



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
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Minutes of the meeting for Scotter Parish Council held on 19 December 2022, held at Scotter Village Hall.

Parish Councillors Present: Cllr Margaret Armstrong – Vice Chair, Cllr Paul Wood, Cllr Paul Boulton, Cllr Bali Kaila, Cllr Kevin Watson, Cllr Dave Ward,

Parish Councillors Absent: Cllr Jon Harper – Chair, Cllr Colin Wotherspoon, Cllr Rachel Hunter, Cllr Alex Johns

In attendance: K Mathieson – Clerk, 3 members of public

Public Participation

Chair of the Playing Fields Committee shared a letter that had been received from Trent Rivers Trust

Cllr Armstrong opened the meeting at **7.04pm**

Cllr Armstrong was proposed, seconded and resolved to chair the meeting in the absence of Cllr Harper.

2212/1 Apologies for Absence

Apologies and reason received from Cllr Harper, Cllr Wotherspoon, Cllr Hunter & Cllr Johns

Apologies noted

2212/2 To receive dispensations or declarations of interest under the Localism Act 2011

Cllr Ward declared an interest as an allotment holder in agenda item 11

No dispensations

2212/3 To approve as a true record the parish council meeting minutes held on 21 November 2022 and sign accordingly

It was proposed, seconded and

Resolved to accept the minutes as a true record and duly signed by the Chair of the meeting

2212/4 Chairs Report

No report submitted

2212/5 Clerks Report and update on matters from the last meeting

Works complete on electricity supply for the Christmas tree and manger, both are now in place on Hobb Lane.

The community notice board is in place on the Co-op building and the lease has been signed and returned.

Complaints letter to the LCC and EA have been sent. Clerks annual leave noted.

2212/6 Sub Groups, Community Clubs and Associations Items for Update or Discussion

a) Village Hall - None

b) Scotter Forward - Email received requesting permission to use The Green for the Classic Car Event next year on 7th June 2023

Meeting closed at 7.09 to allow a member of the public to speak and re-opened at 7.24

Proposed, seconded and

Resolved to grant permission on the condition that communication between Scotter Forward and the Parish Council is forthcoming in respect of the event and that Scotter Forward agree to 150 vehicle limit, more marshalls and investigate an alternative one way system

c) Speed Watch

December report read out, posts to be installed this week for the new speed indicators – Noted
Thanks given to all the Speedwatch Team for their time and efforts throughout the year

- d) Sports Clubs – None
- e) Eau Centre and Scotter Library - None
- f) Playing Fields Committee – Plans are being made for the football pavilion

2212/7 Correspondence Items for noting

LALC News – Circulated by email 29/11/22

LALC News – Circulated by email 12/12/22

West Yorkshire Pension Fund contributions agreement for the next 3 years – Circulated 13/12/22

Resolved to note the items

2212/8 Flooding Update

- a) To discuss writing to the Environment Agency to formally ask for support and permission to carry out maintenance work on the River Eau.

Resolved to approve to write to the Environment Agency as per agenda item

- b) To discuss writing to Scunthorpe and Gainsborough Internal Drainage Board to ask if they would use their expertise and support Scotter Parish Council with carrying out any works approved.

Resolved to approve to write to the Environment Agency as per agenda item

Clerk ask to make enquires with both the EA and the Internal Drainage Board regarding the work that they have approved from Scotton Road Bridge to the back of the St Peters Church

2212/9 To consider adoption of

- a) Statement of Internal Controls
 - b) Volunteer Policy
 - c) Child Protection and Vulnerable Adults Policy
- Proposed, seconded and

Resolved to adopt the above noted policies

2212/10 To appoint the internal auditor for the end of the financial year (2022/23) review

Proposed, seconded and

Resolved to appoint Brian Brooks

2212/11 To review allotment rental fees at both allotment sites, receive an update and consider actions required following a recent inspection. To consider the Clerk attending allotment training in March at a cost of £25.00

Proposed, seconded and

Resolved to approve Clerk attending the allotment training and defer and decision on fee increases until after the training. Resolved to approve the maintenance work required as advised by the Clerk

2212/12 To review and consider the budget options for the 2023/24 financial year and agree the precept request

Proposed, seconded and

Resolved to increase the precept to £73,200 (4%)

2212/13 Finance update and payments

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/11/2022 – 30/11/2022

No income for this period

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	01/11/2022	B	E0100KP3MS	Monthly Subscription	£ 18.12
Amazon	01/11/2022	B			£ 16.27
G Worth	03/11/2022	B	1,2,3		£ 1,005.00
Lincolnshire CC	15/11/2022	B			£ 333.68
Instant Ink	22/11/2022	B	IIUKDN1055320018	Monthly subscription	£ 4.49
G Worth	28/11/2022	B	6,7,8		£ 900.00
K Mathieson	28/11/2022	B			£ 1,513.45
SWMPF	28/11/2022	B	104	Muga Electric	£ 71.21
SLCC	28/11/2022	Card		Annual Membership	£ 171.00
Giff Gaff	28/11/2022	B	1669509472289	Mobile Phone	£ 8.00
				Total Expenditure	£ 4,041.22

Account Start Balance	£ 38,834.48
Payments	£ 4,041.22
Receipts	£ -
End Balance	£ 34,793.26

- a.) Confirm Bank Balance and Statements as at 30/11/2022
Co-operative Bank Account No 61038985 – balance £34,793.26
Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves
Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves
- b.) Payments for approval
Scotter Village Hall, office rental 13wks up to 31/12/22 - £325
R J Coleman, Christmas tree electricity supply as per quote - £1,479.11 inc VAT

Proposed, seconded and

Resolved to accept the bank reconciliation which was duly signed by the Chair of the meeting, agreed bank balances and statements as seen by council and approve payments

2212/14 Urgent Highways or Maintenance Matters

Councillors reminded to encourage residents to use Fix My Street

2212/15 Agenda next meeting – to take any items for members

Councillors reminded that they can request agenda items but request must be received 1 week before the meeting date

2212/16 To Confirm Date of Next Meeting – 16 January 2023

Confirmed

Members of the Public left, meeting went into closed session

[The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#)

2212/17 To discuss land agent options for Goosemoor Land

Proposed, seconded and

Resolved to arrange a zoom meeting with the land agent

2212/18 To consider the response from Solicitors for Southcliffe Road

Proposed, seconded and

Resolved to instruct solicitors to complete matters

Meeting closed 8.22pm