



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotterpc.onmicrosoft.com

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **21 February 2022** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Members of the public are welcome to attend however if you wish to make a statement or raise a question at the meeting, they should contact the clerk on clerk@scotterpc.onmicrosoft.com prior to the meeting.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of the parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of the meeting.
 - Use any other means for enabling persons not present to see or hear proceedings at a meeting of the parish council as it takes place or later.
 - Report or comment on proceedings in writing during or after a meeting or orally report a comment after the meeting.
- However, anyone wishing to do so must speak to the clerk prior to the meeting.

Any person who may find it difficult to access the meeting through disability is asked to advise the clerk at least 24 hours before the meeting so that every effort be made to provide access.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 16 February 2022

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be

recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

- 2 Dispensations** Council is asked to discuss any written dispensation the clerk may have received from councillors
- 3 Declarations of interest** Members to declare Disclosable Pecuniary Interests, Personal or Personal and Prejudicial interest they may have in agenda items that accord with the requirements of the relevant authorities. (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
- 4 To approve as a true record the Full Parish Council Meeting minutes held on 17 January and sign accordingly**
- 5 District Councillors & County Councillors Report**
- 6 Chairs Report**
- 7 Clerks Report and update on matters from the last meeting including year end forecast.**
- 8 Sub Groups, Community Clubs and Associations Items for Update or Discussion**
 - a) Village Hall
 - b) Scotter Forward
 - c) Speed Watch– To decide on the purchase of bin stickers.
 - d) Sports Clubs
 - e) Eau Centre and Scotter Library
 - f) Playing Fields Committee – Meeting agenda circulated by email 25/01/2022
- 9 Correspondence Items for noting**

Jubilee Newsletter – Circulated by email 07/02/2022
Safer Together Team Newsletter – Circulated by email 07/02/2022
WLDC Meeting Agenda - circulated by email 17/01/2022
WLDC Notice of Meetings – Circulated by email 01/02/2022
LALC News – circulated by email on 25/01/2022
LALC News – circulated by email on 02/02/2022
LALC News – circulated by email on 09/02/2022
Letter received from resident regarding Queens Jubilee – circulated by Cllr Wotherspoon via email
Lord Lieutenant of Lincolnshire Queens Jubilee Information – circulated by email 18/01/2022
LCC Town & Parish News - circulated by email 10/01/2022
Clerk's Magazine, January 2022 issue
Savills email response regarding lease for Parson's Field – circulated by email 09/02/2022
Letter from a resident, commending the good work of the village person – circulated by email 16/02/2022
- 10 Correspondence Items for action / discussion**

LALC Annual Training Scheme Renewal for 2022/23 – Annual renewal cost £150+VAT
Savills – Chaser for outstanding rent for April 21 and October 21 total amount £11.00
- 11 Flooding Update**
- 12 Planning for consideration and comment**
 - a) Planning Application 144247 – Land adj, 21, Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RL

Application for approval of reserved matters to erect 1 no. dwelling -considering appearance, landscaping, layout and scale - following outline permission 139350 granted 27 June 2019
[West Lindsey Planning Application - 144247](#)

b) Planning Application 144279 - 1 Riverdale Cottages, East Ferry Road, Susworth, Scunthorpe, Lincolnshire, DN17 3AS
Planning application for first floor side extension and conversion of outbuilding to provide additional accommodation.
[West Lindsey Planning Application - 144279](#)

c) Planning Application 144277 - 3, Brigg Road, Scotter, Gainsborough, Lincolnshire, DN21 3HX
Planning application for two storey extension to existing office.
[West Lindsey Planning Application - 144277](#)

d) Planning Application 143713 - Land to north east of, Granary Fold, Scotter, Gainsborough, DN21 3RH
Planning application to erect 1no. dwelling resubmission of 143188.
[WLDC Planning Application - 143713](#)

e) Planning Application 144394 - 53, The Granary, Scotter, Gainsborough, Lincolnshire, DN21 3RQ
Planning application for a detached timber framed sun room.
[WLDC Planning Application - 144394](#)

13 Planning Update and Decisions Received

a) Planning Application 144002 - Land to rear of, 11 & 13 High Street, Scotter, DN21 3TN
Outline planning application to erect 3no. detached dwellings with access to be considered and not reserved for subsequent application.
Revised layout notification received on 25/01/22 and circulated to council via email. Replies were required in 10 days. No further comments were made by the Parish Council.

b) Planning Application 144160 - Land adj to 12-14 High Street Scotter Gainsborough DN21 3TW
Planning application for the erection of a single, two storey detached house with garage and orangery, partial demolition, renovation and extension of an existing granny flat/summer room and partial demolition, renovation and extension of a granary/workshop and covered garage space to form new dwelling.
Notification received that this application has been withdrawn.

14 Review of membership to the following committees

- a) Planning Committee**
- b) Personnel Committee**

15 To consider the Village Person Contract due for renewal on 31/03/2022

16 To discuss the terms of the lease and the response received from Savills regarding Parson's Field, to consider a plan of action and way to move forward.

17 Parish Plan Review

18 To decide on plans for the Queens Jubilee Celebrations

19 To review progress on the request for a pelican crossing at Gainsborough Road

20 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2021 – 31/12/2021

Receipts	Date	Ref	Our Inv	Reason	Amount
J Mitchell	01/12/2021		2021/1123-4	Constable - 6mths rental upto 01/06/2022	£ 780.50
Allotment Fee	03/12/2021			Main plot 19b	£ 10.00
Samuel Jacob Memorials	17/12/2021			Memorial Permit - Powell	£ 80.00
Lincolnshire County Council	22/12/2021			Grass Cutting Contribution 21/22	£ 1,600.94
C Bradley & Sons	31/12/2021		2021/2812	EROB & Interment CR - Dolloway	£ 350.00
				Total Income	£ 2,821.44

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	01/12/2021	Bacs	E0100GAMA7	Monthly Subscription	£ 18.12
K Mathieson	01/12/2021	Bacs		November	£ 1,035.28
G Worth	06/12/2021	Bacs	35 & 36		£ 720.00
HMRC	20/12/2021	Bacs		Month 8	£ 105.52
Wave	20/12/2021	Bacs	9825635	Water Bill - Cemetery	£ 16.40
Wave	20/12/2021	Bacs	9823399	Water Bill - Scotterthorpe Allotments	£ 11.91
Lincolnshire County Council	20/12/2021	Bacs	170-67766	Speed watch signs	£ 60.00
Lincolnshire CC	28/12/2021	Bacs		Pension	£ 321.29
Giff Gaff	29/12/2021	Bacs		Mobile phone	£ 10.00
Microsoft	29/12/2021	Bacs		Monthly Subscription	£ 18.12
S Smith & Co Accountants	28/12/2021	Bacs	INV-19491	Payroll	£ 15.00
Helping Hands	28/12/2021	Bacs	1907	Regravel cem drive, christmas tree up and removal	£ 542.00
Cutting Edge Services	28/12/2021	Bacs	91119/0042	Trim Scotterthorpe Trees	£ 500.00
K Mathieson	29/12/2021	Bacs		December	£ 1,035.28
				Total Expenditure	£ 4,408.92

Account Start Balance	£ 32,886.57
Payments	£ 4,408.92
Receipts	£ 2,821.44
End Balance	£ 31,299.09

b.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2022 – 31/01/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
Lincolnshire County Council	05/01/2022	Bacs		Grass cutting contribution	£ 255.39
M & J Swinbank	17/01/2022	Bacs		EROB	£ 200.00
C Myers	10/01/2022	Cash		EROB	£ 200.00
Northern Powergrid	24/01/2022	Chq		Wayleave - Green	£ 1.50
				Total Income	£ 656.89

Payments	Date	Cheque	REF/INV	Reason	Amount	VAT / PAYE
ROSPA	10/01/2022	Bacs		Park Inspection 21/22	£ 726.00	£ 121.00
S Smith & Co Accountants	11/01/2022	Bacs		Payrole	£ 15.00	£ 2.50
G Worth	11/01/2022	Bacs			£ 576.00	
Royal British Legion	19/01/2022	Bacs		Poppy wreath donation	£ 170.00	
Post Office	20/01/2022			Stamps	£ 18.12	
S Smith & Co Accountants	26/01/2022	Bacs		Payrole	£ 15.00	£ 2.50
HMRC	26/01/2022	Bacs		Month 9	£ 105.52	
LALC	26/01/2022	Bacs		Website support until April 2022	£ 24.00	£ 4.00
Giff Gaff	27/01/2022	Bacs		Mobile phone	£ 10.00	£ 1.66
Lincolnshire CC	28/01/2022	Bacs		Pension	£ 333.59	
Kyela Mathieson	28/01/2022	Bacs			£ 1,063.10	
				Total Expenditure	£ 3,056.33	

Account Start Balance	£ 31,299.09
Payments	£ 3,056.33
Receipts	£ 656.89
End Balance	£ 28,899.65

c.) Confirm Bank Balance and Statements seen by council as at 31/01/2022
Co-operative Bank Account No 61038985 – balance £28,899.65
Co-operative Bank Account No 61797792 – balance £128,196.94 - Earmarked
Co-operative Bank Account No 61797404 – balance £7,492.14 – Contingency & CIL

d.) Payments for approval
LALC 2022/23 Membership Fee's - £627.02
New Dog Waste Bins - £384 Earmarked CIL money to be used
SWMPFC – Muga Electric - £144.36
Village Hall Office Rental 3 months to 31/03/2022 - £325.00
Martin Lindley, removal of swings at The Rookery - £150.00

21 Urgent Highways or Maintenance Matters

22 Agenda next meeting – to take any items for members

23 To Confirm Date of Next Meeting – 21 March 2022