



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
Tel: 07739312997
E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17 July 2023** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 12 July 2023

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 19 June 2023 and sign accordingly.

4 Clerks Report and update on matters from the last meeting.

5 Sub Groups, Community Clubs and Associations Items for Update or Discussion.

6 Correspondence items for noting

LALC News – Circulated by email on 10/07/2023

LALC Management Committee Nomination – Circulated by email 29/07/2023

LALC Training Bulletin – Circulated by email 03/07/2023

Lincolnshire County Council Parish News Letter - Circulated by email 29/06/2023

WLDC Parish News June Edition - Circulated by email 03/07/2023

WLDC Notice of Meetings – Circulated by email 29/06/2023

Speed Watch June Report – Circulated by email 06/07/2023

7 Correspondence items for discussion and or action

Response from Police Inspector Michael Head – Circulated by email 03/07/2023

NK Talk Planning – Central Lincolnshire Planning Obligations SPD Consultation - Circulated by email 06/07/2023

Member of public complaint regarding football in Granary Park - Circulated by email 23/06/2023

8 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application – 146872

18, Charles Avenue, Scotter, Gainsborough, Lincolnshire, DN21 3RR - Planning application to erect front porch.

b) Planning Application – 142460

Land West of North Moor Road

Application for approval of reserved matters to erect 43no. dwellings considering appearance, landscaping, layout and scale - following outline planning permission 134677 granted 19 December 2017.

[WLDC Planning Application - 142460](#)

Following consultation via email and due to deadlines the Parish Council submitted further comments on this application raising concerns about the lack of connectivity of pedestrian footpaths and request for safer road crossings to be considered. Comments to be ratified.

Late notification received on 10/07/2023 advising that this application was to re-reviewed by committee on 12/07/2023.

9 To discuss promotional signage throughout the village and consider any actions.

10 To discuss the grass verge at the corner of Gravel Pit Road and Messingham Road due to complaints regarding untidiness.

11 Rookery Park Renovation.

a) To approve payment of the 10% third party contribution in the sum of £5375.98

b) To review the quotations and approve the scheme and contractor.

c) To consider giving delegated authority to the clerk in conjunction with Councillor Boulton to progress the project.

12 To discuss options for progressing the WLDC Large Village Funding.

13 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/06/2023 – 30/06/2023

Date	Receipt	Ref	Our Inv	Reason	Amount
16/06/2023	C Bradley & Sons Ltd	Bacs	2324-42	Interment	£ 75.00
19/06/2023	Constable Rental	Bacs	2324-38	6th Month Rental	£ 780.50
22/06/2023	Jason Thredgold FD	Bacs	2324-39	Memorial Permit	£ 80.00
26/06/2023	Samuel Jacob Memorials	Bacs	2324-43	Memorial Permit	£ 80.00
29/06/2023	Allotment Fee	Cash	2324-40	Allotment Fee	£ 10.00
				Total Income	£ 1,025.50

Date	Payment	Cheque	REF/INV	Reason	Amount
01/06/2023	Microsoft	Bacs		Monthly Subscription	£ 19.92
05/06/2023	Will Barker & Co	Bacs	A1907	Professional Fees	£ 450.00
06/06/2023	Internal Transfer	Bacs		Moved to Earmarked Reserves for Rookery	£ 5,794.00
06/06/2023	S Smith and Co Accountants	Bacs	INV-21937	Pay role	£ 15.00
06/06/2023	Lincolnshire CC	Bacs		Pension	£ 382.72
07/06/2023	Gainsborough Skip Hire	Debit Card	31828	Skip Hire	£ 250.00
21/06/2023	HP Instant Ink	Bacs		Subscription	£ 4.49
26/06/2023	Wave	Bacs	12103064	Water rates	£ 15.94
26/06/2023	Wave	Bacs	12105134	Water rates	£ 28.10
26/06/2023	Giff Gaff	Bacs		Mobile Phone Contract	£ 8.00
27/06/2023	B K Brooks	Bacs	ScPC 05/23	Internal Audit	£ 350.00
28/06/2023	ICO	Bacs		Annual fees	£ 40.00
29/06/2023	Amazon	Debit card		Door Lock	£ 18.97
29/06/2023	LDTBF LTD	Bacs	SIN057743/42	Parsons Rental	£ 5.50
29/06/2023	K Mathieson	Bacs			£ 1,148.88
				Total Expenditure	£ 8,531.52

Account Start Balance	£ 95,121.91
Payments	£ 8,531.52
Receipts	£ 1,025.50
End Balance	£ 87,615.89

- b.) Confirm Bank Balance and Statements as at 30/06/2023
Co-operative Bank Account No 61038985 – balance £87,615.89
Co-operative Bank Account No 61797792 – balance £144,790.04 Ear Marked Reserves
Co-operative Bank Account No 61797404 – balance £14,874.42 General Reserves
- c.) Payments for approval
SPFWMC, MUGA Electric - £63.92
Scotter Village Hall, 6 month office rental - £650.00
WLDC, Election Cost – 170.86
- d.) Correction to 2022/23 year end balance available to transfer to ear marked reserves for Parson's Field.

- 14 Urgent Highways or Maintenance Matters.**
- 15 Agenda next meeting – to take any items from members.**
- 16 To Confirm Date of Next Meeting – 18th September 2023.**

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

Confidential Matters

- 17 To review the Heads of Terms from Norther Power for the new proposed lease for the electricity sub station on Riverside, if acceptable sign accordingly. If agreed give authority to the clerk to move the lease money into earmarked reserves for future projects when received.**