	09/09/2021	Bacs		Signs	£ 24.12
Howsafe	10/09/2021	Bacs		Speedwatch Jackets	£ 17.82
Zoom	10/09/2021	Bacs	INV106604847	Monthly Subscription	£ 14.39
HMRC	13/09/2021	Bacs		Month 5	£ 105.52
G Worth	13/09/2021	Bacs	28,29 +Fuel	Hours Worked	£ 730.79
Wave	16/09/2021	Bacs		Scotterthorpe Allotments	£ 12.04
Wave	16/09/2021	Bacs		Cemetery	£ 18.02
Helping Hands	20/09/2021	Bacs	1888	Grass Cutting	£ 2,216.25
Howsafe	22/09/2021	Bacs		Speedwatch Jackets	£ 29.64
C Bradley & Sons	23/09/2021	Bacs		Refund Overpayment - Winsor	£ 150.00
Giff Gaff	27/09/2021	Bacs	1632718132271	Monthly Subscription	£ 10.00
Staff	30/09/2021	Bacs			£ 1,356.57
K Mathieson	30/09/2021	Bacs		Travel Expenses	£ 26.10
				<b>Total Expenditure</b>	<b>£ 4,745.13</b>

Account Start Balance	£ 48,310.95
Payments	£ 4,745.13
Receipts	£ 2,257.82
End Balance	£ 45,823.64

- b.) Confirm Bank Balance and Statements seen by council as at 30/09/2021  
 Co-operative Bank Account No 61038985 – balance £45,823.64  
 Co-operative Bank Account No 61797792 – balance £128,177.05  
 Co-operative Bank Account No 61797404 – balance £5,186.31

**Resolved to approve**

- c.) Payments for approval  
 PKF Littlejohn 2020/21 Audit Fees - £480.00  
 BHIB Insurance 2021 Renewal - £1827.02  
 Martin Lindley T/As Cutting Edge Services, notice board maintenance - £83.00  
 Lincoln Diocesan Trust, Parson's Field Rent from 05/10/21 to 31/06/2021 - £5.50

**Resolved to approve all payment except Lincoln Diocesan Trust  
 Proposed Cllr Wood, 2<sup>nd</sup> Cllr Boulton – All agreed**

**2110/21** Urgent Highways or Maintenance Matters  
None

**Chair proposed to extend the meeting by 30 mins, 2<sup>nd</sup> Cllr Watson – All agreed**

**2110/22** Agenda next meeting – to take any items for members  
Gainsborough Road, Zebra Crossings

**2110/23** To Confirm Date of Next Meeting – 15 November 2021

**In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))**

**Confidential Matters**

**2110/24** To receive update from Lincolnshire Assurance  
Report reviewed

**Resolved to proceed with audit offer from Lincolnshire Assurance. Approved purchase of new laptop of similar specification to the existing and any required software. New laptop to be encrypted straight away.**

**Proposed Cllr Harper. 2<sup>nd</sup> Cllr Wotherspoon – All agreed**

**Meeting closed 9.45**