



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **16 January 2023 at 7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 11 January 2023

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## **Public Question Time**

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

## **Agenda**

- 1 To elect a Chair following the resignation of Jon Harper from position of Chair and Councillor**
- 2 Acceptance Of Apologies for Absence**  
Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.
- 3 To receive declarations of interest** under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.
- 4 To approve as a true record the Full Parish Council Meeting minutes held on 19 December 2022 and sign accordingly**
- 5 To consider co-option of a new member**
- 6 Clerks Report and update on matters from the last meeting**

## 7 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall
- b) Scotter Forward
- c) Speed Watch
- d) Sports Clubs
- e) Eau Centre and Scotter Library
- f) Playing Fields Committee

## 8 Correspondence items for noting

LALC News – Circulated by email 19/12/22

LALC News – Circulated by email 09/01/23

WLDC Parish News – Circulated by email 22/12/22

## 9 Correspondence items for discussion and or action

LCC Town and Parish News – Share your councils views on budget and council tax proposals – Circulated by email 09/01/23

## 10 Flooding Update

Response received from Lincolnshire County Council in respect of the complaints letter sent – Circulated to all members by email on 21/12/22

## 11 To review the revised budget and Chair to sign the precept request for the 2023/24 financial year

### 12 a) Planning Application 146033

Land at Moss Farm, Susworth Road, Scotter, Gainsborough, Lincolnshire, DN21 3JN

Planning application for 1no. replacement dwelling and conversion of adjacent barn

[WLDC Planning Application 146033](#)

### b) Planning Application 146066

Land adj to, 12-14, High Street, Scotter, Gainsborough, Lincs, DN21 3TW

Planning application for the erection of 1no. two storey detached dwelling with garage and orangery, the renovation of existing granny flat/summer room and the renovation and extension of a granary/workshop and covered garage space to form 1no. new dwelling.

[WLDC Planning Application 146066](#)

### c) Planning Application 145782

8, Riverside, Scotter, Gainsborough, Lincolnshire, DN21 3UG

Planning application to erect proposed car port and two storey detached garage

[WLDC Planning Application 145782](#)

## 13 To discuss the condition of a tree on Riverside and consider any action required

## 14 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2022 – 31/12/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
Northern Power Grid	13/12/2022			Wayleave	£ 6.50
Constable Rental	28/12/2022	Bacs	2022/1412	6 months rental	£ 780.50
EROB U5	29/12/2022	Bacs	2022/2312-2	Grant number 344	£ 200.00
				Total Income	£ 987.00

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	01/12/2022	B	E0100LH3MM	Monthly subscription	£ 19.92
S Smith & Co Accountants	12/12/2022	B	INV-21156	Payroll	£ 15.00
Lincolnshire CC Pension	12/12/2022	B			£ 527.80
S Smith & Co Accountants	12/12/2022	B	Inv-20864	Tax investigation insurance	£ 30.00
Scotter Village Hall	22/12/2022	B	60	Office rental to 31/12/22	£ 325.00
Wave	22/12/2022	B	11347492		£ 12.03
Wave	22/12/2022	B	11349547		£ 15.29
Instant Ink	22/12/2022	B	IIUKDN1056925464	Monthly subscription	£ 4.49
G Worth	23/12/2022	B	9	Expenses - Xmas lights & allotment signs	£ 29.16
G Worth	23/12/2022	B	10,11,12		£ 900.00
R J Coleman	23/12/2022	B	930671	Hobb Lane Electrics for xmas tree	£ 1,479.11
Giff Gaff	28/12/2022	B	1672101452222	Mobile phone	£ 8.00
K Mathieson	28/12/2022	B			£ 1,131.50
				Total Expenditure	£ 4,497.30

Account Start Balance	£ 34,793.26
Payments	£ 4,497.30
Receipts	£ 987.00
End Balance	£ 31,282.96

- b.) Confirm Bank Balance and Statements as at 31/12/2022  
 Co-operative Bank Account No 61038985 – balance £31,282.96  
 Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves  
 Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves

- c.) Payments for approval  
 Cloud Next Domain Hosting - £59.98  
 Lincoln Diocesan Trust, Parson Rent - £5.50

- 15 Urgent Highways or Maintenance Matters**
- 16 Agenda next meeting – to take any items from members**
- 17 To Confirm Date of Next Meeting – 20 February 2023**