

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** appear in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: **Scotter Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

### Financial year ending 31 March 20xx

Prepared by (Name and Role): **Kyela Mathieson - Clerk/RFO**

Date: **12/06/2023**

	£	£
<b>Balance per bank statements as at 31 31/03/2023</b>		
account 1	24,844.0	
account 2	14,808.0	
account 3	138,374.0	
[add more accounts if necessary]		
account 4		
account 5		
account 6		
account 7		
account 8		
		178,026.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b><u>178,026.0</u></b>