

**SCOTTER PARISH COUNCIL**

**Minutes of a Meeting of the Council held on 19<sup>th</sup> November 2007**

**PRESENT:** Councillor C. Day (Chairman), Councillors J. Allen, M. Armstrong, B. Billam, J. Bullivent, M. Brown, D. Capes, J. Fillingham, S. Rayner (part-time) and A. Sheardown, District Councillor W. Parry, M. Brown (Clerk), 1 member of the public(part-time).

During the open forum, Councillor Capes invited Mr Mike Long to introduce himself to members of the Council. Mr Long gave a brief overview of his background and experience and expressed his keen interest in engaging in tree warden work on behalf of the parish.

**143 2007/08 : To receive and approve apologies for absence**

No apologies were received from Councillors, with all present. However Councillor Rayner explained that he would have to leave before the end of the meeting due to a pressing matter. The Clerk reported that an apology had been received from Ward Councillor Underwood-Frost.

**144 2007/08 : To receive declarations of interest**

Councillor Day declared a prejudicial interest in relation to item 20 on the agenda (minute reference 162 2007/08) and declared his intention to leave the meeting room for this discussion. Councillors Bullivent, Capes and Day declared an interest in relation to item 16 on the agenda (minute reference 158 2007/08) and stated their intention to abstain from voting on the matter.

**145 2007/08 : To approve the notes of the Council Meeting held on 15<sup>th</sup> October 2007 as the Minutes of that meeting.**

Proposed by Councillor Fillingham, seconded by Councillor Billam and agreed, it was

**RESOLVED : To approve the notes of the Council Meeting held on 15<sup>th</sup> October 2007 (as circulated) as the Minutes of that meeting.** These were signed by the Chairman.

**146 2007/08 : To consider the formal appointment of a Parish Tree Warden**

Having met Mr Long during the period of the public forum, the Council considered the paper prepared by the Clerk containing the advice received from the Council's insurers (in relation to Tree Warden matters) and a draft job description. Councillor Capes explained that the description, as written, would prevent the Warden from carrying out minor pruning work on the Council's trees/bushes and suggested that clarification be sought from the insurer as to which category of tree work would be specifically prohibited. Proposed by Councillor Capes, seconded by Councillor Brown and agreed, it was :

**RESOLVED : To approve the Tree Warden job description as presented, subject to the amendment of the last sentence, if applicable, following receipt of clarification from the Council's insurers.**

Proposed by Councillor Capes, seconded by Councillor Bullivent and agreed, it was further :

**RESOLVED : To appoint Mr M. Long as Tree Warden to Scotter Parish with immediate effect.**

Mr Long will work to the job description as currently written until such times as any amendment is made. The Clerk will write to him accordingly.

**147 2007/08 : To consider correspondence received and meetings held in connection with the June 2007 flooding of Scotter village**

The Council considered the paper presented by the Clerk (summarising the various exchanges of correspondence that have occurred since the last meeting) and the memo circulated by the Chairman (summarising the outcome of the meeting with the local Environment Agency team held to discuss the key issues regarding the flooding of Scotter). The EA meeting made it clear that the sluice gate issue was irrelevant to the level of flood water in Scotter, the latter being caused by the river's channel and bridge heights being insufficient to cope with the unprecedented flow of water caused by excessive rain on already saturated land. The EA will not be able to install defences against such a future flood. This would require extensive work on the bridges themselves, the lowering of the channel bed from Scotter to Susworth and the construction of concrete or earthen flood-banks on both sides of the river. Even if this

**Initialed ..... Chairman**

were acceptable to those living next to the river, the ratio of cost of construction to number of properties at risk would fall far short of the DEFRA criteria for the funding of such works. However, both parties did agree that the EA's warning system was either non-existent or contradictory, resulting in it being totally ineffective. The local EA officers gave their direct contact numbers to the Flood Warden and the Clerk and the Council representatives urged that local arrangements should be formalised for any future such event. Issues regarding the maintenance of the river and its banks were also discussed and it was agreed that this is another area in which responsibilities remain unclear. Whilst WLDC is attempting to gain clarification on the matter, the EA representative offered to supply the Council with copies of a useful booklet outlining the responsibilities of riparian owners which the Flood Warden will hand deliver to affected properties, once received. The Chairman will also summarise the meeting in his next report for the Eau Valley Advertiser. As a letter raising many of these same issues had been sent to the Council by a resident of Lindholme, it was further agreed that the Clerk should respond directly to this resident, summarising the findings.

In relation to the Local Inquiry into the flooding, the Council intends to make representations on behalf of its parishioners at this meeting, if the opportunity is presented. However, it expressed its concern that the meeting will be held behind closed doors, even though the jury hearing the inquiry will be drawn from interested members of the public. It was pleased to note that, having written to Edward Leigh MP on all matters relating to the flooding, Mr Leigh has now responded confirming his support for the Council's actions and stating that he has written to the Chief Executive of WLDC calling for the inquiry to be made open to the public. Proposed by Councillor Day, seconded by Councillor Sheardown and agreed, it was :

**RESOLVED : That the Council should similarly write to the CE of WLDC to ask that the Local Inquiry be made open to the public.**

The Council noted that Councillor Bullivent will attend LCC's Flood Fair on Friday 23rd November 2007 at the Engine Shed, Lincoln, at which residents can obtain information and view products to enable them to better protect their homes and businesses from future floods.

**148 2007/08 : To consider a letter from a resident in relation to sewage overflows**

The Council considered the paper prepared by the Clerk, outlining the severe and regular sewage overflow problems experienced by the resident and the actions that the Clerk had taken upon receipt of the letter (with thanks to Ward Councillor Parry for his assistance in relation to this). Once Severn Trent was made to understand the seriousness of the issue and the unacceptable nature of its response to date, it arranged the jetting out of the main sewer in the locality of North Moor Rd. Whilst this had some limited effect, the root cause would appear to be related to insufficient capacity at this point in the main sewer related to the nearby housing developments, an issue raised by the Council during the LDF consultations with WLDC to date. Both Severn Trent and WLDC Planning are investigating the problem further with a view to identifying a long term solution, with an emergency response system organised should the resident experience further overflows in the meantime. Proposed by Councillor Day, seconded by Councillor Sheardown and agreed, it was :

**RESOLVED : To approve the actions taken by the Clerk to date.**

Until such time as there have been responses from the two agencies or unless the incidence of overflows increases, it was agreed that no further actions are required.

**149 2007/08 : To consider a letter from the Eau Community Centre re. the establishment of a luncheon club**

The Council considered the letter from the Centre's Management Committee, which is considering piloting a Luncheon Club, to commence early in 2008. Whilst fully supportive of the project, the Council noted that the Centre has already been in contact with the key village organisations that would most likely take advantage of such a service and intends to ensure that the new club does not clash with these. There is no other advice that the Council would have given. The Clerk will respond accordingly.

**Initialled ..... Chairman**

**150 2007/08 : To consider a response to a WLDC's Parish & Town Council Survey 2007/08**

The Clerk explained that the questionnaire is in an identical format to the 2006/07 survey which was completed (on behalf of the Council) by the Chairman and Clerk, the latter being in the best position to comment sensibly about the quality of communication from the district council. Proposed by Councillor Bullivent, seconded by Councillor Sheardown and agreed, it was :

**RESOLVED : That the Chairman and Clerk complete the 2007/08 survey on behalf of the Council.**

**151 2007/08 : To approve the re-letting of Cemetery Allotment Nos. 15 & 16**

The Clerk explained that, whilst letting agreements for both were approved at the October Council meeting, circumstances have changed. The new holders of allotment No. 15 (Mr & Mrs Hunsley) had moved from the Scotterthorpe allotments, at which they shared their allotment with Mr & Mrs Welch. The two couples wish to share the cemetery allotment, with both parties named on the agreement. A revised document reflecting this has, in consequence, been prepared. The new holder of No. 16 (Mr Dalton) ideally wished to have an allotment at Scotterthorpe. Coincidentally, an allotment at Scotterthorpe became available and the person at the top of that waiting list (Mrs Houghton) ideally wanted a smaller plot. In consequence, the holder of No. 16 has moved to Scotterthorpe and an agreement in favour of Mrs Houghton has been prepared for cemetery allotment No. 16. The Clerk invited the Council to approve these re-lettings. The Council was also asked to note that the padlock on the gate at Scotterthorpe allotments failed during the period, necessitating the replacement of the lock and the purchase of sufficient keys for all of the allotment holders. The cost of this (£82.71 plus VAT) is included in the payments for approval.

Proposed by Councillor Sheardown, seconded by Councillor Billam and agreed, it was :

**RESOLVED : To re-let cemetery allotments nos. 15 & 16 as outlined by the Clerk and to approve the emergency purchase of a padlock & keys for Scotterthorpe allotments.** The Chairman and Vice-Chairman signed the letting agreements accordingly.

**152 2007/08 : To receive a report from the Cemetery & Allotments Working Group on its recent safety inspection of the cemetery.**

Councillors Day and Brown had separately inspected the cemetery for safety on behalf of the Working Group and confirmed that there was nothing to report on this occasion.

**153 2007/08 : To agree a date for the Precept Meeting**

Proposed by Councillor Fillingham, seconded by Councillor Brown and agreed, it was :

**RESOLVED : That an extraordinary meeting of the Council will be held on Tuesday 4<sup>th</sup> December 2007 at 7.40pm (public forum to commence at 7.30pm) to discuss the 2008/09 precept demand.** Councillor Armstrong apologised for her inability to attend due to a prior engagement. As a Planning Committee meeting is also required during the first week of December, it was further agreed that this be held at 7pm on the same evening.

**154 2007/08 : To receive the Clerk's Report**

The Council noted the following report presented by the Clerk :

**75a 2004/05 & 47 2007/08: Public open space adoption and maintenance**

There is nothing further to report at this time in relation to the public open space at Stamford Homes. Discussions between the two parties' legal advisors continue.

Councillor Parry spoke with Mr Dickinson during late October 2007 regarding his failure to keep the Council updated on the progress being made in relation to the public open spaces on Waggoners Close and Site B The Rookery. Despite his assertion to Councillor Parry that he would send an e-mail to the Clerk on the matter, nothing had been received at the time of the meeting. Proposed by Councillor Day, seconded by Councillor Bullivent and agreed, it was :

**RESOLVED : To make a formal complaint to the CE of WLDC regarding the poor service received.**

**Initialled ..... Chairman**

Nothing further has been heard from the developer responsible for the public open space at Site A The Rookery in relation to the ongoing ownership of and responsibility for the latter.

**173 2006/07 : Title deeds for Council-owned land**

With matters relating to Goosemoor and Constable lands progressing, the Clerk has asked the Council's legal advisor for an estimated timescale and cost for finalising the registration of the Council-owned lands and a response is awaited.

**12b 2007/08 : Affordable housing status**

The Clerk has exchanged correspondence with Mr Broome, WLDC Planning Officer, in relation to the matter of the affordable homes on Waggoners Close. Investigations are ongoing.

**80 2007/08 : Acquisition of land from Beal Developments Limited**

The contracts have not, as yet, been exchanged. The Council's advisor will meet with the Clerk on 21<sup>st</sup> November 2007 to discuss his proposals for the approval of the contract.

**118b 2007/08 : Mobile library service, Susworth**

Following submission of a letter and then a formal complaint to LCC regarding the failure of the mobile library service to attend Susworth on three successive occasions, a response was finally received from LCC's Mrs Gilham-Skinner, Mobiles Coordinator, on 16<sup>th</sup> October 2007. She apologises for the service failure, due to a combination of staffing shortages (which she hopes will be resolved in the very near future) and mechanical failure. She gives the assurance that all books are renewed automatically in the event that the mobile library is unable to visit. Ward Councillor Underwood-Frost has also been in discussions with LCC on this matter and has asked Wendy Hutchinson of the Library service to contact the Clerk with a more detailed explanation.

**124 2007/08 : Parking near the Eau Community Centre**

Following receipt of photographs from Councillor Capes, the Clerk wrote to Mr Brookes of LCC Highways on this matter, enclosing a copy of the letter submitted by local farmers. A response is awaited. In the interim period, Councillor Underwood-Frost has informed the Clerk that he has also raised this issue with Highways following a complaint from a resident of Church Lane and, in consequence, Highways officers will visit the site to assess it during w/c 19<sup>th</sup> November 2007. If no other solution presents itself, parking prohibition may be required. As this is only effective if enforced, Councillor Underwood-Frost asked that the Council obtain a commitment now from Lincolnshire Police that they will prosecute offending drivers in the event that yellow lines be installed. Having discussed the matter and considering the current lack of resources available to Lincolnshire Police, the Council's view was that any such request would be premature.

**125 2007/08 : Litter picking & associated issues**

Following the resolution made by Council at the October meeting (subject to the entering into of a partnership working agreement with WLDC) to employ a litter picker to work on Council-owned and other community assets for four hours per week from April 2008, the Clerk wrote to Mr Pilkington, WLDC, to inform him of this and to ask him to consider matching this number of hours as a minimum (compared with the 2 to 3 hours per week he had previously mentioned to the Clerk) in litter picking on the public footpaths. Mr Pilkington has since responded confirming that, should WLDC adopt the scheme of partnership working with Parish Councils, he does not feel that four hours per week would be unreasonable. He has explained the proposed method of advertisement of the post and confirms that WLDC would provide all of the equipment and protective clothing and would arrange for the disposal of all of the waste collected. He also outlined the proposed conditions of service. He will write to the Council again when the status of his proposed scheme is clearer. Mr Pilkington has also scheduled in the erection of two previously promised dog bins (one on North Moor Road and one on the corner of North Moor Road and Messingham Road) and has already arranged for the installation of a new litter bin where the new footpath from Astley Crescent meets Gainsborough Road.

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The Clerk also raised with the Council verbal complaints that she had recently received from two residents. One was very unhappy with the level of arising litter in the private car park on Messingham Road, recently exacerbated by the longer opening hours of the adjacent fast food outlet. The one litter bin becomes full soon after emptying so the resident asked the Council to request WLDC to erect another bin at the other entrance to the car park. The second resident raised the issue of the state of the footpath outside of the Sun & Anchor public house, which was covered in both leaves and litter. Whilst the Council was very supportive of the issuing of a request to WLDC for an additional bin and to request a tidying up of the High Street footpath, it was agreed that the owner of the car park would need to be consulted prior to the erection of any bin on his property and may have some influence over his fast food outlet tenants in relation to litter management. The Clerk is to approach the owner in the first instance and follow this up with the request to WLDC, such request to seek advice as to the degree of responsibility that falls on commercial properties in relation to litter arising from their product and/or located outside of their premises.

#### **126 2007/08 : Correction of engraving errors on Scotter War Memorial**

Huteson and Sons carried out the remedial work on the War Memorial in mid-October in readiness for Remembrance Sunday and the Clerk informed St Peters Church and the Methodist Chapel of the changes so that the reading of names at this and future years' memorial service would be accurate. As Huteson & Sons had supplied small photographs of the completed work, the Clerk sent a copy to the relatives of the deceased that had raised the issue in writing and complimentary responses have been received from both families. Gratitude was expressed to Councillor Sheardown regarding the effort he has put into the creation of memorial pages to the fallen heroes.

#### **128 2007/08 : Pedestrian crossing on the A159**

The Clerk contacted the Royal Mail to identify potential costs and timescales for issuing a referendum on whether parishioners would be prepared to fund an increase in the 2009/10 Precept in the amount necessary to cover 50% of the cost of a pedestrian crossing. However, the Royal Mail's offering will not cover mail drops of this small size. In consequence, the Clerk has contacted two national leaflet distribution companies and received a firm quote from one of them. She also took the advice of WLDC and contacted the local person who had undertaken the door to door delivery of the electoral role documentation. A competitive quote has been received from the latter (albeit some clarification is required), who has the advantage of knowing the area very well. It is the intention to arrange for the delivery of the referendum during Q1 of 2008. In the interim period, the Clerk received a copy of a letter sent by Councillor Underwood-Frost on 30<sup>th</sup> October 2007 to Councillors Hill and Webb of LCC which also attempts to resurrect the latter's interest in the project. Councillor Underwood-Frost is aware and supportive of the Council's intention to issue the referendum and asked that the Council formally inform LCC Highways of that intention. Proposed by Councillor Fillingham, seconded by Councillor Billam and agreed, it was :

**RESOLVED : To write formally to LCC Highways to inform them of the Council's intention to have a referendum on funding 50% of a pedestrian crossing out of the 2009/10 Precept and, if a positive result is received, to ask for the inclusion of the work under the Rural Priorities Initiatives scheme of the same year to fund the balance.**

#### **130 2007/08 : Application for membership of the ICCM**

The Clerk submitted the application form to the meeting for the Chairman's signature and the cheque for £65 to cover the annual membership is included in payments for approval.

#### **131 2007/08 : Request to install a bench on Gainsborough Road**

The Clerk informed the resident who had made the request of the Council's decision not to install a bench at this point and explained the Council's reasoning. The resident, whilst disappointed, understood and accepted the Council's view.

**132 2007/08 : Support for SUFC's funding bid to the Football Foundation**

The Clerk sent a letter to SUFC in full support of its bid for funding to be submitted to the Football Foundation. In the interim period, the planning application in respect of the new club house/changing room facility has been received and comments in support submitted to WLDC Planning. The Clerk also attempted to obtain a reduction in the planning costs associated with this development but WLDC was unable to accommodate this request.

**133 2007/08 : Maturity of the Council's Guaranteed Investment Bond**

At the bond's maturity on 26<sup>th</sup> October 2007, the full value (original capital and interest) was transferred to the Council's deposit account. The six month period during which the £25k was deposited resulted in total interest payable of £620.78, an average return of just under 5%.

**134 2007/08 : Remembrance Sunday 2007**

The Council's donation for the poppy wreath is included in the payments for approval at the Precepted amount of £75. In the absence of Councillor Capes, Councillor Fillingham laid the wreath on behalf of the Council. A resident subsequently contacted the Clerk to express the concern of some parishioners regarding the poor turnout of Council members at the Service (Councillors Billam, Brown and Fillingham being in attendance). The Clerk explained that a number of Councillors were away from Scotter that weekend. The Clerk also wrote to Mr Barwell of Hemswell Contracting to thank him for the maintenance work carried out on the plinth free of charge. His generosity has also been acknowledged on the War Memorial page of the website.

**136b 2007/08 Illuminated signage**

Further to the complaints received from parishioners in respect of the new illuminated signs at Scotter Fisheries, the Clerk received a response from Mr Sharp, WLDC Planning. He confirmed that he had met the owner of the site, who subsequently submitted an application for advertisement consent. (A copy of this application has now been received by the Council and will be considered at the Planning Committee meeting to be held on 19<sup>th</sup> November 2007). Mr Sharp advised the owner that the illumination must be switched off until any consent is granted and made it clear that the intensity of the current lighting will not be appropriate in this location.

**137ee 2007/08 Verge cutting claim**

The Clerk has written to LCC, submitting the Council's claim in the amount of £1916 for verge cutting during the 2007/08 season. A response is awaited.

**154a 2007/08 New development, Astley Crescent**

Further to complaints received from residents, the Clerk raised a number of issues with Mr Sharp, WLDC Planning, in relation to this development. These included the lack of street lighting, the apparent lack of room for pavements and queried the arrangements made for the ongoing management and maintenance of the public open space. Mr Sharp subsequently responded to confirm that he had visited the site during w/c 22/10/07 and that the current state of affairs is not appropriate. He has, in consequence, written to the developer and LCC on the matter, providing the former with a period of 21 days in which to provide a response. This response needs to give a timescale for the completion of the works. Mr Sharp will keep the Council informed of progress.

**154b 2007/08 PCSO for Scotter**

Following notification of concerns voiced by the Local Community Panel to PC Leggott during its October 2007 meeting, the Clerk (with the agreement of the Chairman) wrote to Inspector Key to state that the Council shares the Panel's concern at the delay in appointing a replacement PCSO for this area and asking for his commitment to replace the position as a matter of urgency. A response is awaited.

**154c 2007/08 Annual mower service/emergency supplies**

The Clerk has arranged the annual service of the Husqvarna mower for 4<sup>th</sup> December 2007, at a cost of £140 plus parts plus VAT. Two new sets of blades for this mower and a set for the hand mower will also be provided. The Clerk also placed an urgent order for 10t of topsoil for topping up graves in the cemetery at the approximate cost of £75 plus VAT. Proposed by Councillor Fillingham, seconded by Councillor Billam and agreed, it was :

**RESOLVED : To approve the arrangements made by the Clerk for the purchase of necessary goods and services as described.**

**155 2007/08 : To receive new correspondence not already included above**

The Chairman explained that the following are for the attention of Councillors and (where appropriate) will be circulated after the meeting.

**155a** Eau Community Centre Management Committee, informing the Council that its constitution allows for a member of the Council to join the Management Committee. The letter asks if there is a Councillor willing to be co-opted onto the Committee for the coming year. Councillor Billam stated her willingness to be considered for this position. Proposed by Councillor Day, seconded by Councillor Fillingham and agreed, it was :

**RESOLVED : That Councillor Billam be selected as the Council's representative on the Eau Community Centre Management Committee.**

**155b** Lincolnshire Playing Fields Association, informing the Council that its AGM will be held on Thursday 29<sup>th</sup> November 2007 at North Kesteven District Council, Sleaford, commencing at 7pm.

**155c** LCC, enclosing copies of its Salting Routes & Advice on Winter Driving leaflet, 2007/08. As the Council is already aware, the school bus route is not included in the salting routes for this winter. For circulation.

**155d** WLDC, informing the Council that all the Town & Parish Councils in West Lindsey have now adopted the revised Code of Conduct, such that WLDC will shortly publish a combined advert and will advise the Standards Board for England accordingly. The letter also asks those Councils that adopted paragraph 12(2) of the Code (Scotter did not) to make the necessary declaration to the Standards Board in respect of this. For circulation.

**155e** WLDC enclosing a brochure & poster for the Lincolnshire Home Improvement Agency's Handyperson Service, a low or no cost service available to those on means tested benefits and/or disability benefit. The Clerk will place the poster on the notice board and circulate the brochure.

**155f** LCC, enclosing its Community Transport Information Leaflet. For circulation.

**155g** Notes of the meeting of the Gainsborough & Surrounding Areas Forum held on 09/10/2007. For circulation.

**155h** Filmscene, introducing its mobile cinema service. It provides all of the equipment, a film of choice, a projectionist, the necessary public licence and public liability insurance, posters and tickets to enable local groups to put on cinema shows locally to raise funds. For circulation.

**155i** LCC, providing statistical information on the use of the Council's website during October 2007. For circulation.

**155j** Countrywide Grounds Maintenance, introducing the company and the services that it can provide. For circulation.

**Initialled ..... Chairman**

**155k** NALC, enclosing a copy of its LCR journal, November 2007. For circulation.

**155l** East Midlands Development Agency, enclosing its “emda news” magazine, October 2007. For circulation.

**155m** Clerks & Councils Direct journal, November 2007. For circulation.

**155n** CPRE, enclosing its Countryside Voice magazine, Autumn 2007. For circulation.

The following items of correspondence were noted by the Council and will be filed by the Clerk :

**155o** WLDC enclosing notice and an agenda for an Extraordinary Meeting of its Council on 8<sup>th</sup> November 2007, to discuss the proposed post office closures within its district.

**155p** LCC, enclosing copies of the Gainsborough Area Bus Guide and the current timetable for the Interconnect 100 service between Lincoln and Scunthorpe.

**155q** Various promotional literature from Russell Leisure Ltd (playgrounds), Memorial Memories, Odlings MCR and Furnitubes International Ltd.

**156a 2007/08 : To receive the Minutes of the Planning Committee meeting published since the last Council meeting and adopt the recommendations contained therein**

The Council considered the minutes of the Planning Committee meeting held on 1<sup>st</sup> October 2007. Proposed by Councillor Day, seconded by Councillor Bullivent and agreed, it was :

**RESOLVED : That the Council concurs with the actions taken by the Planning Committee and adopts the minutes of the Committee meeting held on 1<sup>st</sup> October 2007.**

**156b 2007/08 : To note the receipt of results from the planning authority**

The Council noted that no results had been received from the planning authority during the month.

**157 2007/08 : To note income received during October 2007 and to approve the cash book as at the end of October and its reconciliation to the bank statements**

The Council noted the following income received during October 2007.

<u>DATE</u>	<u>PAYER</u>	<u>DETAILS</u>	<u>RECEIPTS</u>
01.10.07	Barningham Memorials	Additional Inscriptions to AD54 (M. Smith) & BF27 (J.P.Ormond)	50.00
05.10.07	Co-op Bank	Interest - Current account	1.06
05.10.07	Co-op Bank	Interest - Deposit account	237.01
16.10.07	Mrs M. Brown	Cemetery allotment rents for nos. 3-9, 11-14 and 18	12.00
16.10.07	C. R. Pye	Rental of Goosemoor land to 05/04/2008	155.00
16.10.07	YEDL (Northern Electric)	Wayleave/rental	5.00
25.10.07	HM Revenue & Customs	VAT repayment	235.32
29.10.07	Co-op Bank	Interest on maturity of investment bond.	318.87
		<b>TOTAL RECEIPTS</b>	<b><u>1014.26</u></b>

It then examined the cashbook as at the end of October 2007 and its reconciliation to the bank statements. Proposed by Councillor Sheardown, seconded by Councillor Armstrong and agreed, it was :

**RESOLVED : That the cashbook as at the end of October 2007 should be signed by the Chairman and Clerk as a true record.**

**Initialed ..... Chairman**

**158 2007/08 : To approve payments to be made**

The Council examined the accounts to be paid for supplies and services received since the last meeting. Proposed by Councillor Sheardown, seconded by Councillor Brown and agreed, it was : **RESOLVED : That, in accordance with its powers under section 137 of the Local Government Act, 1972, the Council will incur expenditure on a skip service which, in the opinion of the Council, is in the interests of the inhabitants of the Parish and will benefit them in a manner commensurate with the expenditure. Also, that the following payments should be approved.**

<u>CHEQUE</u>			<u>NET</u>		<u>TOTAL</u>
<u>NO.</u>	<u>TO WHOM PAID</u>	<u>PARTICULARS OF PAYMENT</u>	<u>VALUE</u>	<u>VAT</u>	<u>PAYMENTS</u>
Direct Debit	BT	Phone line rental, Q3 2007/08	39.65	6.93	46.58
Direct Debit	Tiscali	Broadband/phone calls, Sept '07.	16.00	2.80	18.80
401785	H.M. Revenue & Customs	PAYE & NI, Month 7	380.95	-	380.95
401786	Mrs M. Brown	Wages	491.78	-	
		Mileage	3.20	-	
		Postage	2.10		
		Stationery	5.83	1.02	503.93
401787	Mr. J. Lyon	Wages	521.16	-	
		Mileage	19.20	-	540.36
401788	Thompson Waste Mgt	Skip service - Charles Ave (04/10)	137.50	24.06	
		Skip service - Riverside (18/10)	155.00	27.13	
		Skip service - Southcliff Rd (01/11)	161.00	28.18	532.87
401789	Spencer's Garage	Fuel	117.46	20.55	138.01
401790	Anglian Water	Rates, Scotterthorpe Allots (6 mnths)	24.21	-	24.21
401791	Huteson & Sons	War memorial inscription correction	70.00	12.25	82.25
401792	Green Stripe Garden Mchy	Replacement belt for ride-on mower	28.15	4.93	33.08
401793	ICCM	Application for annual membership	65.00	-	65.00
401794	CPRE	Annual subscription	27.00	-	27.00
401795	J. Bullivent	Mileage (Flood & Area Forum mtgs)	66.40	-	66.40
401796	C. Day	Distribution costs - APM flyers	50.00	-	50.00
401797	Royal British Legion	Donation for poppy wreath	75.00	-	75.00
401798	Jackson Building Centres	Padlock/keys - Scotterthorpe allots.	82.71	14.48	97.19
401799	Chris P. Day Limited	Bunker/allotment clearance	35.00	6.13	41.13
401800	Pestx Ltd	Pest control, 3 mnths from 01/11/07	85.00	14.88	99.88
401801	D. Capes	Mileage (attending Burial Seminar)	22.40	-	22.40
<b>TOTAL PROPOSED PAYMENTS</b>			<b>2,681.70</b>	<b>163.34</b>	<b>2,845.04</b>

As there have been some problems with the quality of the goods and the service received in relation to the purchase of the padlock/keys, it was further agreed that the Clerk should not release this particular payment until Councillor Brown has confirmed that all issues have been satisfactorily resolved.

**159 2007/08 : To take any points from members, identify items for the next agenda and to note urgent items of interest.**

**159a** Councillor Allen raised the issue of the state of ditches and drains on North Moor Road up to the boundary with North Lincolnshire and expressed his concern that the road appeared to be collapsing outside of the last house within the Council's parish. As there was general agreement on these issues, it was agreed that the Clerk should write to LCC Highways to ask them to take action.

**159b** Councillor Fillingham raised the issue of the speed of traffic entering the village on North Moor Road and suggested that the police be asked to take action. Whilst totally supportive of Councillor Fillingham's concerns, the Chairman reiterated the current lack of police resource in the area, particularly as the PCSO has not yet been replaced. He will speak to the Community Beat Officer to ask for assistance but does not believe that this will be a top priority.

**Initialed ..... Chairman**

**159c** Councillor Capes summarised the LALC-organised Burial Seminar that he had recently attended. The elements raised are all already covered by the Council’s cemetery policy. A copy of the handout will be included in the circulation.

**159d** The Clerk explained that, with the precept work load, she would be unable to prepare a Clerk’s report for the December Council meeting. She also asked for assistance in obtaining Precept requests from the various Parish organisations as a matter of some urgency as only one had been received to date. The Council agreed that the office will be closed from 1.15pm on Thursday 20<sup>th</sup> December 2007 to 9.45am on Thursday 3<sup>rd</sup> January 2008 for the Christmas holiday. The Chairman informed the Council that he would be on holiday from 12<sup>th</sup> December 2007 to 9<sup>th</sup> January 2008 inclusive, with the Vice-Chairman taking the December meeting and acting as Chair in all other respects during this period.

**160 2007/08 : To resolve whether, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting due to the confidential nature of the following business.**

Proposed by Councillor Brown, seconded by Councillor Sheardown and with all agreed, it was :

**RESOLVED : That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press should be temporarily excluded from the meeting due to the confidential and commercially sensitive nature of the following items of business. With the public and press excluded :**

**161 2007/08 : To determine the pay rate of the Village Person from 1<sup>st</sup> November 2007**

The Council considered the paper presented by the Clerk against the background of the skills, experience and abilities of the current Village Person. Proposed by Councillor Brown, seconded by Councillor Sheardown and agreed, it was :

**RESOLVED : To align the Village Person’s rate of pay with a Grade 3 (Lead) Worker as contained within the national Agricultural Wages Order, with effect from 1<sup>st</sup> November 2007.**

**162 2007/08 : To receive a progress report on Goosemoor and Constable lands**

Having earlier declared a prejudicial interest, Councillor Day left the meeting room at this point, with the Vice-Chairman taking the Chair. The Council then considered the report as presented by the Clerk and also a letter recently received from the Land Registry asking whether the Council would wish to object to the registering by a third party of land adjacent to the Goosemoor land covered by the existing rental agreement. Having taken into account the advice received from the Council’s legal advisor in relation to this matter, proposed by Councillor Sheardown, seconded by Councillor Armstrong and agreed, it was :

**RESOLVED : That no objection be placed to the registering of this land.**

The Clerk is to investigate the options and potential costs in developing revised letting agreements for both parcels of land for consideration at a future meeting.

The Vice- Chairman declared the meeting closed at 8.52pm.

Clerk: .....

Chairman: .....

Date: .....

**Initialed ..... Chairman**