



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA  
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Minutes of the Full meeting of Scotter Parish Council held on 15 March 2021, held virtually via Zoom.

**Parish Councillors Present: Cllr John Harper, Cllr Bali Kaila, Cllr Margaret Armstrong, Cllr Paul Wood, Cllr Paul Boulton**

**District Cllrs Present: Cllr Lesley Rollings**

**In attendance: Kyela Mathieson – Clerk, 15 members of the public**

## **Public Participation**

3 members of the public spoke giving views and opinions regarding agenda item 10a  
1 member of the public spoke about the precept.

Brian Gilchrist gave an update on speed watch.

Cllr Harper opened the meeting at **7.35pm**

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|---------|---|
| 2103/01 | Acceptance of Apologies for Absence<br><b>District Cllr Clews and District Cllr Snee sent apologies – accepted.</b>   |
| 2103/02 | Dispensations<br><b>None Received</b>   |
| 2103/03 | Declarations of Interest<br><b>None Received</b>  |
| 2103/04 | Approval of Full Parish Council Meeting held on 15 February 2021 and accept as a true record.<br><b>Approved and Accepted</b><br><b>Proposed Cllr Armstrong, 2<sup>nd</sup> Cllr Wood, All agreed</b>   |
| 2103/05 | Approval of Extra Ordinary Parish Council Meeting held on 22 February 2021 and accept as a true record.<br><b>Approved and Accepted</b><br><b>Proposed Cllr Wood, 2<sup>nd</sup> Cllr Boulton, All agreed</b>   |
| 2103/06 | District Councillors Report<br><br>Via the Overview and Scrutiny WLDC have set up a flood and drainage committee. Great progress is being made and they are awaiting to hear from the Environment Agency about making small changes down stream from Scotter. |
| 2103/07 | Chairs Report<br>Chair read out a statement explaining the precept rise.  |
| 2103/08 | Clerks Report<br>Clerk confirmed that all outstanding payments the parish council are aware of have been recovered.   |
| 2103/09 | Flooding Update   |

Clerk to find out if the Environment Agency are willing to provide a monthly update which can be published on the new flooding page.

The Parish Council will support the Environment Agency with a newsletter, once produced it can be published on the parish council face book page and website.

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Wood – All agreed**

Flood warden Update – Cllr Kaila advised that he has received information regarding the training and is looking to arrange a date for this to be carried out. Following this he will then look at working with the clerk to put together the terms and conditions for the flooding committee.

2103/10 Planning for consideration and comment

i) Planning Application – Reserved matters 142460

Approval of reserved matters to erect 42 dwellings, considering appearance, landscaping, lay out and scale following outline planning permission 134677 granted 19 December 2017. Land West of North Moor Road, Scotter, Gainsborough, DN21 3HT

**All the views of members of the public that spoke in the open session of the meeting were taken into consideration. Concerns were raised about, the new layout not meeting the affordable housing scheme, surface water drainage, flooding implications, sewerage capabilities, height of bungalows exceeding the normal requirements of 5.6m, lack of landscaping plan, Road safety. Decision – Clerk to request to WLDC that this application be discussed at a full planning meeting. Clerk to liaise with Mr Richard Proctor to draft reply to WLDC planning noting all the above concerns.**

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Boulton – All agreed**

ii) New Application 142437

Planning application to remove existing and erect 1 replacement dwelling. Land at Moss Farm, Susworth Road, Scotter DN21 3JN

**The existing building is currently in a derelict state therefore a new building would be advantage.**

**No comment proposed Cllr Wood, 2<sup>nd</sup> Cllr Boulton – All agreed**

iii) New Planning Application 142500

Planning application for bay window to replace garage door. 51 Astley Crescent, Scotter DN21 3SH

**No comment proposed – Cllr Wood, 2<sup>nd</sup> Cllr Kalia – All agreed**

2103/11 Planning for noting

i) Planning Application 142209 – Decision granted – Time limit and conditions

Two storey rear extension, Proudlea Farm, Main Street, Scotterthorpe, DN21 3JL

ii) Planning Application 142090 – Decision granted – Particulars of decision and officers report.

Outline planning application for the erection of 2no bungalows with access and layout to be considered & not reserved for subsequent applications. Land adj to 12-14 High Street Scotter Gainsborough DN21 3TW

iii) Planning Application 142359 – Decision Granted – Particulars of decision and officers report.

Planning application for first floor rear extension. 6 Ash Grove Scotter Gainsborough DN21 3UU

**All read out and noted**

2103/12 Finance update and payments

Co-operative Bank Account No 61038985 – balance £23,449.88

Co-operative Bank Account No 61797792 – balance £71,166.20

Co-operative Bank Account No 61797404 – balance £5,185.52

**Income and expenditure, bank reconciliation and account balances noted and approved as per detailed in the agenda and information circulated to the parish council.**

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Armstrong – All agreed**

- i) Accounts approved for payment  
LALC Annual Membership renewal due 01/4/2021 - £615.40  
LALC Annual Training Membership due 01/4/2021 - £168.00  
**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Boulton**

2103/13 Correspondence Items for discussion

- i) Email from Richard Norris on behalf of Lincolnshire Voluntary Engagement Team, requesting information of local groups within our area, to support them post Covid-19

**Cllr Harper to reply with the information he currently has available via the community centre**

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Armstrong – All agreed**

- ii) Email from Aliene & Brian Gilchrist, request for support in finding out who is responsible for the River Eau walking path.

All the gates and styles are broken and Beggars Hill Footbridge needs maintenance. The Parish Council is not able to assist until the information of who is the owner or responsible for these is found.

**To be added to the agenda for next month for an update following investigation by Cllr Wood and the clerk. Proposed Cllr Wood, 2<sup>nd</sup> Cllr Boulton**

2103/14 Review the offer made for the purchase of land on Southcliffe Road.

**Offer refused**

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Armstrong – All agreed**

2103/15 **To receive a grant application from Scotter Junior Football Club  
Matter to be deferred until a copy of the plans for the development and the accounts have been provided. Request information of how many children are signed to the club that live in Scotter.  
Proposed Cllr Armstrong 2<sup>nd</sup> Cllr Harper**

2103/16 Cemetery Review

- a) Consider the options for the extension

**Decision – The concrete plinths will not be continued. All new grave spaces will face the garage. There is to be 5 rows for full graves spaces and 1 row for the burial of cremated remains. The path from the old section of the cemetery is to be continued into the new section. The bench and flower pots are to be relocated. The reclaimed allotment space is to be levelled. Clerk to obtain quotes as per this plan.**

**Proposed Cllr Harper, 2<sup>nd</sup> Cllr Armstrong – All agreed**

- b) Review the cemetery policy and current fees

**Policy to remain the same. All fees to remain unchanged except the burial of cremated remains in full graves space is to be increased to £250.**

**Proposed Cllr Harper 2<sup>nd</sup> Cllr Armstrong – All agreed**

- c) Decide if the cemetery policy is to be adhered to and how this is to be actioned.

**The cemetery policy in regards to items being placed at a grave, items being planted and the rule of no boarders or fencing allowed is to be adhered to. The clerk is to address the matter slowly and sensitively, giving explanations as to why this is to be adhered to.**

**Proposed Cllr Wood, 2<sup>nd</sup> Cllr Harper – all agreed**

- d) Consider options for maintenance of the driveway.

**Clerk is authorised to obtain quotes for new gravel to be laid down the length of the driveway and round about area.**

**Proposed Cllr Wood, 2<sup>nd</sup> Cllr Harper – All agreed**

- 2103/17 Parson's Field Review
- a) Concerns have been raised about holes being dug out to create jumps for motor bikes.
  - b) Meeting scheduled with Savills on 13<sup>th</sup> April 2021, discuss any matter that will need raising with Savills
- Better signage and gates are required, at the meeting with Savills clerk to find out what the lease for the area is, what we are responsible for and if there are any restrictions that need to be adhered to before any action is taken.**
- Proposed Cllr Wood, 2<sup>nd</sup> Cllr Harper – All agreed**
- 2103/18 Constable Land Rental
- The current tenant has paid up and will vacate the land by 28<sup>th</sup> April 2021.**
- DDM residential to be used to draft the tender and review the lease, the field will need some attention before a new tenant takes over, the recovered rental money can be used for this.**
- Proposed Cllr Harper, 2<sup>nd</sup> Cllr Wood – All agreed**
- Authority to be given to Cllr Wood and Cllr Boulton to over see what is required and action accordingly.**
- Proposed Cllr Harper, 2<sup>nd</sup> Cllr Armstrong – All agreed**
- 2103/19 Agenda Items for next meeting
- Flooding Update
  - Election

**In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. [\(The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)\)](#)**

- 2103/20 To review end of the clerk's probation period and hours.
- Clerks probation period to be sign off as completed. Clerks hours to continue at 25 per week to be reviewed again in July 2021**
- Proposed Cllr Wood, 2<sup>nd</sup> Cllr Harper – All agreed**
- 2103/21 The Annual Meeting of the parish will take place on 19 April 2021 at 6.30 with the monthly full council meeting following on immediately after.
- Meeting closed 9.50

