



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
Tel: 07739312997
E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 February 2023 at 7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 15 February 2023

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 16 January 2023 and sign accordingly

4 Clerks Report and update on matters from the last meeting

5 Sub Groups, Community Clubs and Associations Items for Update or Discussion

- a) Village Hall
- b) Scotter Forward
- c) Speed Watch – Email circulated on 06/02/2023 showing data from the new SID's on Gainsborough Road
- d) Sports Clubs
- e) Eau Centre and Scotter Library
- f) Playing Fields Committee
- g) Scotter Community Forum – copy minutes received from meeting on 02/02/2023 and circulated to all members

6 Correspondence items for noting

LALC News, all editions received – Circulated by email on 23/01/2023, 31/01/2023, 06/02/2023, 13/02/2023
 Introduction from Mike Head, Neighbourhood Policing Inspector – Circulated by email 31/01/2023
 KCom Community Engagement, expanding to Scotter – Circulated by email 25/01/2023
 WLDC notice of meetings – circulated by email 14/02/2023
 Paul Fox, update on Parson's Field negotiations – circulated by email 02/02/2023

7 Correspondence items for discussion and or action

Resident email received 06/02/2023, asking for clarification of the Parish Council response to planning application 146066

8 Flooding Update

Scunthorpe & Gainsborough Water Management Board, response received and circulated 14/02/2023

9 a) Planning Application 146168 - Land at, 64, High Street, Scotter, Gainsborough, Lincolnshire, DN21 3RX.

Outline planning application to erect 1no. dwelling - access, layout and scale to be considered and not reserved for subsequent applications.

b) Planning Application 146181 - 15a Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RL.

Planning application to erect front boundary wall.

c) Planning Application 146094 - Land adjacent to East Ferry Timber, 3, Brigg Road, Scotter, Gainsborough, Lincolnshire, DN21 3HU.

Advertisement consent to display double-sided directional sign.

10 To discuss updating the Parish Plan.

11 To consider plans for the coronation celebrations.

12 To discuss improvements to the road signage outside of the primary school on Scotton Road.

13 To discuss damage to the grass verges around The Green.

14 To receive an update on the tree at The Riverside and consider further work required following an inspection.

15 To consider taking responsibility for the public open green space on Rookery Meadows.

Email from Truelove Properties circulated to all member 14/02/2023

16 To receive an update from the Clerk on Scotterthorpe allotments.**17 Finance update and payments**

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2023 – 31/01/2023

Receipts	Date	Ref	Our Inv	Reason	Amount
Funeral Services Ltd	09/01/2023	Chq	2022/1223	EROB and Full Interment Fee X11	£ 450.00
Jason Threadgold FD	23/01/2023	Bacs	2022/0929	Memorial Permit BE53	£ 80.00
Samuel Jacob Memorials	26/01/2023	Bacs	2022/1221	Memorial Permit Z14	£ 80.00
				Total Income	£ 610.00

Payments	Date	Cheque	REF/INV	Reason	Amount
Microsoft	03/01/2023	B	E0100L306C	Monthly Subscription	£ 19.92
LCC Pension	11/01/2023	B			£ 357.94
Hp Instant Ink	23/01/2023	B	IIUKDN105846978	Monthly Subscription	£ 4.49
LDTBF Ltd	23/01/2023	B		6 month rental - Parsons	£ 5.50
S Smith & Co Accountants	23/01/2023	B	Inv-21262	Payrole	£ 30.00
Marmax	23/01/2023	B	4516	New Bench	£ 454.80
HMRC	24/01/2023	B			£ 344.36
Amazon	24/01/2023	C	GB3IQOPQAEUI	Laminator pouches	£ 11.99
Cloud Next	24/01/2023	C	191463	Email domain hosting renewal	£ 59.98
Amazon	25/01/2023	C	GB-2023-32184102	Padlock - Scotterthorpe Allotments	£ 8.99
Amazon	25/01/2023	C	GB-136300201-2023-390	Desk tray	£ 10.39
Giff Gaff	27/01/2023	B	1674779835805	Mobile Phone	£ 8.00
G Worth	30/01/2023	B			£ 840.00
K Mathieson	30/01/2023	B			£ 1,157.42
Post Office	31/01/2023	C		16 x 2nd class stamps	£ 10.88
				Total Expenditure	£ 3,324.66

Account Start Balance	£ 31,282.96
Payments	£ 3,324.66
Receipts	£ 610.00
End Balance	£ 28,568.30

b.) Confirm Bank Balance and Statements as at 31/01/2023

Co-operative Bank Account No 61038985 – balance £28,568.30

Co-operative Bank Account No 61797792 – balance £138,373.95 Ear marked reserves

Co-operative Bank Account No 61797404 – balance £14,807.85 General Reserves

c.) Payments for approval

SWMPFC – Muga Electric, £212.33

Lincolnshire County Council, speed camera post installation - £600.00

LALC, Training Scheme Renewal 23/24 - £155.00 + VAT

Hetts Solicitors, Re: Southcliffe Road - £750.00 + £6.00 disbursements + VAT

Helping Hands, Grass verge cutting and Maintenance - £1186.00

18 Urgent Highways or Maintenance Matters**19 Agenda next meeting – to take any items from members**

20 To Confirm Date of Next Meeting – 20 March 2023

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. [\(The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)\)](#)

Confidential Matters

- 21 Receive update following a meeting with Will Barker and decide if to appoint him to represent the parish council on negotiations involving Goosemoor Land.**
- 22 Riverside Electricity Substation. To discuss the lease renewal received from Northern Power.**
- 23 To agree terms of the gifting of The Green, Scotter**
Email received from solicitors on 10/02/2023 and circulated to all members.