



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
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Minutes of the meeting for Scotter Parish Council held on 21 November 2022, held at Scotter Village Hall.

Parish Councillors Present: Cllr Margaret Armstrong – Vice Chair, Cllr Paul Wood, Cllr Paul Boulton, Cllr Rachel Hunter, Cllr Kevin Watson, Cllr Dave Ward,

Parish Councillors Absent: Cllr Jon Harper – Chair, Cllr Colin Wotherspoon, Cllr Bali Kaila, Cllr Alex Johns

In attendance: K Mathieson – Clerk, 4 members of public

Public Participation

Village Hall Chair advised they have some funds and are investigating funding streams to replace the remaining wood windows. AGM is scheduled for 5th December at 7pm in the village hall.

Playing Fields Chair advised the sporting clubs have new members because of the open day. Investigation is still ongoing for the waterlogged area of the field. Scotter Community Group are due to meet in the new year.

Cllr Armstrong opened the meeting at **7.08pm**

Cllr Armstrong was proposed, seconded and resolved to chair the meeting in the absence of Cllr Harper.

2211/1 Apologies for Absence

Apologies and reason received from Cllr Harper, Cllr Wotherspoon, Cllr Kaila & Cllr Johns

Apologies noted

2211/2 To receive dispensations or declarations of interest under the Localism Act 2011

Cllr Ward declared an interest as an allotment holder in agenda item 13a

No dispensations received

2211/3 To approve as a true record the parish council meeting minutes held on 17 October 2022 and 31 October 2022 and sign accordingly

It was proposed, seconded and

Resolved to accept the minutes as a true record and duly signed by the Chair of the meeting

2211/4 Chairs Report

No report submitted

2211/5 Clerks Report and update on matters from the last meeting

War memorial works complete, total expenditure £916.55 inc VAT

County Cllr Clio Perraton Williams has confirmed the review of signage around the Gainsborough Road zebra crossing has been undertaken and all redundant signs will be removed. She will speak to Lincolnshire Road Safety Partnership about the possibility of halo lighting around the yellow beacons.

Contractors instructed and starting work on 22/11/2022 for the upgraded electricity supply for the Christmas tree lights.

2211/6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

a) Village Hall – To confirm if a member of the parish council will be attending the Village Hall AGM on 5th December 2022

Proposed, seconded and

Resolved for Cllr Hunter to attend

- b) Scotter Forward - Email received requesting permission to use The Green for the Classic Car Event next year on 7th June 2023
Proposed, seconded and
Resolved to Defer
- c) Speed Watch
November report read out, to be circulated by email and put on website - Noted
- d) Sports Clubs – None
- e) Eau Centre and Scotter Library - None
- f) Playing Fields Committee – Plans are being made for the football pavilion

7.14pm Cllr Wood entered the meeting

2211/7 Correspondence Items for noting

LALC News – circulated by email 25/10/2022

LALC News – circulated by email 31/10/2022

LALC News – circulated by email 07/11/2022

LALC News – circulated by email 14/11/2022

Submission of North Lincolnshire Local Plan, Regulation 22 – circulated by email 14/11/2022

WLDC Parish News 14th Edition – circulated by email 14/11/2022

Resolved to note the items

2211/8 Flooding Update

Email from District Cllr Lesley Rollings providing an update – circulated 08/11/2022

Cllr Wood advised WLDC have a meeting scheduled with the Environment Agency and Lincolnshire County Council next week.

2211/9 Planning for consideration and comment

a) Planning Application 145782 – Planning application to erect proposed car port and two storey detached garage.

8, Riverside, Scotter, Gainsborough, Lincolnshire, DN21 3UG

Proposed, seconded and

Resolved to submit no comment

b) Planning Application 145720 - Application for approval of reserved matters to erect 1 no. dwelling - considering appearance, landscaping, layout and scale - following outline permission 139350 granted 27 June 2019 being variation of condition 1 of planning permission 144247 granted 16 March 2022 re: incorporation of garage and amended layout

Land adj, 21, Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RL

Proposed, seconded and

Resolved to submit no comment

2211/10 To consider adoption of

a) Dignity at work policy

b) Civility and Respect Pledge

Proposed, seconded and

Resolved to adopt the Dignity at Work Policy and take the Civility and Respect Pledge

2211/11 To consider requirements for the cemetery memorial inspection

Proposed, seconded and

Resolved to pursue the option of training with ICCM and offer to hold the training in the council office and cemetery

2211/12 Rookery park renovation update and grant funding

Clerk gave an update on progress so far and confirmed the funding streams which will be applied for

2211/13 To review allotment rental fees

a) Cemetery Allotments

b) Scotterthorpe Allotments
Proposed, seconded and
Resolved to defer

2211/14 To review and consider the budget options for the 2023/24 financial year and agree the precept request
Proposed, seconded and
Resolved to defer

2211/15 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of
01/10/2022 – 31/10/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
J Threadgold Funeral Directors	03/10/2022		2022/3108	Add inscription BA22	£ 25.00
Goosemoor Rental	03/10/2022			6 months rental	£ 275.00
C Bradley & Sons	05/10/2022		2022/1003	Full Interment BB43	£ 250.00
				Total Income	£ 550.00

Payments	Date	Cheque	REF/INV	Reason	Amount
G Worth	03/10/2022	B	92,93,94		£ 945.00
Microsoft	03/10/2022	B	E0100KBBLB	Monthly subscription	£ 18.12
Fillingham Christmas Trees	03/10/2022	B	3611	2022 Christmas Tree Purchase	£ 162.00
K Mathieson	03/10/2022	B			£ 1,078.48
Helping Hands	03/10/2022	B	1978	Grass Cutting Contract	£ 2,354.00
S Smith & Co Accountants	03/10/2022	B	INV-20680	Payroll	£ 15.00
HMRC	03/10/2022	B		Month 5	£ 47.84
HMRC	03/10/2022	B		Month 6	£ 47.64
Speedwatch Expenses	03/10/2022	B		Reimburse for sign clamps	£ 60.98
LCC Pension	04/10/2022	B			£ 333.68
Lalc	10/10/2022	B	12770	Cilca Training	£ 300.00
HMRC	10/10/2022	B		Overpaid, credit for November	£ 47.64
Poppy Shop	12/10/2022	Card	12001302771	Rememberance wreath	£ 50.00
G Empson & Son	19/10/2022	Card	GS194619	Wood for War Memorial	£ 102.39
Scotter Village Hall	19/10/2022	B	59	Office rental to September 2022	£ 325.00
Eudaimonia	19/10/2022	B	80148669	Cinema Hire	£ 720.00
BHIB Insurance	19/10/2022	B	LCO01962-682813	Insurance Renewal	£ 1,837.59
PKF Littlejohn LLP	19/10/2022	B	SB20223174	Audit Fees	£ 360.00
HP Instant Ink	19/10/2022	B	IIUKDN1053513983	Monthly subscription	£ 4.49
WLDC	19/10/2022	B	1907006108	Defib Maintenance Service	£ 100.00
S Smith & Co Accountants	19/10/2022	B	INV-20767	Payroll	£ 15.00
Trent Valley Electrical Services Ltd	25/10/2022	B	JNO/E253	Muga Lights	£ 1,941.12
Martin Johnson	25/10/2022	B	4	War memorial repairs	£ 250.00
Chris Buckel	25/10/2022	B	51	War memorial repairs	£ 250.00
Chubbmix Ltd	25/10/2022	B	500528	War memorial repairs	£ 314.16
K Mathieson	27/10/2022	B			£ 1,078.48
Giff Gaff	27/20/2022	B	1666827440586	Monthly line rental	£ 8.00
John Espin Signs	28/10/2022	Card	18499	New MUGA sign	£ 54.14
				Total Expenditure	£ 12,820.75

Account Start Balance	£ 51,105.23
Payments	£ 12,820.75
Receipts	£ 550.00
End Balance	£ 38,834.48

b.) Confirm Bank Balance and Statements as at 30/10/2022
Co-operative Bank Account No 61038985 – balance £38,834.48
Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves
Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves

c.) Payments for approval

MUGA Electrics - £71.21
SLCC membership - £198.00
S Smith & Co Accountants Tax Investigation Insurance Cover - £30.00

Proposed, seconded and

Resolved to accept the bank reconciliation which was duly signed by the Chair of the meeting, agreed bank balances and statements as seen by council and approve payments

2211/16 Urgent Highways or Maintenance Matters
None

2211/17 Agenda next meeting – to take any items for members
All deferred items from this meeting

2211/18 To Confirm Date of Next Meeting – 19 December 2022
Confirmed

Members of the Public left, meeting went into closed session.

[The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#)

2211/19 To agree the NJC/NALC pay award and new pay scales with effect from April 2022 and authorise back dated staff payments
Proposed, seconded and
Resolved to approve

2211/20 To approve the annual 1 point scale increase for staff with effect from December 2022
Proposed, seconded and
Resolved to approve 1 point scale increase with effect from 7th December 2022

2211/21 To discuss land agent options for Goosemoor Land
Proposed, seconded and
Resolved to investigate quotes further.

Meeting closed 8.08pm