



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
Tel: 07739312997
E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 November 2023 at 7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 14 November 2023

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 16 October 2023 and sign accordingly.

4 Clerks Report and update on matters from the last meeting.

5 Sub Groups, Community Clubs and Associations Items for Update or Discussion.

- a) Speedwatch – SID report circulated by email on 08/11/2023
- b) Village Hall – Update sent via Clerk
- c) Scotter Wheelworks Community Group – To receive and consider a grant application requesting £2,000 to support contractor quotes.
- d) Scotter Community Forum – Meeting for Summer Fayre arrangements scheduled for 21 November 2023. To consider a member attending. To note receipt of the minutes from their last meeting which were circulated by email on 23/10/2023
- e) Scotter Heritage Society – To consider a request to attach a QR Code to one of the surrounding posts of the War Memorial

6 Correspondence items for noting

- LALC News, – Circulated by email on 13/11/2023
- LCC Town and Parish Council Newsletter - circulated by email on 01/11/2023
- NK Talk Planning – Local List of Validation Consultation – circulated by email on 14/11/2023
- NK Talk Planning – Notification of adoption of Planning Obligations Supplementary Document wef 16/10 2023 – circulated by email on 13/11/2023

7 Correspondence items for discussion and or action

- Planning Application Notification from Messingham Parish Council – PA/2023/1177

8 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application – 147452

Planning application for conversion and extension of garage into a two bedroom annexe.

5 Pinetree Avenue, Scotter, Gainsborough, Lincolnshire, DN21 3TY

[WLDC Planning Application - 147452](#)

b) Planning Application – 147471

Planning application to locate 1no. metal shipping container 2.44 x 2.99 x 2.5h on concrete paving slabs next to the existing changing rooms to be used as an equipment store.

North Moor Playing Field, North Moor Road, Scotter, Gainsborough, DN21 3HT

[WLDC Planning Application 147471](#)

c) Planning Application – Reconsult 144062

Planning application to erect 8no. dwellings.

Land West of North Moor Road, Scotter, Gainsborough, DN21 3HT

[WLDC Planning Application - 144062](#)

9 Flooding Group Update.

10 To consider purchasing a new bench for Granary Fold

11 To investigate the church clock chiming every hour.

12 To review and agree WLDC Large Village Grant Funding Agreement.

13 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2023 – 31/10/2023

Date	Receipt	Ref	Our Inv	Reason	Amount
03/10/2023	Samuel Jacob Memorials	Bacs	2324-51	Additional Inscription	£ 25.00
05/10/2023	Goosemoor	Bacs		Rent	£ 766.00
24/10/2023	WLDC	Bacs			£ 348.24
				Total Income	£ 1,139.24

Date	Payment	Cheque	REF/INV	Reason	Amount
05/10/2023	Microsoft	Bacs	E0100P5NK6	Subscription	£ 19.92
05/10/2023	Lincolnshire CC	Bacs		Pension	£ 382.72
05/10/2023	Graham Worth	Bacs	61,62,63	Grounds Maintenance Contract	£ 975.00
17/10/2023	HP Instant Ink	Bacs		Ink Subscription	£ 4.49
24/10/2023	Helping Hands	Bacs	2055	Grass Cutting Contract	£ 2,784.00
24/10/2023	Hetts Solicitors	Bacs	COM2572	Legal Fees	£ 4.00
24/10/2023	W&AC Rose	Bacs	1760	Christmas Tree	£ 198.00
24/10/2023	Graham Worth	Bacs		Grounds Maintenance Contract	£ 480.00
25/10/2023	HMRC	DD	91251		£ 243.35
27/10/2023	Giff Gaff	Bacs	1698364530357	Monthly Rental	£ 8.00
31/10/2023	J Espin Signs	Bacs	19471	Parson's Signage	£ 87.74
31/10/2023	K Mathieson	Bacs			£ 1,148.88
31/10/2023	Clear Insurance	Bacs	LC001962	23/24 Renewal	£ 1,427.45
				Total Expenditure	£ 7,763.55

Account Start Balance	£ 58,218.82
Payments	£ 7,763.55
Receipts	£ 1,139.24
End Balance	£ 51,594.51

b.) Confirm Bank Balance and Statements as at 31/10/2023

Co-operative Bank Account No 61038985 – balance £51,594.51

Co-operative Bank Account No 61797792 – balance £157,968.98 Ear Marked Reserves

Co-operative Bank Account No 61797404 – balance £14,980.30 General Reserves

c.) Payments for approval

S Smith & Co Accountants – HMRC Investigation Insurance Renewal, £25.00

Martin Lindley – As per contract, £286.00

Helping Hands – As per grass cutting contract & inc granary fold tidy up, £1,742.00

d.) To approve purchase of office shredder up to the value of £100

To approve purchase of 4 bags of pea gravel for the cemetery driveway up to a value of £25

14 Urgent Highways or Maintenance Matters.

15 Agenda next meeting – to take any items from members.

16 To Confirm Date of Next Meeting – 18th December 2023.