

SCOTTER PARISH COUNCIL

Minutes of a Meeting of the Council held on 16th July 2012

PRESENT: Councillor C. Day (Chairman), Councillors M. Armstrong, B. Billam, D. Capes, J. Fillingham, S. Rayner, and A. Sheardown.

With no members of the public present, the meeting commenced at 7.39pm.

34 2012/13 To receive and approve apologies for absence.

Apologies were received from Councillors Baker, Hinman and Bullivent who were unable to attend.

RESOLVED : To accept and approve the apologies from Councillors Baker, Hinman and Bullivent.

35 2012/13 To receive declarations of interest in accordance with the Local Government Act 2000.

Councillor Day declared an interest in relation to item 18 on the agenda (minute reference 51 2012/13).

36 2012/13 To approve the notes of the Council Meeting held on 21st May 2012 as the Minutes of that meeting.

RESOLVED : To approve the notes of the Council Meeting held on 21st May 2012, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

37 2012/13 To receive a report from the Chairman on his recent inspection of Parson's Field.

Nothing to report at this time.

38 2012/13 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Sheardown will continue with the playground inspections.

39 2012/13 To receive a report from the Clerk.

No further comments made.

40 2012/13 To discuss a letter from Mr Shaw regarding a street name for the properties to the rear of no. 51 High Street.

Councillor Capes stated that he felt that there was no need for names for the properties, and the numbers can just be followed with letters (e.g 51a). Giving properties names as opposed to numbers would create problems for the police and ambulance service etc.

41 2012/13 To discuss letter from the playing fields committee regarding replacing the roof of the old tennis hut.

After a discussion the Council

RESOLVED : That the work on the hut should be accepted as part of the work on the MUGA and that 50% of the cost would be met by the Council out of its community funds budget.

42 2012/13 To discuss the theft from the garage, and approve the actions of the Chairman.

After a discussion the Council

RESOLVED : To ratify the Chairman's actions.

43 2012/13 To discuss the IT situation.

No resolution at the time.

Initialled Chairman

44 2012/13 To receive new correspondence not already included above, to be circulated at the meeting.

Other items of correspondence (not already considered above and received prior to the July Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

45 2012/13 To note income received during May 2012 and to approve the cash book as at the end of May 2012 and its reconciliation to the bank statements.

The Council noted the following income received during May 2012 :

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
04.05.12	Co-op Bank	Untaxed Interest c/a	8.65
14.05.12	Mr P Day	Constable Land Rental	200.00
15.05.12	WLDC	Susworth in action funding	400.00
16.05.12	Scotterthorpe Allotments	Scotterthorpe Allotments	210.00
TOTAL RECEIPTS			818.65

It then examined the cashbook as at end of May 2012 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of May 2012 should be signed by the Chairman and Clerk (when in place) as a true record.

46 2012/13 To formally approve the payments made during June 2012, to note the income received during that month and to approve the cash book as at the end of June 2012 and its reconciliation to the bank statements.

The Council considered the payments made during June 2012 (as approved at that time by the Chairman and Vice-Chairman) and it was :

RESOLVED : That the following payments should be formally approved.

<u>CHEQUE NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>NET VALUE</u>	<u>VAT</u>	<u>TOTAL PAYMENTS</u>
		Phone calls	9.81	1.96	11.77
		Broadband & phone line rental	33.43	6.69	40.12
		Charge for exceeding bandwidth	1.62	0.32	1.94
402366	N Altoft	Wages	693.62		693.62
402367	J Lyon	Wages	850.85		850.85
402368	E Lidgett	Clerk cover	461.16		
		mileage	6.30		467.46
402369	Steven Pask Ltd	SJFC Pitches work	10,000.00	2,000.00	12,000.00
402370	Steven Pask Ltd	SJFC Pitches work	1,270.00	254.00	1,524.00
			13,326.79	2,262.97	15,589.76

The Council then noted the following monies received during June 2012 :

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
01.06.12	Co-op Bank	Untaxed Interest c/a	7.17
TOTAL RECEIPTS			7.17

It then examined the cashbook as at end of June 2012 and its reconciliation to the bank statements and

RESOLVED : That the cashbook at the end of June 2012 should be signed by the Chairman and Clerk (when in place) as a true record.

47 2012/13 To approve payments to be made.

The Council considered the payments to be made during July 2010 and it was :

RESOLVED : That, in accordance with its powers under section 137 of the Local Government Act, 1972, the Council will spend £300 as a part donation towards Susworth in Action's jubilee

Initialed Chairman

celebration which, in the opinion of the Council, is in the interests of the inhabitants of the Parish and will benefit them in a manner commensurate with the expenditure. Also that the following payments should be approved.

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
	Direct Debit Multidata	Phone calls	4.61	0.92	5.53
	Direct Debit Multidata	Broadband & phone line rental	33.43	6.69	40.12
402371	N Altoft	Wages	693.82		693.82
402372	J Lyon	Wages	839.81		
		Joist Hanger & cylinder	14.02	2.80	856.63
402373	Spencers Garage	Fuel	461.24	92.24	553.48
402374	Helen Armstrong	Susworth In Action	700.00		700.00
402375	M. Brown	Decorative lights	78.32	15.66	
		Spot lamp	19.95	3.99	117.92
			2,845.20	122.30	2,967.50

48 2012/13 To take any points from members, identify items for the next agenda and to note urgent items of interest.

Councillor Day asked the Council to note that the notice board is in need of repair and the company Don't DIY have been asked to carry out the work. Also Richard Whittaker from the Co-Op has been in touch regarding a new notice board. He has asked that the Council investigate the costs etc of this and get back to him.

49 2012/13 To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.

RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to items that contain confidential personal and commercial information and information in relation to a legal matter.

50 2012/13 To discuss the situation regarding the clerk

RESOLVED : To appoint Mrs Brown to cover the remainder of the Clerk's maternity leave.

The Chairman left the meeting room at this time (7.53pm), with the Vice Chairman taking the Chair.

51 2012/13 To discuss the actions of the chairman regarding a recent e-mail

The Council considered the e-mail received and

RESOLVED : That, in the absence of a Clerk, the Vice Chairman should contact the writer to inform him that the matter will be an agenda item during the October 2012 meeting.

The Chairman then returned to the meeting room and declared the meeting closed at 8.00 pm.

Clerk:

Chairman:

Date:

Initialed Chairman