



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
Tel: 07739 312997
Email Clerk@scotter-pc.gov.uk

Minutes of the meeting for Scotter Parish Council held on 18 July 2022, held at Scotter Village Hall.

Parish Councillors Present: Cllr Jon Harper - Chair, Cllr Paul Wood, Cllr Colin Wotherspoon, Cllr Paul Boulton, Cllr Rachel Hunter, Cllr Kevin Watson

Parish Councillors Absent: Cllr Bali Kaila, Cllr Margaret Armstrong, Cllr Dave Ward, Cllr Alex Johns

In attendance: K Mathieson – Clerk, 3 members of public

Public Participation

A member of public asked for an update on the water supply for Scotterthorpe Allotments.

Cllr Harper opened the meeting at **7.03pm**

2207/1 Apologies for Absence

Apologies and reason received from Cllr Ward, Cllr Kaila & Cllr Johns

It was proposed, seconded and

Resolved to accept the reason for absence from Cllr Ward, Cllr Kaila & Cllr Johns

2207/2 To receive dispensations or declarations of interest under the Localism Act 2011

No declarations or dispensations received

2207/3 To approve as a true record the Full Parish Council Meeting minutes held on 20 June 2022 and sign accordingly

It was proposed, seconded and

Resolved to accept the minutes as a true record and duly signed by the Chair

2207/4 Chairs Report

No report submitted

2207/5 Clerks Report and update on matters from the last meeting

Vat has been reclaimed

Clerk has completed CiLCA training and will be working towards submitting the course work within the next year.

All information required for the external audit has been submitted

Clerk has a onsite meeting scheduled with the electrical contractor for the MUGA lights

7.08pm Proposed and Seconded to close the meeting to allow members of the community groups to contribute.

2207/6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall – Planning has been submitted for the Pre-school extension.
- b) Scotter Forward – The Duck Race was very popular again this year and raised just under £1000. The money held by Scotter Institute has now been transferred to Scotter Forward.
- c) Speed Watch – Clerk read out report. Cllr Wood & Cllr Boulton asked to be involved with the decision on where the new SID's are going to be placed. Cllr Wotherspoon requested that the data from the SID's be added to the monthly report.
- d) Sports Clubs – Tennis Club have had their flood lights updated to LED's
- e) Eau Centre and Scotter Library - None

- f) Playing Fields Committee – Discussed Custodian Trustee and that there are sections of the field which have not yet been added. The Committee would like to arrange a formal written agreement between them and Parish Council in respect of the MUGA. They have problems with water pressure and need to investigate. 2 new bins have been ordered. A group has been set up to investigate the possibility of a cycle track in the area at the bottom of the field.

7.26pm Meeting re-opened by the Chair

2207/7 Correspondence Items for noting

LALC News – circulated by email 15/06/2022

LALC News – circulated by email 22/06/2022

Email from Nev Brown – WLDC, advising the incorrect location of Elizabeth Close Park on the Neighbourhood Plan has been corrected – Circulated 27/06/2022

LCC Minerals & Waste Local Plan – Issues and Options Consultation Letter – Circulated 28/06/2022

WLDC Business E-Brief – Circulated 07/07/2022

Resolved to note the items

2207/8 Flooding Update

Update from EA read out in full. Cllr Wood advised that although this is the email response they have not released the data. WLDC have requested it and Clerk to request it on behalf of the Parish Council. The response from the EA is again disappointing, it was proposed, seconded and

Resolved to arrange a public meeting, invite WLDC, LCC, EA, all District and County Councillors, Member of Parliament and press.

2207/9 Planning for consideration and comment

Planning Application 145041 - Land off, Scotter Road, Scotton, Gainsborough, Lincolnshire, DN21 3QU

Planning application for change the use of part of an arable field into a wildlife and private fishing pond.

Proposed, seconded and **Resolved to submit no comment**

2207/10 To receive an update on Gainsborough Road Zebra Crossing

No update at this time. Clerk to chase.

2207/11 To consider a request from Scotter Junior Football Club to have their broken flood lights changed at the same time as the contractor is working on the MUGA lights

Proposed, seconded and

Resolved to allow the football club to have their lights changed at the same time but they need to obtain their own quote, costs can be split for the height equipment.

2207/12 To consider making an Emergency Plan.

Proposed, seconded and

Resolved to start the process. Cllr Wood and Cllr Boulton will assist with the project.

2207/13 To review Standing Orders

Proposed, seconded and

Resolved to defer

2207/14 To receive an update on Southcliffe Road

Following a discussion it was proposed, seconded and

Resolved that Council delegated authority to the Clerk in consultation with Cllrs Hunter, Cllr Wotherspoon and Cllr Harper to receive advice from solicitors and take any necessary actions regarding this matter.

2207/15 To consider solicitors advice for further proceedings for the loss of interest on The Rookery S106 money

Proposed, seconded and

Resolved to proceed as advised by solicitors

2207/16 To review Goosemoor Land

Proposed, seconded and

Resolved for Cllr Wood to do a physical inspection of the land. Clerk to scan the deeds for all members to review in preparation for next meeting.

2207/17 Scotter Cemetery

a) To receive and consider requests from members of the public to allow memorial headstones fitted in the cemetery which straddle 2 grave spaces

Clerk explained the request from 2 families and showed an example of the headstone requested. Following consideration, it was proposed, seconded and

Resolved to allow the request as per the Clerks suggestions. All further requests for this type of headstone are to be put before council for consideration and approval.

b) Memorial Headstone Testing

Clerk is getting quotations and investigating options a full report will be forthcoming.

2207/18 To receive an update on Cemetery Allotments

Proposed, seconded and

Resolved to write to all plot holders and remind them of their duty to keep their plots tidy, not for storage and to keep a distance between their plot and neighbouring property boundary fencing.

2207/19 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/06/2022 – 31/06/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
Banked Cheques	07/06/2022	Chq		Cemetery Tree, Allotment Fee 19b, Northern Power wayleaves	£ 320.70
Allotment Fee - Plot 6	13/06/2022	Bacs		Allotment Fee	£ 20.00
Allotment Fee - Plot 16	20/06/2022	Bacs		Allotment Fee	£ 20.00
Jason Threadgold	24/06/2022	Bacs	2022/0607	Non resident interment of Ashes BA22	£ 150.00
Rent - Constable	27/06/2022	Bacs		6 months rent	£ 780.50
				Total Income	£ 1,291.20

Payments	Date	Cheque	REF/INV	Reason	Amount
G Worth	01/06/2022	Bacs	56 & 57		£ 915.00
K Mathieson	01/06/2022	Bacs			£ 1,048.67
Microsoft	06/06/2022	Bacs			£ 18.12
Renshaw & Sons	13/06/2022	Card		Susworth Notice Board Keys	£ 9.98
Gem Gem	13/06/2022	Bacs	GR001	Jubilee Entertainer	£ 80.00
Dizney Dates	13/06/2022	Bacs		Jubilee Entertainer	£ 60.00
Wave	13/06/2022	Bacs	10617568	Water - Cemetery	£ 23.27
Wave	13/06/2022	Bacs	10615534	Water - Scotterthorpe Allotment	£ 12.13
HMRC	13/06/2022	Bacs		Month 2	£ 77.45
S Smith & Co Accountants	16/06/2022	Bacs	INV-20255		£ 15.00
Lincolnshire CC Pension	16/06/2022	Bacs			£ 333.68
Hilltop Tree Services	23/06/2022	Bacs	1201	Tree removal - Cemetery	£ 360.00
WLDC	23/06/2022	Bacs	1907002416	Dog waste bins - Clay Lane	£ 228.00
Scotter Village Hall Committee	23/06/2022	Bacs	55	Office rental to 30/06/22	£ 325.00
Scotter Village Hall Committee	23/06/2022	Bacs		Approved Grant for Boiler	£ 3,500.00
Transfer to ER Account	23/06/2022	Bacs		SJFC Grant moved to earmarked reserves acc	£ 10,000.00
Giff Gaff	27/06/2022	Bacs		Mobile Phone	£ 10.00
B K Brooks	27/06/2022	Bacs	ScPC 05/22	Internal Audit Fee	£ 350.00
Greenstripe	27/06/2022	Bacs	176159	Lawnmower Wheel	£ 14.20
K Mathieson	29/06/2022	Bacs			£ 1,048.47
				Total Expenditure	£ 18,428.97

Account Start Balance	£ 88,482.57
Payments	£ 18,428.97
Receipts	£ 1,291.20
End Balance	£ 71,344.80

- b.) Confirm Bank Balance and Statements as at 31/06/2022
 Co-operative Bank Account No 61038985 – balance £71,344.80
 Co-operative Bank Account No 61797792 – balance £138,218.56 Ear marked reserves
 Co-operative Bank Account No 61797404 – balance £7,493.35 General Reserves

- c.) Payments for approval
 LALC CiLCA Training Course - £300.00
 Clerks travelling cost for attending CiLCA Training - £67.50

Key Cutting for Susworth notice board - £9.98 paid with clerks delegated powers, retrospective approval

Proposed, seconded and

Resolved to accept the bank reconciliation which was duly signed by the Chair, agreed bank balances and statements as seen by council and approve payments

2207/20 Urgent Highways or Maintenance Matters

None – Clerk reminded all members to use Fix My Street to log any issues

2207/21 Agenda next meeting – to take any items for members

Jubilee Funding Balance
 Memorial Headstone Testing
 Review Standing Orders
 Review of Goosemoor Land

2207/22 To Confirm Date of Next Meeting – 19 September 2022

Confirmed

Members of the Public left, meeting went into closed session.

2207/23 To receive an update following a meeting with Corporate Services WLDC

Update given by Clerk

Meeting closed 8.54pm