



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
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Minutes of the meeting for Scotter Parish Council held on 19 June 2023, held at Scotter Village Hall.

Parish Councillors Present: Cllr Kevin Watson - Chair, Cllr Paul Boulton, Cllr Dave Ward, Cllr David Green

Parish Councillors Absent: 5

In attendance: K Mathieson – Clerk, 2 Members of Public, District Councillor Lesley Rolling and District Councillor Karen Carless

Public Participation

Chair of Playing Field Committee advised they are working with the junior football club to get a plan in place for the pavilion. They are getting quotes to demolish the old tennis hut. The condition of the field is a priority and the junior football club has received a grant to tackle this. They are looking into providing more bins on the playing field.

Chair of the Village Hall advised bookings are doing well and they have a strongman event happening later in the summer. The remaining wood windows will all have been replaced by the end of the summer. Following the boiler being replaced last year the gas bill is coming down. The deeds are being looked at for updating. District Cllr Lesley Rollings advised she attended the committee meeting for planning application 142460, whilst this was not raised at the meeting there are concerns over pedestrian connectivity for this new development and wonders if the parish council should raise this with planning.

Scunthorpe and Gainsborough Water Management Board are liaising with The EA about work downstream of Scotter and there should be an update soon.

They are looking at holding a stakeholders event with the intention of bring back sports to the area.

Chair opened the meeting at **7.22pm**

2306/1 Apologies for Absence.

Cllr R Hunter, Cllr A Johns, Cllr B Kaila, Cllr I Thomas.

Resolved to accepted apologies.

2306/2 To receive dispensations or declarations of interest under the Localism Act 2011.

No declarations of interest received and no dispensations given.

2306/3 To approve as a true record the Parish Council meeting minutes held on 22 May 2023 and sign accordingly.

Resolved to accept the minutes as a true record and duly signed by the Chair.

2306/4 Clerks Report and update on matters from the last meeting.

Funding of £50,009.09 has been agreed from FCC Communities for the Rookery Park renovation.

Parson's Field offer to purchase has been accepted this will be on next meeting agenda

WLDC Large Village Grant, verbal approval has been received for the PA System. Council need to decided a plan for applying for the rest of the available grant. Clerk to get indicative quotes for benches, flower boxes, bins and cycle racks.

2306/5 Sub Groups, Community Clubs and Associations Items for Update or Discussion.
Village Hall and Playing Fields gave an update in open session. No other updates received.

2306/6 Correspondence Items for noting.

LALC News, all editions received – Circulated by email on 08/06/2023, 12/06/2023

WLDC Parish Newsletter – Circulated by email on 07/06/2023, 08/06/2023

Response from White Swan re verge damage – circulated 24/05/2023

LCC Notification of Road Closure – Kirton Road 08/06/2023 – 23/06/2023 – Circulated 12/06/2023

LCC Notification of Road Closure – Footway between Kirton Road and Colins Walk 12/06/2023 – 14/06/2023 - Circulated 13/06/2023

Lets Talk Lincolnshire – County Views Survey circulated by email on 08/06/2023

Resolved to note the items.

2306/7 Correspondence items for discussion and or action.

Response from Police Inspector Michael Head – Circulated by email 07/06/2023

Resolved for Clerk to respond with concerns over the 101 reporting system and reiterate the lack of police presence and youth anti social behaviour increasing.

2306/8 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application – 146648

Land at Mill Hill House, Gainsborough Road, Scotter, Gainsborough, DN21 3RU

Outline planning application to erect 1no. single storey dwelling with access to be considered and not reserved for subsequent applications.

[WLDC Planning Application 146648](#)

Resolved to submit no comment.

b) Planning Application – 146761

17, St Peters Road, Scotter, Gainsborough, Lincolnshire, DN21 3SG

Planning application for single storey front extension and garage conversion.

[WLDC Planning Application 146761](#)

Resolved to submit no comment.

c) Planning Application – 142460

Land West of North Moor Road

Application for approval of reserved matters to erect 43no. dwellings considering appearance, landscaping, layout and scale - following outline planning permission 134677 granted 19 December 2017.

[WLDC Planning Application - 142460](#)

Advice received from resident and WLDC that this application was to be reviewed at committee. Due to Clerks holidays we were unable to respond. District Councillor Rollings attended and confirmed all the Parish Councils previous comments were reviewed and taken into consideration.

No decision has been made as it was decided a site visit was required.

Resolved for clerk to contact the planning officer to request information regarding the footpath connectivity as there are concerns that residents will be expected to cross the road which would be unacceptable, especially for school children.

2306/9 To discuss promotional signage throughout the village and consider any actions.

Resolved to defer.

2306/10 To review and approve Personnel Committee Terms of Reference.

Resolved to accept.

2306/11 To review the Social Media Policy.

Resolved to amend the Approved Council Social Media section to state “Scotter News Forum can be used to share information but not engage directly with members of the public.”

2306/12 To receive an update on Scotterthorpe Allotments and consider quotes for connecting the water and further requirements for skip hire.

Resolved to approve the quote of £450 inc VAT from PDH Plumbing for the water connection. Approved for clerk to arrange another skip for the waste at the allotments.

2306/13 Internal Audit and Annual Governance and Accountability Return.

a) To receive, review and approve the internal audit report for the end of financial year 2022-23.

Resolved to approve the internal audit report and pay the internal audit invoice.

b) To complete and sign Section 1 of the Annual Governance Statement.

Chair read out all assertions and **Resolved to approve and signed accordingly.**

c) To review, agree and sign Section 2 of the Annual Governance Statement.

Resolved to approve and signed accordingly.

d) To approve the dates of the Exercise of Public Rights as 26/06/2023 to 04/08/2023

Resolved to approve.

2306/14 To review the balance carried over for the financial period of 2021/22 and consider the following

a) Decision required for reallocating the SJFC grant that was not claimed in the last financial year.

Resolved to reallocate the full amount to be earmarked to Parson’s Field and moved into earmarked reserves account.

b) Consider increasing general reserves or allocating to a future project.

Resolved to allocate £20,000 into earmarked reserves account and allocate to Parson’s Field.

2304/15 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/05/2023 – 31/05/2023

Date	Receipt	Ref	Our Inv	Reason	Amount
03/05/2023	ICCM		2324-37	Reimburse Buffet for training	£ 150.00
04/05/2023	Allotment Fees			Allotment Fees	£ 60.00
05/05/2023	Cemetery		2324-34	EROB & Interment Fee U9	£ 450.00
				Total Income	£ 660.00

Date	Payment	Cheque	REF/INV	Reason	Amount
02/05/2023	Microsoft	Bacs	E0100NIZPI	Monthly subscription	£ 19.92
03/05/2023	S Smith & Co Accountants	Bacs	INV-21787	Pay Role	£ 30.00
03/05/2023	SWMPFA	Bacs	90	MUGA Electric	£ 115.41
03/05/2023	Three Horseshoes	Bacs	23-103	Training Buffet	£ 150.00
03/05/2023	Lincolnshire CC Pension	Bacs			£ 382.72
03/05/2023	Graham Worth	Bacs	33,34,35		£ 900.00
03/05/2023	K Mathieson	Bacs			£ 1,149.08
03/05/2023	North Kesteven DC	Bacs	6005020640	Cemetery Rates	£ 238.39
18/05/2023	Asda	Card		Stamps	£ 12.00
22/05/2023	HP Instant Ink	Bacs	IUKDN1065354248	Monthly subscription	£ 4.49
26/05/2023	Silica Lodge Garden Centre	Card		Plants for flower boxes	£ 64.93
30/05/2023	Giff Gaff	Bacs	1685144659584	Phone contract	£ 8.00
31/05/2023	Eau Centre	Bacs		Hall Hire for Training	£ 22.00
31/05/2023	TVES	Bacs	JNO/E633	Repair to Muga lighting clock	£ 72.00
31/05/2023	SWMPFA	Bacs	113	MUGA Electric	£ 137.26
31/05/2023	Graham Worth	Bacs	38,39		£ 585.00
31/05/2023	Kyela Mathieson	Bacs			£ 1,149.08
31/05/2023	Helping Hands	Bacs	2010	Grass Cutting	£ 2,088.00
				Total Expenditure	£ 7,128.28

Account Start Balance	£ 101,590.19
Payments	£ 7,128.28
Receipts	£ 660.00
End Balance	£ 95,121.91

- b) Confirm Bank Balance and Statements as at 31/05/2023
Co-operative Bank Account No 61038985 – balance £95,121.91
Co-operative Bank Account No 61797792 – balance £138,996.04 Ear Marked Reserves.
Co-operative Bank Account No 61797404 – balance £14,874.42 General Reserves.
- c) Payments for approval
Gainsborough Skip Hire – Scotterthorpe Allotments £250 inc Vat. Retrospective approval paid in line with budget and financial regulations.

Resolved to approve the bank reconciliation which was duly signed by the Chair, agreed bank balances and statements as seen by council and approve payments.

2306/16 Urgent Highways or Maintenance Matters.
None.

2306/17 Agenda next meeting – to take any items for members.
Items deferred from this meeting.
WLDC Large Village Grant.
Community Groups Meeting.

2306/18 To Confirm Date of Next Meeting – 17 July 2023.
Confirmed.

Confidential Matters

2304/19 To review the transfer of ownership documents for The Green approve and sign accordingly.
Resolved to accept and signed by the chair and witnessed by the clerk.

Meeting closed 8.24pm.