

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 13th August 2012

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, C. Baker, B. Billam, J.Bullivent, J. Fillingham, S. Hinman, S.Rayner and A. Sheardown. One member of the public.

Having discussed the agenda item associated with the street name with the member of the public in attendance during the open forum, the meeting commenced at 7.49 pm.

52 2012/13 To receive and approve apologies for absence.

An apology was received from Councillor Capes who is unwell.

RESOLVED : To accept and approve the apology from Councillor Capes.

53 2012/13 To receive declarations of interest in accordance with the Local Government Act 2000.

No declarations were made at this time.

54 2012/13 To approve the annual return for the financial year ended 31st March 2012

The Council considered the paper prior circulated in relation to this item and was pleased to note that an unqualified report on the return had been received from the Council's internal auditor, RNS Chartered Accountants. It was :

RESOLVED : (a) To approve the statement of accounts for the year ended 31st March 2012 and the explanations of the significant variances year-on year, as circulated, for submission to the external auditor.

(b) To approve the valuations of the Council's assets as at 31st March 2012, as circulated and as contained in the statement of accounts.

(c) In relation to the annual governance statement within the return, to answer points 1 to 8 in the affirmative, point 9 not being applicable to the Council.

(d) To approve the Council's current arrangements for the management of its risk.

The Chairman and Clerk/RFO signed the annual return accordingly, which will be submitted to the external auditor (Clement Keys) at the conclusion of the period allowed for the inspection of the records by parishioners under the Accounts and Audit Regulations 2003.

55 2012/13 To discuss a street name for the properties to the rear of no. 51 High Street

Having heard from the member of the public with an interest in this matter, the Council considered and discussed potential names for the street. At the conclusion of deliberations, it was

RESOLVED : To propose to WLDC that the street to the properties to the rear of No. 51 High Street, Scotter, should be named Woodland Lane.

56 2012/13 To note income received during July 2012 and to approve the cash book as at the end of July 2012 and its reconciliation to the bank statements.

The Council noted the following income received during the month :

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
18.05.12	Co-op Bank	Untaxed Interest 12mth bond - The Granary	907.03
05.07.12	Co-op Bank	Untaxed Interest - current account	8.04
		TOTAL RECEIPTS	<u>915.07</u>

It then examined the cashbook as at end of July 2012 and its reconciliation to the bank statements and
RESOLVED : That the cashbook at the end of July 2012 should be signed by the Chairman and Clerk as a true record.

57 2012/13 To approve payments to be made.

The Council considered the payments to be made during August 2012 and it was :

RESOLVED : That the following payments should be formally approved.

Initialled Chairman

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct debit	Multidata	Broadband & line rental, August 2012	33.43	6.69	40.12
402376	N Altoft	Wages	813.81		813.81
402377	J Lyon	Wages	914.77		914.77
402378	Spencers Garage	Fuel	242.68	48.53	291.21
402379	Green Stripe	Replacement brushcutter & parts	355.32	71.06	
		Repairs to cutter	160.54	32.11	
		Repairs to ride-on mower	75.87	15.17	710.07
402380	Scotter Bowls Club	Precepted donation	650.00		650.00
402381	Steven Pask Ltd	Fertilising Works-Playing Fields	600.00	120.00	720.00
402382	SUFC	Precepted donations 11/12&12/13	2,400.00		2,400.00
402383	AON Insurance	Mower Insurance	206.70	-	
		Admin charge for general policy	5.00	-	211.70
			6,458.12	293.56	6,751.68

The Chairman declared the meeting closed at 8.11 pm.

Clerk:

Chairman:

Date:

Initialed Chairman