

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 18th April 2011

PRESENT: Councillor C. Day (Chairman), Councillors B. Billam, M. Brown, D. Capes, J. Fillingham, and S. Rayner. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.34

4 2011/12 : To receive and approve apologies for absence.

Apologies were received from Councillors Armstrong, Bullivent, Baker, and Sheardown who were unable to attend.

RESOLVED : To accept and approve the apologies from Councillors Armstrong, Bullivent, Baker, and Sheardown.

5 2011/12 : To receive declarations of interest in accordance with the Local Government Act

2000. Councillor Day declared a prejudicial interest in relation to agenda item 9, 11 and 16 (minute references 12 2011/12, 14 2011/12 and 18 2011/12), and Councillor Brown declared an interest in item 14 (minute reference 16 2011/12). No other declarations were made at this time.

6 2011/12 : To approve the notes of the Council Meetings held on 21st March 2011 and the 7th April 2011 as the Minutes of those meetings.

RESOLVED : To approve the notes of the Council Meetings held on 21st March 2011 and 7th April 2011, as circulated, as the Minutes of those meetings. These were signed by the Chairman.

7 2011/12 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to take over the cemetery inspections with Councillor Brown's departure from Council, and Councillor Rayner will continue with the playground inspections

8 2011/12 To approve the renewal of the Council's insurance policy.

The Council considered the renewal of the Council's insurance policy and, with the sums assured being appropriate to the Council's needs,

RESOLVED : To renew its insurance policy for the year commencing 1st June 2011 at a maximum premium cost of £2109.

The Clerk will negotiate with the insurer in an attempt to reduce the premium to £2007, in line with the amount allowed for in the precept. The cheque will be presented for the Council's approval and signature at the next Meeting of the Council.

9 2011/12 To consider the investment of £25k into a 6-month guaranteed investment bond.

The Clerk explained that, with precept monies now received, the Council has an opportunity to make a short-term guaranteed investment to maximise interest generation. £25k in a six-month bond will generate gross interest at 1.53%, compared with the existing deposit account (0.09%) and the current account (0.18%).

RESOLVED : To invest £25k into a 6-month guaranteed investment bond.

The Clerk will prepare the necessary paperwork for the signature of the Chairman and Vice Chairman.

10 2011/12 To approve the appointment of R.N. Store to carry out the internal audit for 2010/11.

The Council reviewed the effectiveness of its system of internal audit. Its scope is clearly and comprehensively laid down in the agreed audit plan and the independence and competence of its auditor is guaranteed by the utilisation of an external professional firm of accountants. A suitable relationship exists between the parties to ensure that the audit can be properly carried out and the audit itself is properly planned and recorded. Against this background, it was:

Initialled Chairman

RESOLVED : To appoint R.N. Store to carry out the internal audit for the financial year 2010/11.

As there are matters for the consideration of the Asset Management Working Group (e.g. a review of the Council's risk management policy, year-end asset valuation, etc.), the Clerk will call a meeting of that group in the near future.

11 2011/12 To discuss a request from Mrs P Mirkin of the Eau Valley Singers for financial support.

The Council considered the paper circulated by the Clerk and,

RESOLVED : that the choir be supported with a contribution of £200, and be made aware that further requests could be considered in the future depending on their success and requirements for support.

12 2011/12 To discuss the appointment of an emergency contractor.

The Council considered the paper circulated by the Clerk and,

RESOLVED : that the tender put forward by Garden Angels is accepted, and they are therefore, to be appointed as the new emergency contractor from 1st May 2011.

13 2011/12 To discuss a quote from Hodgson and Kauss for the repair of the gates into the play areas.

The Council considered the paper circulated by the Clerk and,

RESOLVED : to accept the quote put forward by the company. This is subject to confirmation that this price includes all the works to be carried out, including to fully re fit the gates on the playgrounds, as well as to repair them.

13 2011/12 : To receive a report from the Clerk.

The Council noted the report, with comments made in relation to the following :

57 2010/11 Issues with the Library Service

The Clerk asked for Councillors who were available to attend the planned meeting at the library on the 19th May at 7pm. Councillors Day, Capes and Billam agreed to attend.

220 2010/11 To receive a report on the recent safety inspection of Parsons Field.

Councillor Capes informed the Council that Aspen Tree Services are unable to assist us with the removal of some pine trees. However, he has the details of another company interested in taking on the work and will come back to the Council after he has had discussions with them. The Chairman then asked Council to note that the environment agency have been undertaking some work sorting out the willows that were laid in the river. He commented that the work had been completed in a very organised fashion, and is of a good standard.

The Chairman then discussed with the Council the current issues with people lighting fires in a tree in Parsons Field. The Council considered the Chairman's report on the matter, and after he left the room

RESOLVED : to ask the emergency contractor to fill in the gap underneath the tree with concrete to make it more difficult to start a fire.

New Items

13a 2011/12 Community Panel Meeting

The chairman commented on the recent Community Panel meeting at which the new Community Beat Officer was in attendance. PC Ian Cotton comes well recommended and seems to have some good initiatives to discourage anti-social behaviour, including arresting people who are committing the offence. Both of the new PCSO's were also in attendance at the meeting, although they are unsure if they will remain within the area after the reorganisation that is happening in 2 month's time. PC Ian Cotton also made the group aware that although he is covering our area, he is also the responsible officer for metal thefts in the area, and has to cover for sickness and holidays. He may

also be unavailable at times as Gainsborough Police have a policy where the nearest officer to an incident must attend.

13b 2011/12 VAT on Parish Plan Projects

The Clerk discussed a request from Scotter Forward (formerly Scotter Parish Plan committee) for the Parish Council to pay and recover VAT for all works at the Playingfields and Northmoor park which are part of the Parish Plan. After consideration the council,

RESOLVED : to pay and recover VAT for all works at the Playingfields and Northmoor park which are part of the Parish Plan.

14 2011/12 : To receive new correspondence not already included above, to be circulated at the meeting.

Other items of correspondence (not already considered above and received prior to the April Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

15 2011/12 : To note the receipt of results from the planning authorities

The Council noted the following results received from the Planning Authority during the period :

126922 The Elms, Scotterthorpe – planning application to erect one and a half storey dwelling to replace redundant industrial building to the rear, including associated access works.

Granted

126904 North Moor Grange, North Moor Road, Scotter – planning application to erect a GAIA 133 wind turbine on 18m monopole tower, 15m from watercourse – resubmission of 126656.

Granted

126972 8 Revills Close Scotter – planning application for two storey extension to replace extant planning permission 121538 granted 7th March 2008.

Granted

16 2011/12 : To approve payments to be made to complete the 2010/11 financial year

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
402196	LALC	To cover VAT omitted from 402191	0.00	73.40	73.40
402197	HM Rev and Customs	PAYE & NI month 12	303.29	0.00	303.29
402198	N Altoft	Wages	678.33		
		Mileage	14.60		
		Postage	6.18		
		Stationary	8.00	1.60	708.71
402199	J Lyon	Wages	625.52		625.52
402200	WLDC	Litter Picking	136.44	27.29	163.73
402201	Spencers Garage	Fuel	88.89	17.78	106.67
402202	SJFC	Donation to cover Grass Cutting	194.66		194.66
402203	SVHA	Office Rental & Room hire Q4	274.00		274.00
402204	NKDC	Cemetery Rates 2011/12	93.10		93.10
402205	LDTBF Ltd	6 months rent Parsons Field & Access	5.50		5.50
402206	M Brown	To cover cost of mower Beacon	19.95	3.99	23.94
			2448.46	124.06	1487.12

Initialed Chairman

17 2011/12 : To note income received during March 2011 and to approve the cash book as at the end of March 2011 and its reconciliation to the bank statements

The Council noted the following income received during March 2011.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
01.03.11	WLDC	Councillor Initiative Fund for FNP	398.85
01.03.11	WLDC	Repayment - broadband/line rental, Feb 2011	34.03
03.03.11	Community Lincs	Grant towards Youth Work	5000.00
04.03.11	Co-operative Bank	Interest-Current Account	2.79
07.03.11	HM Rev & Customs	VAT repayment	217.18
		RECEIPTS, 2010/11 year to date	5652.85

It then examined the cashbook as at end of March 2011 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of March 2011 should be signed by the Chairman and Clerk as a true record.

18 2011/12 : To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit	Multidata	Phone calls, Feb 2011	9.77	1.95	11.72
Direct Debit	Multidata	Broadband & phone line rental, Mar. 2011 *	33.43	6.69	40.12
402207	T Cannings	Donation	100.00	-	100.00
402208	WL CAB	Donation	200.00	-	200.00
402209	C. Day	To cover Nintendo Wii	190.58	38.12	228.70
402210	A Sheardown	Mileage to attend WLDC assembly	8.10		8.10
402211	ICCM	Annual Subscription 2011/12	90.00		90.00
402212	Community Lincs	CPRE affiliation 2011/12	25.00		25.00
402213	SUFC	Donation to cover Planning Fees	670.00		670.00
			1,326.88	46.76	1,373.64

19 2011/12 : To take any points from members, identify items for the next agenda and to note urgent items of interest.

The Chairman discussed a proposal to approve the progression of a new Friday Night activity run by the Parish Council. From 2nd May 2011 the Council will begin using the pavilion on the playingfield to run some activities for young people in the Parish. With the £5000 recently received from Community Lincs as well as the monies left over from the 2010/11 precept there will be no problem with funding. Access to the Pavilion has been agreed with the Playing Fields committee and the Junior Football Club, and the Clerk will speak to the insurance company with regards to adding the running of the club to our policy. After consideration of the above the council,

RESOLVED : to approve the progression of these plans.

Initialed Chairman

The Chairman declared the meeting closed at 8.37pm.

Clerk:

Chairman:

Date: