

**SCOTTER PARISH COUNCIL**

**Minutes of a Meeting of the Council held on 20<sup>th</sup> May 2013**

**PRESENT:** Councillor C. Day (Chairman), Councillors, B. Billam, D. Capes, J. Fillingham, S. Hinman, S. Rayner and A Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.32pm

**20 2013/14 : To elect a Chairman of the Council and to receive the Chairman's declaration of acceptance of office (or, if then not received, to decide when it shall be received).**

**RESOLVED :** To appoint Councillor Day as Chairman. Councillor Day signed a declaration of acceptance of this office immediately.

**21 2013/14 : To receive and approve apologies for absence.**

Apologies were received from Councillor Armstrong, Baker and Bullivent.

**RESOLVED :** To accept and approve the apologies from Councillors Armstrong, Baker and Bullivent.

**22 2013/14 : To decide when any declarations of acceptance of office which have not been received as provided by law shall be received.**

All Councillors present completed their declarations of acceptance of office at the meeting. Councillors Baker, Bullivent and Armstong will sign their declarations at the June meeting.

**23 2013/14 : To elect a Vice-Chairman of the Council.**

**RESOLVED :** To appoint Councillor Capes as Vice-Chairman

**24 2013/14 : To appoint representatives to the Village Hall Association, the Playing Fields Committee and the Eau Community Centre Management Committee.**

**RESOLVED :** To appoint Councillor Billam as the representative to the Village Hall Association and alongside Councillor Baker to the Eau Community Centre Management Committee; and to appoint Councillor Bullivent as the representative to the Playing Fields Committee.

**25 2013/14 : To appoint a Flood Warden.**

**RESOLVED :** To appoint Councillor Bullivent as Flood Warden

**26 2013/14 : To appoint a Planning Committee.**

**RESOLVED :** To appoint Councillors Baker, Billam, Capes, Fillingham and Rayner as the Planning Committee and to formally delegate to that Committee the function of responding to planning applications (as allowed under section 101(1) of the Local Government Act, 1972).

The Committee will elect a Chairman at its next meeting.

**27 2013/14 : To appoint a Cemetery & Allotments Working Group.**

**RESOLVED :** To appoint Councillors Capes, Day and Rayner as the Cemetery & Allotments Working Group. The Working Group will elect a Chairman at its next meeting.

**28 2013/14 : To appoint an Asset Management Working Group.**

**RESOLVED :** To appoint Councillors Capes, Sheardown, and Fillingham as the Asset Management Working Group. The Working Group will elect a Chairman at its next meeting.

**29 2013/14 : To receive declarations of interest in accordance with the Local Government Act 2000.**

No declarations were received at this time.

Initialled ..... Chairman

**30 2013/14 : To approve the notes of the Council Meetings held on the 22nd April 2013 as the Minutes of that meeting.**

**RESOLVED : To approve the notes of the Council Meeting 22nd April 2013, as circulated, as the Minutes of that meeting.** These were signed by the Chairman.

**31 2013/14 : To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.**

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Capes will also continue with the playground inspections

**32 2013/14 To approve the sale of exclusive rights to burial in Scotter Cemetery in grave no Z2.**

**RESOLVED : To approve the sale of exclusive rights of burial in grave Z2 to Mr J. G. Hand.**

**33 2013/14 To discuss Cemetery and Allotments issues following a recent meeting.**

**RESOLVED : To make the amendments to the allotments agreements as recommended by the cemetery and allotments committee.**

**34 2013/14 To receive a report from the Clerk.**

The Clerk informed the Council that at a meeting with Steve Wiles, he informed her that the issues with the Scotterthorpe Junction were to be resolved using white lines. Although it appears that the decision has already been made that Clerk will write to Mr Wiles to inform him that the Council do not feel it is a very effective use of Highways funds - and also to ensure that he is informing the original complainant.

The Clerk presented the Council with a poster and a leaflet to publicise the public planning consultation meeting which will be held on the 9th July 2013. The Clerk will now get these printed.

**35 2013/14 To receive new correspondence not already included above, to be circulated at the meeting.**

No correspondence was circulated.

**36a 2013/14 To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein**

The Council considered the minutes of the Planning Committee meeting of 22nd April 2013 and

**RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meeting held on 22nd April 2013.**

**36b To note the following results received from the Planning Authority**

129698 1 Grove House Cottages, East Ferry Road, Scotter - planning application for two storey side extension. **Granted**

**37 2013/14 To note income received during April 2013 and to approve the cash book as at the end of April 2013 and its reconciliation to the bank statements.**

The Council noted the following income received during April 2013.

**RECEIPTS**

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
02.04.13	WLDC	precept	41,212.57
04.04.13	K. J. Day	Constable Rent	200.00
04.04.13	R. J. Marris	Goosemoor Rent	275.00
04.04.13	Allotment rental	Scotterthorpe 8 & 8A	20.00
05.03.13	Co-operative Bank	Interest - current account	4.77

**Initialed ..... Chairman**

		Interest - deposit account	0.94
		Interest - 1 month bond	2.55
10.04.13	Allotment rental	17,17A, 3A, 2, 2A, 5, 18, 11A & 9A	90.00
12.04.13	Allotment rental	12, 12A, 15, 15A, 16, 16A, 20A	70.00
12.04.13		Interment AA33	150.00
26.04.13	Allotment rental	Scotterthorpe 14	10.00
<b>RECEIPTS, 2013/14 year to date</b>			<b>42035.83</b>

**38 2013/14 To approve payments to be made.**

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

**RESOLVED : That the following payments should be approved.**

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct debit	Multidata	Broadband & line rental	33.43	6.69	
		Call charges	2.83	0.57	
		Excess bandwidth use	9.80	1.96	55.28
402477	H.M. Revenue & Customs	PAYE & NI, Month 1	426.20	-	426.20
402478	Mrs N. Altoft	Wages	324.38	-	
		New Scanner	41.66	8.33	374.37
402479	J Lyon	Wages	805.89	-	
		Mileage	18.45		824.34
402480	Mrs M. Brown	Wages	842.54	-	
		Stationery & Postage	21.05	3.25	866.84
402481	J. Bullivent	Mileage-Planning&Localism WS's	31.05		31.05
402482	Spencer's Garage	Fuel	179.68	35.94	215.62
402483	Green Stripe Garden Mch'y	Trimmy	25.83	5.17	31.00
402484	Scun&Gains Water Mgt Bd	Agricultural Drainage Rates	6.82	-	6.82
402485	PESTX	Pest control01/05/13-01/08/13	85.00	17.00	102.00
402486	Aspen Tree Services	Tree work Clay Lane & Southcliffe Rd	175.00	-	175.00
402487	AON Insurance	Local Council Insurance	1,810.94	-	1,810.94
402488	Anglian Water	Allotments and Cemetery	28.10		28.10
402489	Newey&Eyre	Cable for Tennis hut	930.00	186.00	1,116.00
			<b>5,798.65</b>	<b>78.91</b>	<b>6,063.56</b>

**39 2013/14 To take any points from members, identify items for the next agenda and to note urgent items of interest.**

Councillor Hinman informed the council that the youth group is currently not running due to Councillor Bakers ill health. They hope to be up and running again as soon as possible and will keep us informed.

**Initialed ..... Chairman**

Councillor Sheardown mentioned that at a recent asset management meeting it was discussed as to whether the Clerk should undertake any training. The Clerk will look into what is available and report back to the council.

Councillor Fillingham asked the Clerk to report that the sign on Dar Beck Road needs attending to. Councillor Billam asked if it would be possible to put a notice in the Library informing the public that the Parish Council minutes could be viewed there. The Clerk will prepare a notice and take it to the Library.

The Chairman declared the meeting closed at 8.20pm.

Clerk: .....

Chairman: .....

Date: .....