



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **21 November 2022** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 16 November 2022

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the Localism Act 2011 being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 17 October 2022 and the Extra Ordinary Meeting on 31 October 2022 and sign accordingly

4 Chairs Report

5 Clerks Report and update on matters from the last meeting

6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall - To confirm if a member of the parish council will be attending the Village Hall AGM on 5th December 2022
- b) Scotter Forward - Email received requesting permission to use The Green for the Classic Car Event next year on 7th June 2023
- c) Speed Watch
- d) Sports Clubs
- e) Eau Centre and Scotter Library
- f) Playing Fields Committee

7 Correspondence Items for noting

LALC News – circulated by email 25/10/2022

LALC News – circulated by email 31/10/2022

LALC News – circulated by email 07/11/2022

LALC News – circulated by email 14/11/2022

Submission of North Lincolnshire Local Plan, Regulation 22 – circulated by email 14/11/2022

WLDC Parish News 14th Edition – circulated by email 14/11/2022

8 Flooding Update

Email from District Cllr Lesley Rollings providing an update – circulated 08/11/2022

9 Planning for consideration and comment

a) Planning Application 145782 – Planning application to erect proposed car port and two storey detached garage.

8, Riverside, Scotter, Gainsborough, Lincolnshire, DN21 3UG

[WLDC Planning Application 145782](#)

b) Planning Application 145720 - Application for approval of reserved matters to erect 1 no. dwelling - considering appearance, landscaping, layout and scale - following outline permission 139350 granted 27 June 2019 being variation of condition 1 of planning permission 144247 granted 16 March 2022 re: incorporation of garage and amended layout

Land adj, 21, Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RL

[WLDC Planning Application 145720](#)

10 To consider adoption of

a) Dignity at work policy

b) Civility and Respect Pledge

11 To consider requirements for the cemetery memorial inspection

12 Rookery park renovation update and grant funding

13 To review allotment rental fees

a) Cemetery Allotments

b) Scotterthorpe Allotments

14 To review and consider the budget options for the 2023/24 financial year and agree the precept request

Budget options circulated by email on 14/11/2022

15 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/10/2022 – 31/10/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
J Threadgold Funeral Directors	03/10/2022		2022/3108	Add inscription BA22	£ 25.00
Goosemoor Rental	03/10/2022			6 months rental	£ 275.00
C Bradley & Sons	05/10/2022		2022/1003	Full Interment BB43	£ 250.00
				Total Income	£ 550.00

Payments	Date	Cheque	REF/INV	Reason	Amount
G Worth	03/10/2022	B	92,93,94		£ 945.00
Microsoft	03/10/2022	B	E0100KBBLB	Monthly subscription	£ 18.12
Fillingham Christmas Trees	03/10/2022	B	3611	2022 Christmas Tree Purchase	£ 162.00
K Mathieson	03/10/2022	B			£ 1,078.48
Helping Hands	03/10/2022	B	1978	Grass Cutting Contract	£ 2,354.00
S Smith & Co Accountants	03/10/2022	B	INV-20680	Payroll	£ 15.00
HMRC	03/10/2022	B		Month 5	£ 47.84
HMRC	03/10/2022	B		Month 6	£ 47.64
Speedwatch Expenses	03/10/2022	B		Reimburse for sign clamps	£ 60.98
LCC Pension	04/10/2022	B			£ 333.68
Lalc	10/10/2022	B	12770	Cilca Training	£ 300.00
HMRC	10/10/2022	B		Overpaid, credit for November	£ 47.64
Poppy Shop	12/10/2022	Card	12001302771	Remembrance wreath	£ 50.00
G Empson & Son	19/10/2022	Card	GS194619	Wood for War Memorial	£ 102.39
Scotter Village Hall	19/10/2022	B	59	Office rental to September 2022	£ 325.00
Eudaimonia	19/10/2022	B	80148669	Cinema Hire	£ 720.00
BHIB Insurance	19/10/2022	B	LCO01962-682813	Insurance Renewal	£ 1,837.59
PKF Littlejohn LLP	19/10/2022	B	SB20223174	Audit Fees	£ 360.00
HP Instant Ink	19/10/2022	B	IUKDN1053513983	Monthly subscription	£ 4.49
WLDC	19/10/2022	B	1907006108	Defib Maintenance Service	£ 100.00
S Smith & Co Accountants	19/10/2022	B	INV-20767	Payroll	£ 15.00
Trent Valley Electrical Services Ltd	25/10/2022	B	JNO/E253	Muga Lights	£ 1,941.12
Martin Johnson	25/10/2022	B	4	War memorial repairs	£ 250.00
Chris Buckel	25/10/2022	B	51	War memorial repairs	£ 250.00
Chubbmix Ltd	25/10/2022	B	500528	War memorial repairs	£ 314.16
K Mathieson	27/10/2022	B			£ 1,078.48
Giff Gaff	27/20/2022	B	1666827440586	Monthly line rental	£ 8.00
John Espin Signs	28/10/2022	Card	18499	New MUGA sign	£ 54.14
				Total Expenditure	£ 12,820.75

Account Start Balance	£ 51,105.23
Payments	£ 12,820.75
Receipts	£ 550.00
End Balance	£ 38,834.48

- b.) Confirm Bank Balance and Statements as at 31/10/2022
Co-operative Bank Account No 61038985 – balance £38,834.48
Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves
Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves
- c.) Payments for approval
MUGA Electrics - £71.21
SLCC membership - £198.00
S Smith & Co Accountants Tax Investigation Insurance Cover - £30.00

16 Urgent Highways or Maintenance Matters

17 Agenda next meeting – to take any items from members

18 To Confirm Date of Next Meeting – 19 December 2022

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. ([The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#))

Confidential Matters

- 19 To agree the NJC/NALC pay award and new pay scales with effect from April 2022 and authorise back dates staff payments
- 20 To approve the annual 1 point scale increase for staff with effect from December 2022
- 21 To discuss land agent options for Goosemoor Land