



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
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Minutes of the meeting for Scotter Parish Council held on 17 October 2022, held at Scotter Village Hall.

Parish Councillors Present: Cllr Margaret Armstrong – Vice Chair, Cllr Paul Wood, Cllr Paul Boulton, Cllr Rachel Hunter, Cllr Kevin Watson, Cllr Dave Ward,

Parish Councillors Absent: Cllr Jon Harper – Chair, Cllr Colin Wotherspoon, Cllr Bali Kaila, Cllr Alex Johns

In attendance: K Mathieson – Clerk, 4 members of public

Public Participation

Speedwatch have investigated options for making the zebra crossing more visible, LED halo's looks like a good option. The Playing Fields event was a success, they had a good network of volunteers supporting. The sporting groups that showcased, gained lots of interest from possible new members. The chair of the PFC has started monthly joint community meetings, thanks given to Cllr Hunter for attending on behalf of the parish council. The purpose of the meeting is to encourage the village groups to work collaboratively, share resources, knowledge and volunteers. Village Hall Chair confirmed the committee were happy with the proposed pre-school extension that has been put forward to planning.

Cllr Armstrong was proposed, seconded and agreed to chair the meeting in the absence of Cllr Harper.

Cllr Armstrong opened the meeting at **7.10pm**

2210/1 Apologies for Absence

Apologies and reason received from Cllr Harper, Cllr Wotherspoon, Cllr Kaila & Cllr Johns

Apologies noted

2210/2 To receive dispensations or declarations of interest under the Localism Act 2011

No declarations or dispensations received

2210/3 To approve as a true record the Full Parish Council Meeting minutes held on 26 September 2022 and sign accordingly

It was proposed, seconded and

Resolved to accept the minutes as a true record and duly signed by the Chair of the meeting

2210/4 Chairs Report

No report submitted

2210/5 Clerks Report and update on matters from the last meeting

Poppy Wreath has been ordered and arrived, Cllr Armstrong will lay it on behalf of the Parish Council

2210/6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

a) Village Hall – None

b) Scotter Forward – Cllr Ward advised he didn't attend the last meeting but he has been forwarded a copy of the minutes.

c) Speed Watch

October report circulated by email 10/10/2022 - **Noted**

- d) Sports Clubs – None
- e) Eau Centre and Scotter Library - None
- f) Playing Fields Committee
- g)

2210/7 Correspondence Items for noting

LALC News – circulated by email 28/09/2022

LALC News – circulated by email 04/10/2022

LALC News – circulated by email 11/10/2022

LALC – Free training for civility and councillor safety – email circulated 12/10/2022

Resolved to note the items

2210/8 Correspondence for discussion

Archer survey results received from Lincolnshire County Council – Circulated 10/10/2022

Noted

2210/9 Flooding Update

WLDC are in Contact with Loughborough University and investigating the possibility of them conducting an independent survey

2210/10 Planning for consideration and comment

Planning Application 145513 – Land adjacent to Scotter Village Hall, Scotton Road, Scotter, Gainsborough, Lincolnshire, DN21 3SB

Planning application to erect preschool building with external space and associated modifications to existing car park.

Resolved to close the meeting at 7.16pm and re-opened at 7.24pm to allow a member of the public to speak.

Proposed, Seconded and

Resolved to ask for an extension in time for comments to be submitted.

Planning Application 145624 - Land to north east of, Granary Fold, Scotter, Gainsborough, DN21 3RH

Planning application to vary condition 7 of planning permission 145309 granted 21 September 2022, obscure glazed window added to ensuite on north elevation.

Proposed, Seconded and

Resolved to submit no Comment

2210/11 To receive an update on Gainsborough Road Zebra Crossing

Email response received from County Councillor Clio Perraton-Williams circulated 05/10/2022

Response for County Council were noted. Council are disappointed that Lincolnshire County Council are not prepared to take any further action to increase the safety of pedestrians at the crossing.

Proposed, seconded and

Resolved for the clerk to investigate cost to have the crossing upgraded to a pelican and cost to increase the visibility.

2210/12 To receive an update on the war memorial

Cllr Wood advised the footpath has been dug out, reshuttered and concreted. The parish council grounds person will be renovating the railings next week and all the work will be complete in time for the remembrance service. Clerk advised total spend is expected to be around £1000 exact figure will be confirmed at next months meeting

2210/13 To review and agree the insurance renewal due on 23/10/2022

2022/23 is the last year of a 3 year long term agreement with existing insurer BHIB. A full market check will carried out next year.

Proposed, seconded and

Resolved to renew with existing insurer BHIB. Renewal premium of £1837.59 approved

2210/14 To receive the Section 3 conclusion of audit from PKF Littlejohn for the financial year of 2021/22

Noted

2210/15 To review 2 quotes for the work required to update the electricity supply for the Christmas tree lights

Clerk advised 4 companies were contacted for quotes but only 2 provided quotes.

Proposed, seconded and

Resolved to proceed with the quote which included the civil ground work for the total sum of £1232.59+VAT

2210/16 To review rental fees in preparation for 2023/24 budget setting

- a) Cemetery Allotments
- b) Scotterthorpe Allotments
- c) Cemetery Fees
- d) Constable Land
- e) Goosemoor Land

Proposed, seconded and

Resolved

a) and b) to be deferred to next meeting. Clerk to provide a report with all the relevant information required to make an informed decision

c) Cemetery Fees to remain the same, no increase required

d) and e) to be moved to part 2 of the meeting and discussed under confidential matters for consideration of existing tenants.

2210/17 To consider a direct debit agreement for HMRC payments

Proposed, seconded and

Resolved to approve payments to HMRC by direct debit

2210/18 To receive a 6 month budget review

Noted

2210/19 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2022 – 30/09/2022

Receipts	Date	Ref	Our Inv	Reason	Amount
Allotment Fee	16/09/2022			New tenant 17b	£ 10.00
Retford Memorials	22/09/2022		2022/0509	Memorial Fee BA62 & 63	£ 160.00
				Total Income	£ 170.00

Payments	Date	Cheque	REF/INV	Reason	Amount	VAT / PAYE
Microsoft	01/09/2022	Bacs	E0100JK149		£ 18.12	£ 3.02
Amazon	06/09/2022	Card	128743471-2022-56533	Weedkiller	£ 42.01	£ 7.00
Tesco	12/09/2022	Card		Flowers & Picture Frame S137	£ 13.50	
Amazon	12/09/2022	Card	100032461-2022-25534	Batteries for speed gun	£ 15.59	£ 2.60
Elan City	12/09/2022	Bacs	SO-UK02383	New SID purchase	£ 5,400.00	£ 900.00
SWMPPFA	12/09/2022	Bacs	98	Muga Electric	£ 0.79	
Lincolnshire CC	15/09/2022	Bacs			£ 333.68	
Wave	15/09/2022	Bacs	10984412	Water - Cemetery	£ 23.58	
Wave	15/09/2022	Bacs	10982881	Water - Scotterthorpe Allotments	£ 12.16	
HP Instant Ink	22/09/2022	Bacs	IIUKDN1052021469		£ 4.49	
Giff Gaff	27/09/2022	Bacs	1664235310781		£ 8.00	£ 6.67
				Total Expenditure	£ 5,871.92	

Account Start Balance	£ 56,807.15
Payments	£ 5,871.92
Receipts	£ 170.00
End Balance	£ 51,105.23

- b.) Confirm Bank Balance and Statements as at 30/09/2022
Co-operative Bank Account No 61038985 – balance £51,105.23
Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves
Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves

- c.) Payments for approval
Village hall office rental 3 months to September 2022 - £325
Eudaimonia, cinema hire - £720
WLDC annual maintenance for Susworth defibrillator - £100
Trent Valley Electrical, MUGA lights change to LED - £1941.12
PKF Littlejohn, audit fees - £360
John Espin Signs, Muga sign - £54.14

Elan City, new speed cameras - £5400 retrospective approval

Proposed, seconded and

Resolved to accept the bank reconciliation which was duly signed by the Chair of the meeting, agreed bank balances and statements as seen by council and approve payments

2210/20 Urgent Highways or Maintenance Matters

None

2210/21 Agenda next meeting – to take any items for members

None

2210/22 To Confirm Date of Next Meeting – 21 November 2022

Confirmed

Members of the Public left, meeting went into closed session.

[The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#)

2010/23 To receive an update on Southcliffe Road

Proposed, seconded and

Resolved to proceed with solicitors advice and request cost implications.

2010/16 d) Constable Land to remain the same, no increase required. Council happy with the existing tenant and with the effort and improvement that they have made to the field.

e) Clerk to arrange for agricultural land agents to quote for a full review, giving advise on up to date rental and sale.

Meeting closed 9.45pm