



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotterpc.onmicrosoft.com

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17 January 2022** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Members of the public are welcome to attend however if you wish to make a statement or raise a question at the meeting, they should contact the clerk on [clerk@scotterpc.onmicrosoft.com](mailto:clerk@scotterpc.onmicrosoft.com) prior to the meeting.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of the parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of the meeting.
  - Use any other means for enabling persons not present to see or hear proceedings at a meeting of the parish council as it takes place or later.
  - Report or comment on proceedings in writing during or after a meeting or orally report a comment after the meeting.
- However, anyone wishing to do so must speak to the clerk prior to the meeting.

Any person who may find it difficult to access the meeting through disability is asked to advise the clerk at least 24 hours before the meeting so that every effort be made to provide access.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 12 January 2022

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## **Public Question Time**

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

## **Agenda**

### **1 Acceptance Of Apologies for Absence**

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be

recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

- 2**      **Dispensations** Council is asked to discuss any written dispensation the clerk may have received from councillors
- 3**      **Declarations of interest** Members to declare any Disclosable Pecuniary Interests, Personal or Personal and Prejudicial interest they may have in agenda items that accord with the requirements of the relevant authorities ([Disclosable Pecuniary Interests](#)) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
- 4**      **To approve as a true record the Full Parish Council Meeting minutes held on 15 November 2021 and 20 December 2021 and sign accordingly**
- 5**      **District Councillors & County Councillors Report**
- 6**      **Chairs Report**
- 7**      **Clerks Report and update on matters from the last meeting**
- 8**      **Sub Groups, Community Clubs and Associations Items for Update or Discussion**
  - a) Village Hall
  - b) Scotter Forward
  - c) Speed Watch
  - d) Sports Clubs
  - e) Eau Centre and Scotter Library
  - f) Playing Fields Committee
- 9**      **Correspondence Items for noting**
  - a) Email from WLDC, notification of meeting dates changed – circulated 22/12/2021
  - b) Email from Sir Edward Leigh MP regarding Parish Council request for pelican crossing - circulated 10/01/22
  - c) LALC Enews – circulated 11/01/2022
- 10**     **Correspondence Items for action / discussion**
  - a) Email from Savills regarding Parson's Field – circulated 10/01/22
  - b) Email from LCC regarding Road budget cuts, tell your story – Circulated 28/12/21
  - c) Email from Cemetery Allotments requesting removal of a tree – circulated 10/01/22
  - d) Email from LCC requesting views on proposed council tax rise – circulated 10/01/22
- 11**     **Flooding Update**  
**Email received from Environment Agency providing an update of the recent survey – circulated 10/1/22**
- 12**     **Planning for consideration and comment**
  - a) Planning Application 144160 – Land adj to, 12-14, High Street, Scotter, Gainsborough, Lincs, DN21 3TW  
Planning application for the erection of a single, two storey detached house with garage and orangery, partial demolition, renovation and extension of an existing granny flat/summer room and partial

demolition, renovation and extension of a granary/workshop and covered garage space to form new dwelling.

[West Lindsey Planning Application 144160](#)

b) Planning Application 144206 - 6, Chestnut Close, Scotter, Gainsborough, Lincolnshire, DN21 3UW  
Planning application for front extension to bungalow

[West Lindsey Planning Application 144206](#)

**13 To agree the budget for the financial year 2022/23**

**14 To agree the precept request for submission to WLDC for the financial year of 2022/23**

**15 To discuss the Christmas tree electricity supply.**

**16 To review and approve Standing Orders and Financial Regulations**

**17 To discuss options for specific councillor email addresses**

**18 To discuss progress with the request for a Pelican Crossing to be installed at Gainsborough Road**

**19 To discuss the Village Person Contract due for renewal in March 2022**

**20 Finance update and payments**

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2021 – 31/12/2021

At the time of the agenda being published the bank statement had not yet been received. If this is received in adequate time before the meeting, it will be circulated to council with the bank reconciliation and the full reconciliation published in the minutes. If it is not received in adequate time the December bank reconciliation will be considered in the February meeting.

b.) Confirm Bank Balance as at 31/12/2021

Co-operative Bank Account No 61038985 – balance £31,299.09

Co-operative Bank Account No 61797792 – balance £128,196.94

Co-operative Bank Account No 61797404 – balance £7,492.44

c.) Payments for approval

None

**21 Urgent Highways or Maintenance Matters**

**22 Agenda next meeting – to take any items for members**

**23 To Confirm Date of Next Meeting – 21 February 2022**