

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 12th December 2011

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, J. Bullivent, D. Capes, J. Fillingham, S. Rayner and A. Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.37pm

162 2011/12 To receive and approve apologies for absence.

Apologies were received from Councillors Baker, Billam and Hinman who are unable to attend.

RESOLVED : To accept and approve the apologies from Councillors Baker, Billam and Hinman

163 2011/12 To receive declarations of interest in accordance with the Local Government Act 2000.

Councillor Day declared an interest in relation to item 9 on the agenda (minute reference 170 2011/12).

164 2011/12 To approve the notes of the Council Meetings held on 21st November 2011 as the Minutes of that meeting.

RESOLVED : To approve the notes of the Council Meeting held on 21st November 2011, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

165 2011/12 To receive a report from the Chairman on his recent inspection of Parson's Field.

The Chairman reported that he had filled in the tree in Parsons Field that had been being misused by youths in the Village. However after the severe winds experienced in the following few days, the tree had begun to flex and is now deemed unsafe. Because of this the Council;

RESOLVED : to ask Countryside and Conservation and Aspen Tree Services for a price to fell the tree, and the price being £350 or below to instruct for the work to take place.

166 2011/12 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Rayner will also continue with the playground inspections.

167 2011/12 To receive a report from the Clerk.

Request from SUFC

The Clerk discussed some correspondence received from SUFC regarding bids that have been placed with Sport England and Mondi for a new pavilion on the at Northmoor Football Ground, and seed the new small field. As the Parish Council will be required to instruct the contractors to do the work (in order to reclaim the VAT), SUFC have made the Parish Council aware that the money will only be paid to the Council when invoices for the work have been presented. In light of the procedures for receiving the funding to do the work, it was:

RESOLVED : that the Council will instruct the contractors to carry out the work on the Northmoor Football Ground, providing that a letter confirming that the money will be paid to the Parish Council before the Council has to release the funds to pay the invoices is received.

Precept for 2012/13

The Clerk asked the Council to formally approve the submission of the final claim form.

RESOLVED : To formally approve the signature of and submission to WLDC of the final claim form for the 2012/13 Precept in the amount of £46000. The form was signed at the meeting by the Chairman, two Councillors and the Clerk, as required by WLDC.

Initialed Chairman

168 2011/12 To receive new correspondence not already included above, to be circulated at the meeting.

There was nothing to be circulated at this time.

169 2011/12 To note income received during November 2011 and to approve the cash book as at the end of November 2011 and its reconciliation to the bank statements.

The Council noted the following income received during November 2011.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
04.11.11	Co-operative Bank	Interest - C/A	3.15
10.11.11	Scotter Tennis Club	Money re painting Courts	1319.97
10.11.11	RJ&SE Marris	Goosemoor Rental	275.00
10.11.11	Co-operative Funeral Services	Interment S.Glover and excl rights Y7	450.00
10.11.11	Cliff Bradley & Sons	Interment M.Wilcock&excl rights Y5&6	650.00
10.11.11	Mrs W.M. Wilson	Memorial app D.J. Wilson BE61	20.00
10.11.11	Barninghams		
10.11.11	Memorials	Memorial app T.G.S.Kent BA71	80.00
10.11.11	Northern Electric Pl.c	Way leaves and Rents	5.00
10.11.11	PL&KJ Day	Constable Rental	200.00
			<u>3003.12</u>

170 2011/12 To approve payments to be made.

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

RESOLVED : That the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit	Multidata	Phone calls, Sept 2011	6.51	1.30	7.81
Direct Debit	Multidata	Broadband & phone line rental, Sept 2011	33.43	6.69	40.12
402300	HM Rev and Customs	PAYE & NI month 8	373.78		373.78
402301	N Altoft	Wages	802.30		
		Postage	13.27		815.57
402302	J Lyon	Wages	530.45		530.45
402303	WLDC	Litter Picking	136.44	27.29	163.73
402304	Spencer's Garage	Fuel	91.33	18.26	109.59
402306	Eau Centre	Room Hire - Friday Night Youth Grp	88.00		88.00
402307	C.P.Day Ltd	Concreting Tree in Parson Field	141.00	28.20	169.20
402308	M. Brown	Wages re cemetery database	404.76		404.76
			<u>2621.27</u>	<u>81.74</u>	<u>2709.01</u>

171 2011/12 To take any points from members, identify items for the next agenda and to note urgent items of interest.

Councillor Bullivent asked Council to note that he and Councillor Capes had now completed a first draft of the Clerks contract. This will be place onto the agenda for the January meeting.

Initialed Chairman

The Chairman declared the meeting closed at 7.53pm.

Clerk:

Chairman:

Date: