

**SCOTTER PARISH COUNCIL**

**Minutes of a Meeting of the Council held on 21<sup>st</sup> November 2011**

**PRESENT:** Councillor C. Day (Chairman), Councillors M. Armstrong, C Baker, B. Billam, J. Bullivent D. Capes, J. Fillingham, S. Hinman, S. Rayner and A. Sheardown. Mrs N. Altoft (Clerk).

With no members of the public present, the meeting commenced at 7.37pm

**124 2011/12 To receive and approve apologies for absence.**

No apologies were received with all Councillors present.

**125 2011/12 To receive declarations of interest in accordance with the Local Government Act 2000.**

Councillor Capes declared an interest in relation to item 13 on the agenda (minute reference 136 2011/12), Councillor Day declared an interest in relation to item 25 on the agenda (minute reference 149 2011/12), Councillor Baker declared an interest in relation to item 14 on the agenda (minute reference 137 2011/12), and Councillor Sheardown declared an interest in relation to item 21 on the agenda (minute reference 144 2011/12) and stated their intentions to abstain. No other declarations were made at this point.

**126 2011/12 To approve the notes of the Council Meetings held on 17<sup>th</sup> October 2011 as the Minutes of that meeting.**

**RESOLVED :** To approve the notes of the Council Meeting held on 17<sup>th</sup> October 2011, as circulated, as the Minutes of that meeting. These were signed by the Chairman.

**127 2011/12 To receive a report from the Chairman on his recent inspection of Parson's Field.**

Nothing to report at this time

**128 2011/12 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.**

Councillor Day stated his willingness to continue with the cemetery inspections and Councillor Rayner will also continue with the playground inspections.

**129 2011/12 To discuss the situation with the trees behind no. 5 Revills Close**

After reviewing the paper circulated the Council;

**RESOLVED: to write to the homeowners stating that if they wish to move their fence then this should only be moved to the known line of the hedge and no further; and as far as the Parish Council are concerned, our garage in the Cemetery was built within our boundaries.**

**130 2011/12 To approve the sale of exclusive rights to burial in Scotter Cemetery in grave no Y7.**

The Council considered application for the purchase of the exclusive rights to burial in grave space Y7 and, with all agreed, it was :

**RESOLVED: To approve the issue of the grant.** This were signed by the Chairman and Vice-Chairman.

**131 2011/12 To discuss the Queens Jubilee celebrations.**

After a short discussion it was:

**RESOLVED; to write to St Peter's Church to inform them that the Parish Council has no plans for the Jubilee Celebrations and therefore would not clash with what they had planned.**

**132 2011/12 To discuss an email received from a resident re dog fouling**

After reviewing the paper circulated it was:

**Initialed ..... Chairman**

**RESOLVED;** to write to the resident informing him that the Council believes that having more signs put up around the village would have no effect on the problem. With regards to his suggestion to employ someone to clean up the mess, the Parish Council does not have the resources to put this into action.

**133 2011/12 To arrange some possible dates for representatives from the Parish Council to meet with the environment agency to talk through future plans regarding flood defences, and try to accommodate as many of the local views and opinions about the best way forward in Scotter.**

The Clerk will arrange some dates that are suitable for herself, the Chairman and Councillor Bullivent and will arrange this meeting with the environment agency.

**134 2011/12 To discuss the reply from Natural England regarding the removal/relocation of Voles from the river Eau.**

After reviewing the paper circulated it was

**RESOLVED;** to pass the information back to the resident who made the request, and forward the response to the environment agency, informing them that the Parish Council asked for this information on behalf of a village resident.

**135 2011/12 To discuss the purchase of a new computer for the Parish Council office.**

**RESOLVED:** to purchase a new computer for the Parish Council Office up to a maximum of £400.

**136 2011/12 To discuss a precept request from Scotter Bowls Club**

The Council considered the request and

**RESOLVED :** To in principle include the sum of £650 in the 2012/13 Precept.

**137 2011/12 To discuss a precept request from Friday Nite Club, as well as approve the formation of a junior youth Group**

After reviewing the paper circulated the Council:

**RESOLVED:** to in principle include £3360 in the 2012/13 Precept, and approve the formation of a junior youth group.

**138 2011/12 To discuss a precept request from SJFC**

The Council considered the letter of request from SJFC with accompanying quotation, showing how the sum requested would be spent during the 2012/13 cutting season and :

**RESOLVED :** To in principle include £1565 in the 2012/13 Precept to cover grass cutting and bank strimming costs during that season, such monies to be released on receipt of invoices in substantiation. The Chairman did however ask that SJFC provide the Council with the latest copies of their accounts so that this could be confirmed at the precept meeting.

**139 2011/12 To discuss a precept request from SUFC**

After a short discussion the Council:

**RESOLVED;** to ask SUFC to contact the Chairman to discuss the size of the bills for the grass seed and fertilizer that they are requesting support for.

**140 2011/12 To receive a report from the Clerk.**

**91 2011/12 Scotter Library**

The Clerk informed the Council that the meeting with the volunteers had been successful with everyone still interested in volunteering. The Clerk will now arrange a date for the required training to take place and alongside Karen Martin (who has agreed to lead the group with the Clerk) will liaise with the volunteers to ensure that everyone receives the training required.

**Initialled ..... Chairman**

**141 2011/12 To receive new correspondence not already included above, to be circulated at the meeting.**

Other items of correspondence (not already considered above and received prior to the December Meeting) were placed on circulation to Councillors at the meeting. If the need arises to take action in relation to any of this correspondence, it will be an agenda item at a future meeting.

**142a 2011/12 : To receive the Minutes of the Planning Committee meetings published since the last Council meeting and adopt the recommendations contained therein**

The Council considered the minutes of the Planning Committee meetings of 25<sup>th</sup> July 2011 and **RESOLVED : To concur with the actions taken by the Planning Committee and to adopt the minutes of the Committee meetings held on 25<sup>th</sup> July 2011.**

**142 b 2011/12 To note the following results received from the Planning Authority: The Council noted the following results received from the Planning Authority during the period :**

**127390 The Laurels, Church Lane, Scotter** – planning application to demolish existing timber conservatory and erect new single storey sun room extension.

**Granted**

**127479 1a Colins Walk, Scotter** – planning application for loft conversion, including raising ridge.

**Granted**

**127395 Ballycroy, 8 Waggoners Close, Scotter** – planning application for the erection of playroom over garage – resubmission of 127013

**Granted**

**127403 1 South Carr Villas, East Ferry Road, Laughton** – Planning application for erection of a single storey extension to form kitchen, utility and shower room. Also, new glazed porch and erection of double garage.

**Granted**

**143 2011/12 To note income received during October 2011 and to approve the cash book as at the end of October 2011 and its reconciliation to the bank statements.**

The Council noted the following income received during October 2011.

**RECEIPTS**

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
05.10.11	Co-operative Bank	Interest - C/A and 14 Day Account	3.19
18.10.11	Co-operative Bank	Interest 6 month Bond	191.94
<b>RECEIPTS, 2011/12 year to date</b>			<b><u>195.13</u></b>

**144 2011/12 To approve payments to be made.**

The Council examined the accounts to be paid for supplies and services received since the last meeting and,

**RESOLVED : That the following payments should be approved.**

<u>CHEQUE NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>NET VALUE</u>	<u>VAT</u>	<u>TOTAL PAYMENTS</u>
Direct Debit	Multidata	Phone calls, Sept 2011	4.16	0.83	4.99
Direct Debit	Multidata	Broadband & phone line rental, Sept 2011	33.43	6.69	40.12
<b>Initialled .....</b>					<b>Chairman</b>

402285	HM Rev and Cust	PAYE & NI month 6	170.14		170.14
402286	N Altoft	Wages	652.35		
		Mileage	12.38		
		Postage	21.54		686.27
402287	J Lyon	Wages	527.04		
		Mileage	30.15		557.19
402288	WLDC	Litter Picking	136.44	27.29	163.73
402289	Spencer's Garage	Fuel	93.36	18.67	112.03
		Money Received from Beal			
402290	Playing Fields Com	Homes	1500.00		1500.00
		Room Hire - Friday Night Youth			
402291	Playing Fields Com	Grp	75.00		75.00
402292	Playsafety Ltd	Inspections and risk assessment	249.00	49.80	298.80
402293	PESTEX	Services from 01.11.11-01.02.12	85.00	17.00	102.00
		Donation as agreed in			
402294	Scotter Good Companions	Precept11/12	160.00		160.00
		Flail Cutting and Bed			
402295	Helping Hand	Maintenance	520.00		520.00
		Donation as agreed in			
402296	Royal British Legion	Precept11/12	75.00		75.00
402297	Scotter Forward	Money allocated in precept	760.00		760.00
402298	Village Hall	Q2 2011 - Room rentals	252.00		252.00
402299	Countryside&Conservation	Work in Parsons Field	60.00		60.00
			<b>5416.99</b>	<b>120.28</b>	<b>5537.27</b>

**145 2011/12 To take any points from members, identify items for the next agenda and to note urgent items of interest.**

Councillor Bullivent mentioned that the new Scotter Broadband exchange was currently making no difference and he will keep Council informed of its progress.

Councillor Fillingham noted that there are a number of street lights out on the Elizabeth Close estate and the other roads leading off it.

Councillor Capes mentioned a pothole at the junction between Wakerley Road and Rooklands Avenue. The Clerk will report the above issues to the appropriate departments.

**146 2011/12 To consider whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting.**

**RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded for the following items of business on the basis that they relate to items that contain confidential personal and commercial information and information in relation to a legal matter.**

With the member of the public having left the meeting room :

**147 2011/12 To agree a rate of pay for the Village Person with effect from 1<sup>st</sup> November 2011.**

The Council considered the paper in support of this item and

**RESOLVED : To apply a rate of pay to the Village Person equivalent to that of a Grade 3 (Lead) Worker under The Agricultural Wages Order 2011 with effect from 1<sup>st</sup> November 2011.**

Councillor Day and the Clerk left the meeting room at this point, with Councillor Capes taking the Chair.

**Initialled ..... Chairman**

**148 2011/12 To note the position of the Clerk's pay rate from 1<sup>st</sup> November 2011.**

The Council considered the paper in support of this item and

**RESOLVED : To apply a rate of pay to the Clerk equivalent to that of point 29 on the National final salary award for local council Clerks 2011, with effect from 1<sup>st</sup> November 2011.**

**149 2011/12 To discuss arranging a contract of employment for the Clerk.**

**RESOLVED;** that Councillors Capes and Bullivent will arrange a contract of employment for the Clerk.

**150 2011/12 To confirm the office closure period over the Christmas holidays.**

**RESOLVED:** that the Parish Council office will be closed from the week commencing the 19<sup>th</sup> December, and will re open again on Tuesday 3<sup>rd</sup> January.

The Chairman declared the meeting closed at 8.32pm.

Clerk: .....

Chairman: .....

Date: .....