



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotterpc.onmicrosoft.com

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **21 March 2022** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Members of the public are welcome to attend however if you wish to make a statement or raise a question at the meeting, they should contact the clerk on clerk@scotterpc.onmicrosoft.com prior to the meeting.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if he is present during the meeting of the parish council or its committees but otherwise may:

- Film, photograph or make an audio recording of the meeting.
 - Use any other means for enabling persons not present to see or hear proceedings at a meeting of the parish council as it takes place or later.
 - Report of comment on proceedings in writing during or after a meeting or orally report a comment after the meeting.
- However, anyone wishing to do so must speak to the clerk prior to the meeting.

Any person who may find it difficult to access the meeting through disability is asked to advise the clerk at least 24 hours before the meeting so that every effort be made to provide access.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 16 March 2022

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be

recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

- 2 **Dispensations** Council is asked to discuss any written dispensation the clerk may have received from councillors
- 3 **Declarations of interest** Members to declare Disclosable Pecuniary Interests, Personal or Personal and Prejudicial interest they may have in agenda items that accord with the requirements of the relevant authorities. (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)
- 4 **To approve as a true record the Full Parish Council Meeting minutes held on 21 February 2022 and sign accordingly**
- 5 **District Councillors & County Councillors Report**
- 6 **Chairs Report**
- 7 **Clerks Report and update on matters from the last meeting**
- 8 **Sub Groups, Community Clubs and Associations Items for Update or Discussion**
 - a) Village Hall
 - b) Scotter Forward
 - c) Speed Watch
 - d) Sports Clubs
 - e) Eau Centre and Scotter Library
 - f) Playing Fields Committee
- 9 **Correspondence Items for noting**

Lalc News - circulated by email 28/02/2022
Lalc News - circulated by email 09/03/2022
Lalc News – circulated by email 16/03/2022
WLDC Meeting Agenda – circulated by email 07/03/2022
WLDC Parish News – Circulated by email 02/03/2022
NALC National Salary Award for 2021/22 – circulated by email 07/03/2022
- 10 **Correspondence Items for action / discussion**

LCC renewal of Parish Agreement Scheme for Grass Cutting - circulated 08/03/2022
- 11 **Flooding Update**

Email from EA regarding advising new survey taking place – circulated 14/03/2022
- 12 **Planning for consideration and comment**
 - a) Planning Application 144385 – Scotterfield Farm, Kirton Road, Scotter, Gainsborough, Lincolnshire, DN21 3JA
Planning application for replacement roofing, installation of external insulation with rendering, creation of garden room to rear elevation, and erection of detached double garage.
[WLDC Planning Application 144385](#)
 - b) Planning Application 144434 - Cote House Bungalow, Susworth Road, Susworth, Gainsborough, DN17 3AT

Planning application for roof lift to create rooms within the loft space including extensions and other alterations.

[WLDC Planning Application 144434](#)

c) Planning Application 144482 - 10, High Street, Scotter, Gainsborough, Lincolnshire, DN21 3TW
Planning application for timber fence to part of northern boundary

[WLDC Planning Application 144482](#)

d) Planning Application 144454 - The Old Mill, Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RS

Listed building consent for replacement windows

[WLDC Planning Application 144454](#)

13 Update on Gainsborough Road Zebra Crossing

Email received on 22/02/22 from Sir Edward Leigh received advising he had written to County Councillor Perraton-Williams and she be in touch directly.

Email received on 28/02/22 from County Councillor Perraton-Williams circulated 28/02/2022

Email received 15/03/2022 from County Councillor Perraton-Williams circulated 15/03/2022

14 To consider adopting the WLDC Code of Conduct as per email received and circulated on 03/02/2022

15 To review details from the land registry search of The Green and road leading to the church to the side of The Manor

16 To receive an update on Parson's Field

17 To review applicants for the Village Grounds Person Contract.

18 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/02/2022 – 28/02/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
M Lambert	10/02/2022			M Lambert - EROB	£ 200.00
L Newborn	11/02/2022			L Newborn - EROB	£ 400.00
J Threadgold	24/02/2022			Memorial Permit - Towl	£ 80.00
Naylor Funeral Directors	25/02/2022			Interment - M Hill	£ 900.00
				Total Income	£ 1,580.00

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	02/02/2022	Bacs	E0100GZBKT	Monthly subscription	£ 18.12
Graham Worth	03/02/2022	Bacs	Inv 39		£ 420.00
Cloudnext	04/02/2022	Bacs	173452	New email domain	£ 59.98
Cloud Next	04/02/2022	Bacs	173451	Email Set up	£ 132.00
HMRC	16/02/2022	Bacs		Month 10	£ 125.27
Scotter Village Hall	24/02/2022	Bacs	52	Office rent - 3 months	£ 325.00
Cutting Edge Services	24/02/2022	Bacs	91119-0045	Removal of Rookery Swings	£ 150.00
SWMPFC	24/02/2022	Bacs	87	Muga Electric	£ 144.36
S Smith & Co Accountants	24/02/2022	Bacs	19765	Pay role	£ 15.00
Giff Gaff	28/02/2022	Bacs	1645922239768	Mobile phone	£ 10.00
K Mathieson	28/02/2022	Bacs			£ 1,050.11
Lincoln Diocesan Trust	28/02/2022	Bacs	SIN043085/86	6 month rental - Parson's	£ 5.50
Graham Worth	28/02/2022	Bacs	Inv 42 & 43		£ 480.00
LCC	28/02/2022	Bacs			£ 327.85
				Total Expenditure	£ 3,263.19

Account Start Balance	£ 28,899.65
Payments	£ 3,263.19
Receipts	£ 1,580.00
End Balance	£ 27,216.46

- b.) Confirm Bank Balance and Statements seen by council as at 28/02/2022
 Co-operative Bank Account No 61038985 – balance £27,216.46
 Co-operative Bank Account No 61797792 – balance £128,196.94
 Co-operative Bank Account No 61797404 – balance £7,492.14

- c.) Payments for approval
 None

- 19 Urgent Highways or Maintenance Matters**
20 Agenda next meeting – to take any items for members
21 To Confirm Date of Next Meeting – 25 April 2022

Confidential Matters

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies Admission to Meetings) Act 1960 Sec 1 (2))

- 22 To agree and approve the Employer Discretions Policies for the Local Government Pension Fund**
23 To consider the increase in national pay scale (NJC) for the financial year 2021/22 and approve back pay.