



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson  
First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA  
Tel: 07739 312997  
Email Clerk@scotter-pc.gov.uk

Minutes of the meeting for Scotter Parish Council held on 17 July 2023, held at Scotter Village Hall.

**Parish Councillors Present: Cllr Kevin Watson - Chair, Cllr Paul Boulton, Cllr Dave Ward, Cllr David Green, Cllr Rachel Hunter, Cllr Ian Thomas, Cllr Colin Wotherspoon,**

**Parish Councillors Absent: 2**

**In attendance: K Mathieson – Clerk, 3 Members of Public,**

## **Public Participation**

Chair of Playing Field Committee advised that unfortunately the junior football club grant has fallen through and they will need to re-apply. The PFC are continuing to investigate how to get a water supply directly to the field to help with improvements to the grass. Quotes are being sourced for the refurbishment of the football pavilion as getting usable toilets is a priority.

Pre-school are moving forward with their extension plans and are having soil samples conducted. They are holding an open day on Friday 21<sup>st</sup> July in the village hall with all the plans available and to explain the funding process.

Chair opened the meeting at **7.09pm**

---

**2307/1** Apologies for Absence.

Cllr B Kaila

**Apologies noted.**

**2307/2** To receive dispensations or declarations of interest under the Localism Act 2011.

No declarations of interest received and no dispensations given.

**2307/3** To approve as a true record the Parish Council meeting minutes held on 19 June 2023 and sign accordingly.

**Resolved to accept the minutes as a true record and duly signed by the Chair.**

**2307/4** Clerks Report and update on matters from the last meeting.

External Audit has been submitted. Village Person position has been advertised. Water will be connected at Scotterthorpe Allotments on 4<sup>th</sup> August 2023. WLDC have approved the grant for a community PA system and the money should be received by the end of the week.

Clerk to chase up the review of the signage outside Scotter Primary School.

**2307/5** Sub Groups, Community Clubs and Associations Items for Update or Discussion.

Village Hall and Playing Fields gave an update in open session. No other updates received.

**2307/6** Correspondence Items for noting.

LALC News – Circulated by email on 10/07/2023

LALC Management Committee Nomination – Circulated by email 29/07/2023

LALC Training Bulletin – Circulated by email 03/07/2023  
Lincolnshire County Council Parish News Letter - Circulated by email 29/06/2023  
WLDC Parish News June Edition - Circulated by email 03/07/2023  
WLDC Notice of Meetings – Circulated by email 29/06/2023  
Speed Watch June Report – Circulated by email 06/07/2023  
**Resolved to note the items.**

**2307/7** Correspondence items for discussion and or action.

Response from Police Inspector Michael Head – Circulated by email 03/07/2023  
Proposed, seconded and

**Resolved to publish Police Inspector’s response on our facebook page.**

NK Talk Planning – Central Lincolnshire Planning Obligations SPD Consultation - Circulated by email 06/07/2023.

Proposed, seconded and

**Resolved that councillors should respond individually if required.**

Member of public complaint regarding football in Granary Park - Circulated by email 23/06/2023

Proposed, seconded and

**Resolved for the deeds for the area to be reviewed to ascertain what the original purpose for the area is noted as. Councillors will continue to monitor the area.**

**2307/8** To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

**a) Planning Application – 146872**

18, Charles Avenue, Scotter, Gainsborough, Lincolnshire, DN21 3RR - Planning application to erect front porch.

Proposed, seconded and

**Resolved to submit no comment.**

**b) Planning Application – 142460**

Land West of North Moor Road

Application for approval of reserved matters to erect 43no. dwellings considering appearance, landscaping, layout and scale - following outline planning permission 134677 granted 19 December 2017.

[WLDC Planning Application - 142460](#)

Following consultation via email and due to deadlines the Parish Council submitted further comments on this application raising concerns about the lack of connectivity of pedestrian footpaths and request for safer road crossings to be considered. Comments to be ratified.

Late notification received on 10/07/2023 advising that this application was to re-reviewed by committee on 12/07/2023.

Proposed, seconded and

**Resolved to send a complaint to WLDC copying in all 3 District Councillors and WLDC Chief Executive stating that their late notification of the information required and time given to book to speak at the planning committee meeting was unacceptable. Question their procedures for notification. Comment on the outcome and the relevance of democracy when the application was passed by only one vote as 5 committee members abstained.**

**2307/9** To discuss promotional signage throughout the village and consider any actions.

Proposed, seconded and

**Resolved for Clerk to investigate with highways/planning the rule for temporary signage/banners.**

**2307/10** To discuss the grass verge at the corner of Gravel Pit Road and Messingham Road due to complaints regarding untidiness.

Proposed, seconded and

**Resolved to write to the resident to see if a mutual agreement can be reached.**

**2307/11** Rookery Park Renovation.

Rookery Park Renovation.

a) To approve payment of the 10% third party contribution in the sum of £5375.98

Proposed, Seconded and **Resolved to approve.**

b) To review the quotations and approve the scheme and contractor.

Following obtaining 3 quotations, narrowing down the 2 that fitted the brief best and reviewing them in further detail it was,

Proposed, Seconded and **Resolved to proceed with the quote from Sutcliffe Play.**

c) To consider giving delegated authority to the clerk in conjunction with Councillor Boulton to progress the project.

Proposed, seconded and **Resolved for the Clerk and Councillor Boulton to progress the project as per the quotation and report back to full council.**

**2307/12** To discuss options for progressing the WLDC Large Village Funding.

Proposed, seconded and

**Resolved to form a Working Party to walk through the village to review where would be appropriate to site new benches and flowers boxes and look at designs and then report back to full council. Clerk to work with Cllr Ward, Cllr Watson and Cllr Green. All other Cllrs are welcome to join if available.**

**2307/13** Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/06/2023 – 30/06/2023

Date	Receipt	Ref	Our Inv	Reason	Amount
16/06/2023	C Bradley & Sons Ltd	Bacs	2324-42	Interment	£ 75.00
19/06/2023	Constable Rental	Bacs	2324-38	6th Month Rental	£ 780.50
22/06/2023	Jason Thredgold FD	Bacs	2324-39	Memorial Permit	£ 80.00
26/06/2023	Samuel Jacob Memorials	Bacs	2324-43	Memorial Permit	£ 80.00
29/06/2023	Allotment Fee	Cash	2324-40	Allotment Fee	£ 10.00
				Total Income	£ 1,025.50

Date	Payment	Cheque	REF/INV	Reason	Amount
01/06/2023	Microsoft	Bacs		Monthly Subscription	£ 19.92
05/06/2023	Will Barker & Co	Bacs	A1907	Professional Fees	£ 450.00
06/06/2023	Internal Transfer	Bacs		Moved to Earmarked Reserves for Rookery	£ 5,794.00
06/06/2023	S Smith and Co Accountants	Bacs	INV-21937	Pay role	£ 15.00
06/06/2023	Lincolnshire CC	Bacs		Pension	£ 382.72
07/06/2023	Gainsborough Skip Hire	Debit Card	31828	Skip Hire	£ 250.00
21/06/2023	HP Instant Ink	Bacs		Subscription	£ 4.49
26/06/2023	Wave	Bacs	12103064	Water rates	£ 15.94
26/06/2023	Wave	Bacs	12105134	Water rates	£ 28.10
26/06/2023	Giff Gaff	Bacs		Mobile Phone Contract	£ 8.00
27/06/2023	B K Brooks	Bacs	ScPC 05/23	Internal Audit	£ 350.00
28/06/2023	ICO	Bacs		Annual fees	£ 40.00
29/06/2023	Amazon	Debit card		Door Lock	£ 18.97
29/06/2023	LDTBF LTD	Bacs	SIN057743/42	Parsons Rental	£ 5.50
29/06/2023	K Mathieson	Bacs			£ 1,148.88
				Total Expenditure	£ 8,531.52

Account Start Balance	£ 95,121.91
Payments	£ 8,531.52
Receipts	£ 1,025.50
End Balance	£ 87,615.89

- a.) Confirm Bank Balance and Statements as at 30/06/2023  
Co-operative Bank Account No 61038985 – balance £87,615.89  
Co-operative Bank Account No 61797792 – balance £144,790.04 Ear Marked Reserves  
Co-operative Bank Account No 61797404 – balance £14,874.42 General Reserves
- b.) Payments for approval  
SPFWMC, MUGA Electric - £63.92  
Scotter Village Hall, 6 month office rental - £650.00  
WLDC, Election Cost – 170.86

**Resolved to approve the bank reconciliation which was duly signed by the Chair, agreed bank balances and statements as seen by council and approve payments.**

- c.) Correction to 2022/23 year end balance available to transfer to ear marked reserves for Parson's Field.

**Resolved to correct the available end of year balance to £22,260.28 and revised the amount to be moved to earmarked reserves for Parson's Field to £17,500.**

**2307/14** Urgent Highways or Maintenance Matters.

Proposed, seconded and

**Resolved for the clerk to address the up keep of the flower boxes.**

**2307/15** Agenda next meeting – to take any items for members.

Community meeting

**2307/16** To Confirm Date of Next Meeting – 18 September 2023.

Confirmed.

**Confidential Matters**

**2307/17** To review the Heads of Terms from Norther Power for the new proposed lease for the electricity sub station on Riverside, if acceptable sign accordingly. If agreed give authority to the clerk to move the lease money into earmarked reserves for future projects when received.

**Resolved to accept and signed by the chair and witnessed by the clerk.**

Meeting closed 8.46pm.

DRAFT