

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 18th November 2013

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, B. Billam, C. Capes, J. Bullivent, J. Fillingham, S. Hinman, S. Rayner and A Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.33 pm

108 2013/14 To receive and approve apologies for absence.

Apologies were received from Councillor Baker and District Councillor Parry.

RESOLVED : To accept and approve the apologies from Councillor Baker and District Councillor Parry.

109 2013/14 To receive declarations of interest in accordance with the Localism Act 2011.

No declarations were received at this time.

110 2013/14 To approve the notes of the Council Meeting held on 21st October 2013 as the Minutes of that meeting.

RESOLVED : To approve the notes of the Council Meeting 21st October 2013, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

111 2013/14 To receive a report from the Chairman on his recent inspection of Parson's Field.

The Chairman reported that there had been some damage caused to a path, the Council

RESOLVED : To instruct the emergency contractor to level it off.

112 2013/14 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Bullivent will continue with the playground inspections

113 2013/14 To discuss converting to online banking for payments.

After some discussion it was

RESOLVED : That the Clerk should investigate what protocols other Councils have in place when using online banking, and to contact The Co-Operative bank to ask what support they would be able to give us.

114 2013/14 To approve the renewal of the six month licence for the grazing of Constable land.

The Council noted that the current licence, renewable six-monthly, expired on 28th September and

RESOLVED : To renew the licence for a further period of six months on the same terms.

The Chairman signed two copies of the new licence, which the Clerk will forward to the licence holder for signature of both copies and the return of one copy for the Council's records.

115 2013/14 To receive a report from the Clerk.

Nothing further to report.

116 2013/14 To receive new correspondence not already included above, to be circulated at the meeting.

No correspondence was circulated.

117 2013/14 To note income received during October 2013 and to approve the cash book as at the end of October 2013 and its reconciliation to the bank statements.

The Council noted the following income received during October 2013.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
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Initialled Chairman

May- Oct13	Co-operative Bank	Interest - 1 month bond	17.04
04.10.13	Co-operative Bank	Interest - current account& deposit	2.89
04.10.13	Various	Allotment Rentals	45.00
04.10.13	P. Barron	Exclusive Rights to Burial	400.00
04.10.13	J. Naylor	Internment	150.00
18.10.13	L. Ede	Allotment Rental-11a	7.00
18.10.13	R&S Marris Northern	Goosemoor Rental	275.00
18.10.13	Electric	Wayleaves and Rents	5.00
			<u>901.93</u>

118 2013/14 To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>		<u>PARTICULARS OF PAYMENT</u>	<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>		<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
402535	H.M. Revenue & Customs	PAYE & NI, Month 7	464.48	-	464.48
402536	Mrs N. Altoft	Wages	806.99	-	
		Postage	20.50		827.49
402537	J Lyon	Wages	673.54	-	
		Mileage	16.20		
		New Watering Can	3.33	0.67	693.74
402538	Mrs M. Brown	Wages	651.09	-	651.09
402539	Spencers Garage	Fuel	268.93	53.78	322.71
402540	SJFC	Grass Cutting	1,238.70		1,238.70
402541	Moulds Fencing (Torksey) Ltd	Rabbit Fencing - Playing Field Cemetery&Allotments Aug-	3,255.00	651.00	3,906.00
402542	Anglian Water	Nov	33.68		33.68
402543	PESTX	Pest control 11/13-02/14	85.00	17.00	102.00
			<u>7,517.44</u>	<u>722.45</u>	<u>8,239.89</u>

119 2013/14 To take any points from members, identify items for the next agenda and to note urgent items of interest.

Councillor Armstrong informed the meeting that there had still been no improvements to the overhanging trees on Susworth Road - the Clerk will chase this.

Councillor Capes reported a pot hole at the junction of Messingham and Northmoor Road, and that the manholes from Charles Avenue going out of Scotter up to Scotter Common are in need of some attention. The Clerk will pass this information on to the Chris Darley at Lincolnshire Highways.

Councillor Capes also updated the Council on two trees that the village person had flagged up.

Councillor Capes feels that the tree in question on Charles Avenue is fine - and the tree on Southcliffe Road should be considered again in the spring.

Councillor Bullivent informed the meeting that the sewage leak on Hobb Lane had now been rectified by Severn Trent.

Initialed Chairman

The Chairman reported to the Council that the Christmas Crib was getting a bit worse for wear, and although he will make it good for this year he has been in touch with Creaseys about purchasing a new one for the next festive season.

A couple of issues with Kirton Road are also reported. There are a number of pot holes that need seeing to - but the more serious issues is that of a car which is permanently parked on the tarmaced driveway at Highfield Farm. The positioning of the car is making it very difficult for two cars to pass safely at that point, as well as forcing lorries turning in to mount the verge on the opposite side. The Clerk will contact Steve Wiles at the highways agency as this is an issue of safety.

The Clerk reported that some damage had been caused to the grass in the new cemetery by the machinery used by a grave digger. The Clerk will contact the funeral director and ask that they use boards if they feel that machinery is needed.

120 2013/14 To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.

RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to confidential personal information.

121 2013/14 To receive the recommendation for the Clerks maternity leave from the working group.

The Council

RESOLVED : To accept the recommendation of the working group and offer the position to Mrs Cate Neal.

122 2013/14 To agree a rate of pay for the Village Person with effect from 1st November 2013.

The Council considered the paper prepared by the Clerk and

RESOLVED : To increase the village persons wages as stated in the paper.

The Chairman declared the meeting closed at 8.12pm.

Clerk:

Chairman:

Date:

Initialed Chairman