



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17th October 2022** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 12 October 2022

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the Localism Act 2011 being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 26 September 2022 and sign accordingly

4 Chairs Report

5 Clerks Report and update on matters from the last meeting

6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall
- b) Scotter Forward
- c) Speed Watch
October report circulated by email 10/10/2022
- d) Sports Clubs
- e) Eau Centre and Scotter Library
- f) Playing Fields Committee

7 Correspondence Items for noting

LALC News – circulated by email 28/09/2022
 LALC News – circulated by email 04/10/2022
 LALC News – circulated by email 11/10/2022
 LALC – Free training for civility and councillor safety – email circulated 12/10/2022

8 Correspondence – Items for discussion or action

Archer survey results received from Lincolnshire County Council – Circulated 10/10/2022

9 Flooding Update

10 Planning for consideration and comment

Planning Application 145513 – Land adjacent to Scotter Village Hall, Scotton Road, Scotter, Gainsborough, Lincolnshire, DN21 3SB
 Planning application to erect preschool building with external space and associated modifications to existing car park.
[WLDC Planning Application 145513](#)

Planning Application 145624 - Land to north east of, Granary Fold, Scotter, Gainsborough, DN21 3RH
 Planning application to vary condition 7 of planning permission 145309 granted 21 September 2022, obscure glazed window added to ensuite on north elevation.
[WDLC Planning Application 145624](#)

11 To receive an update on Gainsborough Road Zebra Crossing

Email response received from County Councillor Clio Perraton-Williams circulated 05/10/2022

12 To receive an update on the war memorial

13 To review and agree the insurance renewal due on 23/10/2022

14 To receive the Section 3 conclusion of audit from PKF Littlejohn for the financial year of 2021/22

15 To review 2 quotes for the work required to update the electricity supply for the Christmas tree lights

16 To review rental fees in preparation for 2023/24 budget setting

- a) Cemetery Allotments
- b) Scotterthorpe Allotments
- c) Cemetery Fees
- d) Constable Land
- e) Goosemoor Land

17 To consider a direct debit agreement for HMRC payments.

18 To receive the 6 month budget review

19 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2022 – 30/09/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
Allotment Fee	16/09/2022			New tenant 17b	£ 10.00
Retford Memorials	22/09/2022		2022/0509	Memorial Fee BA62 & 63	£ 160.00
				Total Income	£ 170.00

Payments	Date	Cheque	REF/INV	Reason	Amount	VAT / PAYE
Microsoft	01/09/2022	Bacs	E0100JK149		£ 18.12	£ 3.02
Amazon	06/09/2022	Card	128743471-2022-56533	Weedkiller	£ 42.01	£ 7.00
Tesco	12/09/2022	Card		Flowers & Picture Frame S137	£ 13.50	
Amazon	12/09/2022	Card	100032461-2022-25534	Batteries for speed gun	£ 15.59	£ 2.60
Elan City	12/09/2022	Bacs	SO-UK02383	New SID purchase	£ 5,400.00	£900.00
SWMPPFA	12/09/2022	Bacs	98	Muga Electric	£ 0.79	
Lincolnshire CC	15/09/2022	Bacs			£ 333.68	
Wave	15/09/2022	Bacs	10984412	Water - Cemetery	£ 23.58	
Wave	15/09/2022	Bacs	10982881	Water - Scotterthorpe Allotments	£ 12.16	
HP Instant Ink	22/09/2022	Bacs	IUKDN1052021469		£ 4.49	
Giff Gaff	27/09/2022	Bacs	1664235310781		£ 8.00	£ 6.67
				Total Expenditure	£ 5,871.92	

Account Start Balance	£ 56,807.15
Payments	£ 5,871.92
Receipts	£ 170.00
End Balance	£ 51,105.23

- b.) Confirm Bank Balance and Statements as at 30/09/2022
 Co-operative Bank Account No 61038985 – balance £51,105.23
 Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves
 Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves

- c.) Payments for approval
 Village hall office rental 3 months to September 2022 - £325
 Eudaimonia, cinema hire - £720
 WLDC annual maintenance for Susworth defibrillator - £100
 Trent Valley Electrical, MUGA lights change to LED - £1941.12
 PKF Littlejohn, audit fees - £360
 John Espin Signs, Muga sign - £54.14

Elan City, new speed cameras - £5400 retrospective approval

- 20 Urgent Highways or Maintenance Matters**
21 Agenda next meeting – to take any items from members
22 To Confirm Date of Next Meeting – 21 November 2022

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

Confidential Matters

- 23 To receive an update on Southcliffe Road**