



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **18 July 2022 at 7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 13 July 2022

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the Localism Act 2011 being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 20 June 2022 and sign accordingly

4 Chairs Report

5 Clerks Report and update on matters from the last meeting

6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall
- b) Scotter Forward
- c) Speed Watch
- d) Sports Clubs
- e) Eau Centre and Scotter Library
- f) Playing Fields Committee

7 Correspondence Items for noting

LALC News – circulated by email 15/06/2022

LALC News – circulated by email 22/06/2022

Email from Nev Brown – WLDC, advising the incorrect location of Elizabeth Close Park on the Neighbourhood Plan has been corrected – Circulated 27/06/2022

LCC Minerals & Waste Local Plan – Issues and Options Consultation Letter – Circulated 28/06/2022

WLDC Business E-Brief – Circulated 07/07/2022

8 Flooding Update

Email from Carl Warmby - Environment Agency, update of survey findings – Circulated 04/07/2022

9 Planning for consideration and comment

Planning Application 145041 - Land off, Scotter Road, Scotton, Gainsborough, Lincolnshire, DN21 3QU

Planning application for change the use of part of an arable field into a wildlife and private fishing pond.

[West Lindsey Planning Application 145041](#)

10 To receive an update on Gainsborough Road Zebra Crossing

11 To consider a request from Scotter Junior Football Club to have their broken flood lights changed at the same time as the contractor is working on the MUGA lights

12 To consider making an Emergency Plan

13 To review Standing Orders

14 To receive an update on Southcliffe Road

Email from developer – circulated 02/07/2022

Wayleave agreement from Northern Power Grid – circulated 12/07/2022

15 To consider solicitors advice for court proceedings for the lost of interest on The Rookery S106 money

16 To review Goosemoor Land

17 Scotter Cemetery

a) To receive and consider requests from members of the public to allow memorial headstones fitted in the cemetery which straddle 2 grave spaces

b) Memorial Headstone Testing

18 To receive an update on the cemetery allotments

19 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/06/2022 – 31/06/2022

Account Start Balance	£ 88,482.57
Payments	£ 18,428.97
Receipts	£ 1,291.20
End Balance	£ 71,344.80

Receipts	Date	Ref	Our Inv	Reason	Amount
Banked Cheques	07/06/2022	Chq		Cemetery Tree, Allotment Fee 19b, Northern Power wayleaves	£ 320.70
Allotment Fee - Plot 6	13/06/2022	Bacs		Allotment Fee	£ 20.00
Allotment Fee - Plot 16	20/06/2022	Bacs		Allotment Fee	£ 20.00
Jason Threadgold	24/06/2022	Bacs	2022/0607	Non resident interment of Ashes BA22	£ 150.00
Rent - Constable	27/06/2022	Bacs		6 months rent	£ 780.50
				Total Income	£ 1,291.20

Payments	Date	Cheque	REF/INV	Reason	Amount
G Worth	01/06/2022	Bacs	56 & 57		£ 915.00
K Mathieson	01/06/2022	Bacs			£ 1,048.67
Microsoft	06/06/2022	Bacs			£ 18.12
Renshaw & Sons	13/06/2022	Card		Susworth Notice Board Keys	£ 9.98
Gem Gem	13/06/2022	Bacs	GR001	Jubilee Entertainer	£ 80.00
Dizney Dates	13/06/2022	Bacs		Jubilee Entertainer	£ 60.00
Wave	13/06/2022	Bacs	10617568	Water - Cemetery	£ 23.27
Wave	13/06/2022	Bacs	10615534	Water - Scotterthorpe Allotment	£ 12.13
HMRC	13/06/2022	Bacs		Month 2	£ 77.45
S Smith & Co Accountants	16/06/2022	Bacs	INV-20255		£ 15.00
Lincolnshire CC Pension	16/06/2022	Bacs			£ 333.68
Hilltop Tree Services	23/06/2022	Bacs	1201	Tree removal - Cemetery	£ 360.00
WLDC	23/06/2022	Bacs	1907002416	Dog waste bins - Clay Lane	£ 228.00
Scotter Village Hall Committee	23/06/2022	Bacs	55	Office rental to 30/06/22	£ 325.00
Scotter Village Hall Committee	23/06/2022	Bacs		Approved Grant for Boiler	£ 3,500.00
Transfer to ER Account	23/06/2022	Bacs		SJFC Grant moved to earmarked reserves acc	£ 10,000.00
Giff Gaff	27/06/2022	Bacs		Mobile Phone	£ 10.00
B K Brooks	27/06/2022	Bacs	ScPC 05/22	Internal Audit Fee	£ 350.00
Greenstripe	27/06/2022	Bacs	176159	Lawnmower Wheel	£ 14.20
K Mathieson	29/06/2022	Bacs			£ 1,048.47
				Total Expenditure	£ 18,428.97

- b.) Confirm Bank Balance and Statements as at 31/06/2022
 Co-operative Bank Account No 61038985 – balance £71,344.80
 Co-operative Bank Account No 61797792 – balance £138,218.56 Ear marked reserves
 Co-operative Bank Account No 61797404 – balance £7,493.35 General Reserves

- c.) Payments for approval
 LALC CiLCA Training Course - £300.00
 Clerks travelling cost for attending CiLCA Training - £67.50

Key Cutting for susworth notice board - £9.98 paid with clerks delegated powers, retrospective approval

- 20 Urgent Highways or Maintenance Matters**
- 21 Agenda next meeting – to take any items from members**
- 22 To Confirm Date of Next Meeting – 19 September 2022**

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

Confidential Matters

- 23 To receive an update following a meeting with Corporate Services WLDC**
Email from Emma Foy – Director of Corporate Services WLDC, circulated 06/07/2022