

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 21st May 2012

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, B. Billam, D. Capes, J. Fillingham, J Bullivent, S. Hinman, and A. Sheardown. Mrs E. Lidgett (Clerk).

With no members of the public present, the meeting commenced at 7.39pm.

19 2012/13 To receive and approve apologies for absence.

Apologies were received from Councillors Baker and Rayner who were unable to attend.

RESOLVED : To accept and approve the apologies from Councillor Baker and Rayner.

20 2012/13 To receive declarations of interest in accordance with the Local Government Act 2000.

No declarations were received at this time.

21 2012/13 To approve the notes of the Council Meeting held on 16th April 2012 as the Minutes of that meeting.

RESOLVED : To approve the notes of the Council Meeting held on 16th April 2012, as circulated, as the Minutes of that meeting. Proposed by Councillor Fillingham and Seconded by Councillor Billam. These were signed by the Chairman.

22 2012/13 To receive a report from the Chairman on his recent inspection of Parson's Field.

Nothing to report at this time.

23 2012/13 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Sheardown will take over the playground inspections.

24 2012/13 To consider the request to erect a fence at a residence on the corner of Sands Lane and Beechwood Drive.

The Council considered the request and agreed that this was a matter for WLDC planning.

RESOLVED : Proposed by Councillor Capes and Seconded by Councillor Sheardown to contact property owner and advise to contact WLDC planning.

25 2012/13 To discuss the External Grass Cutting for the village.

The Council considered the Tender of £340 and agreed that this should be accepted.

RESOLVED : Proposed by Councillor Day and Seconded by Councillor Armstrong to accept the tender from Helping Hands.

26 2012/13 To discuss the possible takeover of The Rookery play area.

The Council considered the amount offered to take over the responsibility of The Rookery play area, but it was agreed that they need more time to view the area and ascertain how much would be needed to take on the liability.

RESOLVED : For Councillors to familiarise themselves with the area and come back to next meeting to discuss.

Clerk to write and explain that Councillors will discuss this further at the June meeting.

27 2012/13 To receive a report from the Clerk.

Parish Notice Board

Initialed Chairman

The Clerk has contacted the Co-operative Community section to see whether a new notice board could be erected in the grounds of the Co-operative store in the centre of village. No response to this request has been received to date.

Clerk cover for maternity leave

The Clerk informed the Councillors that unfortunately she would not be able to continue doing the full cover for the maternity leave due to other longstanding commitments.

28 2012/13 To receive new correspondence not already included above, to be circulated at the meeting.

There was nothing to be circulated at this time.

29 2012/13 To note income received during April 2012 and to approve the cash book as at the end of April 2012 and its reconciliation to the bank statements.

The Council noted the following income received during April 2012.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
		Opening balance	79,987.52
04.04.12	WLDC	Broadband refunds	200.58
04.04.12	WLDC	Precept 2012/2013	46,000.00
05.04.12	Co-op Bank	Untaxed Interest c/a	3.48
05.04.12	Co-op Bank	Untaxed Interest 14 day a/c	0.94
10.04.12	HMRC	VAT refund	4,734.24
20.04.12	Cliff Bradley	BE31 Nesta Mary Shearman	75.00
	Cliff Bradley	BE52 Mavis Greenside	75.00
24.04.12	SUFC	Northmoor Park	508.65
	SUFC	Northmoor Park	2,636.00
	SUFC	Northmoor Park	15,900.00
	RJ & S Marris	Goosemoor - 6mths rent	275.00
	Chadwick	Cemetery allotment (3)	10.00
23.04.12	Mondegreen	Prepare pitches - Playing	
	Environm'tal	Field	10,000.00
	John Hoult	Public Open Spaces - The Rookery	3,500.00
RECEIPTS, 2012/13 year to date			163,906.41

30 2012/13 To approve payments to be made.

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit	Multidata	Phone calls	9.33	1.87	11.20
Direct Debit	Multidata	Broadband & phone line rental	33.43	6.69	40.12
402356	HMRC	PAYE/NI - April salaries	131.77		131.77
402357	N Altoft	April salaries	734.40		
		Postage	9.00		743.40
402358	J Lyon	April salaries	690.75		
		Expenses	21.60		712.35

Initialed Chairman

402359	E Lidgett	Clerk cover	409.92		
		Anti-virus software - laptop	18.33	.67	431.92
402360	Scun & Gains Water Mgt	Agricultural Drainage Rates - Scotter	6.82		6.82
402361	Green Stripe	Key for lawn mower	3.37	0.67	4.04
402362	Shaw & Sons	Cash Book	56.48	11.30	67.78
402363	Spencer's Garage	Fuel	101.65	20.33	121.98
402364	Aon Ltd	Insurance premium	1,870.66		1,870.66
402365	Pestx	Pest control 1/5/12 - 1/8/12	85.00	17.00	102.00
			4,182.51	59.53	4,244.04

31 2012/13 To take any points from members, identify items for the next agenda and to note urgent items of interest.

No urgent items of interest.

RESOLVED : Due to the matter of clerk cover it was agreed that all Councillors should attempt to deal with any day to day matters of the village themselves and bring to the meetings only any urgent matters that may arise.

32 2012/13 To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.

RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to items that contain confidential personal and commercial information and information in relation to a legal matter.

33 2012/13 To discuss the situation with the Clerks maternity leave cover.

After a short discussion it was :

RESOLVED : that a working group be set up comprising of Councillors Day, Bullivent and Sheardown to try and find cover for the position.

The Chairman declared the meeting closed at 8.00 pm.

Clerk:

Chairman:

Date:

Initialed Chairman