

SCOTTER PARISH COUNCIL
Scotter Village Hall, Scotton Road, Scotter, Gainsborough, Lincs DN21 3SA
01724 764599

**Minutes of the meeting of the Council held at Scotter Village Hall on Monday 16th
June 2014, commencing at 7.40pm**

Present - Councillors: A Sheardown (Chair), J Fillingham, B Billam, M Armstrong, J Bullivent, Clerk - C Neal.
Cllr Day arrived part way through the meeting.

In the absence of Chair and Vice Chair Cllr A Sheardown was elected to Chair.

- 20. 2014/15 To receive apologies for absence.**
Received from Councillors C Day, C Baker, S Hinman and S Rayner.
- 21. 2014/15 To receive declarations of interest in accordance with the Localism Act 2011.**
None.
- 22. 2014/15 To approve the minutes of the Council Meeting held on the 19th May 2014 as a correct record.**
Resolved to approve as a correct record.
- 23. 2014/15 To agree which Councillors will be responsible for safety inspections of the cemetery and the playgrounds for the next month.**
It was agreed that Cllr C Day and Cllr J Bullivent would continue.
- 24. 2014/15 To receive a report from the Chair on Parson's Field.**
All was in hand.
- 25. 2014/15 To receive a report from the Clerk.**
Noted.
- 26. 2014/15 To receive new correspondence not already included above, to be circulated at the meeting.**
A letter had been received from highways informing the council of the closure of Brigg Road on 25th June in preparation for resurfacing. Noted.
- 27. 2014/15 To consider writing to Gainsborough North Policing Team with regards to a van causing obstructed view when exiting Elizabeth Close.**
Resolved to write to Highways and Gainsborough North to ask them to look into the matter.
- 28. 2014/15 Planning Applications**
 - a) To note minutes of the Planning Committee adopted since the last meeting**
It was noted the planning committee had not been quorate and so had not been able to hold a meeting.
 - b) To discuss the presentation made by Beal Homes with regards to potential development on land off Scotton Road/Westcliffe Road.**
Cllr Day arrived.

Resolved that the Clerk write to Beal Homes explaining that their is strong opposition from residents to any development within the village and that the parish council supports this position.

29. 2014/15 To note income received during May 2014 and to approve the cash book as at the end of May 2014 and its reconciliation to the bank statements.

02.05.2014	Co-operative Bank	Interest - current account& deposit	8.40
14.05.2014	Mr R Clarke	Allotment rent	30.00
14.05.2014	Mr R Rayner	Allotment rent	10.00
14.05.2014	Mr R Marris	Rent - Goosemoor Land	275.00
14.05.2014	Barninghm Memorials	Small Memorial- D Whitelam	80.00
14.05.2014	Dr J Birch	Exclusive right plot X6	200.00
14.05.2014	Mr J Lyon	Allotment rent	30.00
14.05.2014	Mr and Mrs Wilcock	Small Memorial	80.00
14.05.2014	Northern Electric	Wayleaves	33.90
23.05.2014	Mrs Waterman	Allotment rent	20.00
23.05.2014	R Wallace and Son	Small Memorial -W Galpin	80.00
23.05.2014	Mr and Mrs Day	Rent - Constable Close	400.00
23.05.2014	Co-operative Bank	Interest - one month bond	3.00
23.05.2014	Co-operative Bank	Interest - 12 month bond	706.86
			1,957.16

Noted.

30. 2014/15 To approve payments to be made.

Resolved to approve all accounts for payment.

402652	J LYON	WAGES	
		MILEAGE	1,135.13
402653	C NEAL	WAGES	
		POSTAGE	
		STATIONERY	701.23
402654	N ALTOFT	SMP	643.80
402565	HMRC	PAYE/NI MAY	596.10
402566	ANGLIAN WATER	ALLOTMENT WATER RATES	14.32
402567	GREEN STRIPE	MOWER SPARES	71.95
402568	EAU COMMUNITY CENTRE	HALL HIRE	264.00
402569	SPENCER'S GARAGE	FUEL	203.22
402570	GREEN STRIPE	MOWER OIL CHANGE	18.70
			<u>3,648.45</u>

31. 2014/15 To approve the Annual Accounts Year End 2013-14

i) To approve the Year End Accounts for signing by the Chair.

Resolved to approve the Year End accounts for signing.

ii) To approve the internal audit report and approve any necessary actions.

There were two matters arising from the internal report, both minor. Firstly the internal auditor noted that payments made had not been listed in the minutes for the last few months. This was due to the Acting Clerk operating a different system at other parishes. She had agreed with the auditor that the best course of action would be to return to the system of listing payments in the minutes as this was the system that the parish council were used to. Secondly, the internal auditor noted that VAT claims did not reconcile with the cashbook. He

said that this had been an issue in previous years and suspected it was due to the VAT claim being taken directly from invoices rather than from the cashbook entries. The Acting Clerk will provide a spreadsheet she uses at other parishes for VAT claims to resolve this issue.

Cllr Sheardown said that he would like to look over the books sometime.

The Clerk suggested he could take the books whilst she was on holiday in order to look over them at his leisure.

iii) To approve the Annual Return for Year End 2013-14.

The Annual Governance statement was read by the Clerk and all statements were given a 'yes' response.

Resolved to approve the Annual Return for 2013-14 for signing.

32. 2014/15 To approve Annual Leave for the Clerk from Monday 4th August to Wednesday 20th August inclusive.

Resolved to approve annual leave for the Clerk.

33. 2014/15 To take any points from members, identify items for the next agenda and to note urgent items of interest.

- It was noted that it would be helpful if the council purchased a colour printer/copier and scanner. Cllr Bullivent would look into this and the matter would be placed on the next agenda.
- Trees on the approach to Susworth had still not been cut and whilst some of the potholes on Ferry Road/Laughton Road had been filled the works had not been finished. Clerk to chase this up again.
- The mobile library service to Susworth had ceased without anyone being informed, Clerk to express her disappointment to LCC regarding this.
- The bench in Susworth needs treating and painting, Clerk to ask the village person to see to this.
- There were problems with car parking at school times. Clerk to relay this to the PCSO's.
- Several problems with road signs were reported which the Clerk had reported several times to highways, she would again chase these up.
- The matter of registering the piece of land on South Cliff Road had still not been resolved after several years. The Clerk would see if she could make any progress regarding this.