



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

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Minutes of the Full meeting of Scotter Parish Council held on 20 December 2021, held at Scotter Village Hall.

Parish Councillors Present: Cllr Margaret Armstrong, Cllr Paul Wood, Cllr Kevin Watson, Cllr Alex Johns, Cllr Paul Boulton, Cllr Dave Ward

County Cllrs Present: None

District Cllrs Present: None

In attendance: K Mathieson – Clerk, 13 members of public

Public Participation

Members of the public addressed council with comments on the following agenda point 14a, 14c & 14e

Cllr Armstrong opened the meeting at **7.15pm**

2112/1 Acceptance Of Apologies for Absence

Apologies received from Cllr Colin Wotherspoon Cllr Jon Harper, Cllr Rachel Hunter and Cllr Bali Kaila

Resolved to accept apologies and Vice Chair Cllr Armstrong to chair the meeting – All agreed

2112/2 Dispensations Council is asked to discuss any written dispensation the clerk may have received from councillors

None received

2112/3 Declarations of interest Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities. (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

None received

2112/4 To Approve as a true record the Full Parish Council Meeting minutes held on 18 October 2021

Item deferred as the chair of the meeting held on 18 October 2021 was not present to sign the minutes.

2112/5 District Councillors & County Councillors Report

County Councillor or District Councillor's did not attend the meeting.

2112/6 Chairs Report

No report given as chair not present

2112/7 Clerks Report and update on matters from the last meeting

1 tonne grit salt has been delivered from LCC

Scotton Clerk has advised Scotton would support Scotter with any flood alleviation

Trees along Scotterthorpe Road have been cut back

2112/8 Sub Groups, Community Clubs and Associations Items for Update or Discussion

a) Village Hall - None

- b) Scotter Forward - None
- c) Speed Watch – Winter has slowed down their outings but still out with the gun at least once a week. Brian Gilchrist will send through some information on the statistics and finding for publication on the Parish Council Website. They will be looking to recruit new members in the New Year
- d) Sports Clubs - None
- e) Eau Centre and Scotter Library - None
- f) Playing Fields Committee – None

2112/9 Correspondence or Items for noting

- a) Weekly Lalc newsletters – forwarded to all members by email when received
- b) Clerk Magazine – December & January 2022 issues, retained in the Clerks office for anyone wanted to read or borrow.
- c) Email from Nev Brown, WLDC advice for new members on how to use a Neighbourhood Plan – Circulated 01/12/21
- d) Email – Adrian Selby chair of West Lindsey Safety Advisory Group advising they are able to offer strategic advice when organising any local events. Email shared with Scotter Forward.

Resolved that all the above items of correspondence have been noted

2112/10 Correspondence or Items for action / discussion

- a) Email – LCC Highways, requesting confirmation we wish to continue to be included in the Parish Agreement for grass cutting and advices that due to a new mapping system they have found they have previously under paid their contributions by £255.39
- b) Email - LCC Highways, Parish Agreement Grass Cutting contribution 2021/22 purchase order in the sum of £1600.94
- c) Letter – Eau Center response from previous meetings discussion on parking.
- d) Email – NHS Lincolnshire Public Consultation

2112/11 Flooding Update

- a) Email from Carl Warmby, Environment Agency, 07/12/21 advising of flood protocols
- b) Email from Jade Harrison, Environment Agency, 09/12/21 update on planned and scheduled works for River Eau

Clerk read out the correspondence received from the Environment Agency. Cllr Wood Advised that Scunthorpe and Gainsborough Internal Drainage Board River Eau Working Group had had their first meeting. The government are releasing new legislation in February, as this may influence the course of action they may take they will await the new legislation before proceeding.

2112/12 Review the quotations received and appoint the grass cutting contractor for the next 2 years

Council reviewed the summary report from the Clerk. As the cheapest quote was received from the existing contractor and Council are happy with their work it was

Resolved to award the Grass Cutting Contract for the next 2 years to Helping Hands.

Proposed Cllr Boulton, 2nd Cllr Wood – All agreed

2112/13 To appoint the internal auditor for the end of financial year 2021/22

Resolved to appoint Brian Brooks to carry out the internal audit

Proposed Cllr Armstrong, 2nd Cllr Wood – All agreed

2112/14 To review for comment the following planning applications received from WLDC

- a) Planning Application 142973 - Land off, Astley Crescent, Scotter, Gainsborough, DN21 3SL
Planning application for 2no. dwellings with associated detached garages being variation of condition 5 of planning permission 140625 granted 14 April 2020 - Amended drawings

[WLDC Planning Application 142973](#)

Resolved to object due to the site being cramped and the properties exceeding the original planning applications height, size and scale. Due to the ground level being raised concerns about drainage require noting, tie comments back to Scotter Neighbourhood Plan specifically policy D5 Request that this be reviewed by committee
Proposed Cllr Boulton, 2nd Cllr Johns – All agreed

b) Planning Application 143996 - 9, Kirton Road, Scotter, Gainsborough, Lincolnshire, DN21 3SW
Planning application for single storey side and rear extension being variation of condition 2 of planning permission 142763 granted 19 May 2021 - amend roof to flat roof.

[WLDC Planning Application 143996](#)

Resolved to submit no comment
Proposed Cllr Boulton, 2nd Cllr Wood – All agreed

c) Planning Application 144002 - Land to rear of, 11 & 13 High Street, Scotter, DN21 3TN
Outline planning application to erect 3no. detached dwellings with access to be considered and not reserved for subsequent application.

[WLDC Planning Application 144002](#)

Resolved to object due to surface water drainage/flooding. The proposed access and egress point is not adequate to service the amount of vehicles the development would create. Request that existing tree/hedge boundaries are kept and this be made a condition of the planning.
Proposed Cllr Boulton, 2nd Cllr Wood – All agreed

d) Planning Application 144123 - 3 Forestry Cottages, Susworth Road, Scotter, Gainsborough, DN21 3JN
Planning application to erect 2 storey side extension

[WLDC Planning Application 144123](#)

Resolved to submit no comment
Proposed Cllr Armstrong, 2nd Cllr Wood – All agreed

e) Planning Application 144062 - Land West of North Moor Road, Scotter, Gainsborough, DN21 3HT
Planning application to erect 11no. dwellings.

[WLDC Planning Application 144062](#)

Resolved to object due to the area noted for development being outside Scotter Neighbourhood Plan. All previous comments on the first stage of this development still stand. The two North Moor Road developments need to be assessed as a whole when consideration is being given by highways and for sewage and drainage. Request hydraulic survey of the sewerage/drainage system.
Proposed Cllr Boulton, 2nd Cllr Johns – All agreed

2112/15 To review and consider the revised grant application from Scotter War Memorial Playing Field Association
After reviewing the application and still having questions it was
Resolved to contact SWMPFA and request a meeting to run through the application for with Cllr Wood and Cllr Boulton
Proposed Cllr Wood, 2nd Cllr Armstrong – All agreed

2112/16 To review and adopt guidance information as per the Model Publication Scheme (ICO)
Resolved to adopt
Proposed Cllr Armstrong, 2nd Cllr Wood – All agreed

2112/17 To review the ROSPA park inspection report and the actions required
Resolved for Cllr Wood to inspect the parks with the Clerk to run through the actions required and come up with an action plan.
Proposed Cllr Wood, 2nd Cllr Boulton – All agreed

2112/18 Councillors to report back on their findings regarding football in The Granary Park and parking on the grass at Elizabeth Close Park

Councillors had visited the parks many times since last meeting at The Granary Park it was observed that cars were parked half on the road and half on the pavement therefore making them closer to the park. At Elizabeth Close Park no cars were seen parked on the grass however evidence of them being parked there was found.
Resolved no further action was required at this time for The Granary Park and a no parking on the grass sign to be purchased for Elizabeth Close
Proposed Cllr Wood, 2nd Cllr Armstrong – All agreed

2112/19 To discuss options for specific councillor email addresses

Resolved to defer

Proposed Cllr Boulton, 2nd Cllr Johns – All agreed

2112/20 To receive an update on the cemetery driveway and trees

Clerk advised the request from the resident to remove one of the cemetery trees had been approved but the Parish Council will be in charge of the tree removal and invoice the resident for reimbursement

The gravel for the driveway has been laid but it was hugely underestimated how much would be required.

Resolved to approve the purchase of as much gravel is required to complete the drive and arrange for it to be laid.

Proposed Cllr Boulton, 2nd Cllr Ward – All agreed

2112/21 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/11/2021 – 30/11/2021

Account Start Balance	£ 43,622.38
Payments	£ 11,970.81
Receipts	£ 1,235.00
End Balance	£ 32,886.57

Receipts	Date	Ref	Our Inv	Reason	Amount
Lincs Co-op Funeral Care	10/11/2021			Add Inscription	£ 25.00
J Threadgold Funeral Directors	11/11/2021		2021/1210	Interment - Towl	£ 500.00
Sam Jacob Memorials	12/11/2021		2021/0311	Add Inscription - Silver	£ 25.00
Sam Jacob Memorials	12/11/2021		2021/1708	Memorial Permit - Travis	£ 80.00
Sam Jacob Memorials	12/11/2021		2021/1708/2	Memorial Permit - Byers	£ 80.00
C Bradley Funeral Directors	25/11/2021		2021/2311	Interment - Styles	£ 75.00
C Bradley Funeral Directors	25/11/2021		2021/2311/2	EROB & Interment - Precious	£ 450.00
				Total Income	£ 1,235.00

Payments	Date	Cheque	REF/INV	Reason	Amount
LCC Pension	02/11/2021	Bacs		October Contributions	£ 321.29
K Mathieson	02/11/2021	Bacs			£ 1,035.28
Cutting Edge Services	03/11/2021	Bacs	91119/0022	Notice board Maintenance	£ 83.00
PKF Littlejohn LLP	03/11/2021	Bacs	SB20213985	AGAR 2020/2021	£ 480.00
Transfer to SPC a/c 61797404	03/11/2021	Bacs		Internal Bank Transfer	£ 2,305.00
BHIB	03/11/2021	Bacs	LCo01962-576666	2021 Insurance Rnl	£ 1,827.02
G Worth	09/11/2021	Bacs	33		£ 720.00
Scotter Village Hall	17/11/2021	Bacs	48	3mth office rent till 31/12/21	£ 255.00
Helping Hands	17/11/2021	Bacs	1901	Grass Cutting	£ 685.00
Cutting Edge Services	17/11/2021	Bacs	91119/0032	Riverside Maintenance	£ 165.00
SWMPFC	17/11/2021	Bacs	81	MUGA Electrics	£ 73.60
WLDC	17/11/2021	Bacs	1356421599	Election Fees	£ 591.81
W & AC Rose Farms Ltd	17/11/2021	Bacs	3388	Christmas Tree	£ 120.00
Hill Top Tree Services	24/11/2021	Bacs	976	Cemetery Tree Work	£ 2,160.00
HMRC	24/11/2021	Bacs		Month 7	£ 105.52
S Smith & Co Accountant	24/11/2021	Bacs	1	Payrole & Tax Investigatin Annual Cover	£ 45.00
R Reddin	25/11/2021	Bacs		Clerk Cover	£ 29.00
SLCC	25/11/2021	Bacs		Annual Membership Rnl	£ 166.00
N Woffinden	26/11/2021	Bacs		Neighbourhood Watch ring fenced money	£ 472.00
Giff Gaff	29/11/2021	Bacs		Mobile Phone Contract	£ 10.00
LCC Pension	29/11/2021	Bacs		November Contributions	£ 321.29
				Total Expenditure	£ 11,970.81

- b) Confirm Bank Balance and Statements seen by council as at 30/11/2021
Co-operative Bank Account No 61038985 – balance £32,886.57
Co-operative Bank Account No 61797792 – balance £128,196.94 earmarked
Co-operative Bank Account No 61797404 – balance £7,492.14 emergency running cost reserve
- c) Payments for approval
ROSPA Park Inspection - £726.00
Martin Lindley/Cutting Edge - £500.00

**Resolved to approve bank reconciliation, bank balances and payments
Proposed Cllr Boulton, 2nd Cllr Armstrong – All agreed**

2112/22 Urgent Highways or Maintenance Matters

Following report from resident regarding parking outside the Village Hall, Council discussed the matter and it was resolved no action was required at this time

Clerk to report - East Ferry Road sign knocked over and road direction sign has been removed opposite T junction in Susworth

2112/23 Agenda next meeting – to take any items for members

Gainsborough Road Zebra Crossing

2112/24 To Confirm Date of Next Meeting – 17 January 2022

Confirmed

Meeting closed 8.27pm