



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson  
First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA  
Tel: 07739 312997  
Email Clerk@scotter-pc.gov.uk

Minutes of the meeting for Scotter Parish Council held on 16 October 2023, held at Scotter Village Hall.

**Parish Councillors Present: Cllr Kevin Watson - Chair, Cllr Paul Boulton, Cllr Dave Ward, Cllr David Green, Cllr Ian Thomas,**

**Parish Councillors Absent: 5**

**In attendance: K Mathieson – Clerk, 5 Members of Public,**

## **Public Participation**

A member of the public advised that the work carried out in the verges by KCOM along Darbeck, Lindholme and Riverside has not been left in good order.

Scotter Pump Track Group advised they are in the process of setting up a constitution, bank account and official name. Contractors have been contacted regarding providing quotes but there are outlay cost attached. 2 Phases are planned a pump track at the bottom of the playing fields and a skate park on the old tennis court.

District Councillor Karen Carless advised WLDC are ongoing with objecting to the government plans for RAF Scampton. Plans are continuing with the investment and regeneration of Gainsborough.

Chair opened the meeting at **7.10pm**

---

**2310/1** Apologies for Absence.

Cllr Hunter, Cllr Kaila, Cllr Palmer-Powell

**Apologies noted.**

**2310/2** To receive dispensations or declarations of interest under the Localism Act 2011.

No declarations of interest received and no dispensations given.

**2310/3** To approve as a true record the Full Parish Council Meeting minutes held on 18<sup>th</sup> September 2023 and sign accordingly.

**Resolved to accept the minutes as a true record and duly signed by the Chair.**

**2310/4** Clerks Report and update on matters from the last meeting.

Signs have arrived and will be put in place soon for Granary Park. Contractor will be starting the tidy up of Granary Fold this week. Cllr Boulton has been working on the grant application form for WLDC large village fund with the clerk and it will be ready for submission soon. Cllr Boulton and Cllr Green have been added to the internet banking to authorise payments. Clerk attended a presentation by LALC and a new excel accounting system, further details will follow.

**2310/5** Sub Groups, Community Clubs and Associations Items for Update or Discussion.

a) Speedwatch – To consider request for 'Community Speedwatch operate in this area' signs.

Meeting closed at 7.16pm and opened at 7.23pm for a speed watch update. Proposed, Seconded and **Resolved for clerk to investigate if permission is needed for signs to be placed on lamp posts and costs.**

b) Village Hall – Email circulated 11/10/2023 requesting a meeting with the Parish Council and Preschool Committee to review the procedure for sharing the building.

Proposed, Seconded and **Resolved for Cllr Boulton to attend the meeting with the clerk when it is arranged. Clerk to request a copy of the current pre-school procedures.**

c) Pump Track Community Group – Project Plan circulated by email on 18/09/2023

Noted

**2310/6** Correspondence Items for noting.

LALC News, – Circulated by email on 29/09/2023

LCC Town and Parish Council Newsletter - circulated by email on 29/09/2023

WLDC Democratic Services, Review of polling districts, polling places and polling stations – Circulated by email 04/10/2023

**Resolved to note the items.**

**2310/7** Correspondence items for discussion and or action.

Email from resident asking for support regarding the condition of Westcliffe Road footpath – circulated by email on 20/09/2023

Proposed, Seconded and **Resolved write to LCC in support of having the footpath re-laid.**

Police Council Engagement Session Invite – Circulated by email on 04/10/2023

Proposed, Seconded and **Resolved for Cllr Boulton and Cllr Green to attend the meeting.**

**Questions to be submitted to the clerk by 4pm on 18<sup>th</sup> October 2023**

Email WLDC request the Parish Council consider taking on the maintenance of and area on Darbeck Road – Circulated by email on 25/09/2023

Meeting closed at 7.39pm and reopened at 7.50pm to allow members of the public to join the discussion.

Proposed, Seconded and **Resolved to reply to WLDC and advise the Parish Council can not accept responsibility for maintenance of the area until they have completed their own investigations. Clerk to complete investigations.**

**2310/8** To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application – 147289

Planning application to erect single storey front extension.

3, Cecil Close, Scotter, Gainsborough, Lincolnshire, DN21 3SJ

Proposed, seconded and **Resolved to submit no comment**

b) Planning Application – 147423

Planning application to erect 1no. dwelling with detached garage and workshop

Land at Prospect Farmhouse, Main Street, Scotterthorpe, Gainsborough, DN21 3JL

Proposed, seconded and **Resolved to submit no comment**

**2310/9** Flood Group Update

Meeting closed at 7.56pm and reopened at 8.00pm to allow members of the public to join the discussion.

Following an update it was Proposed, seconded and **Resolved for the clerk to write to the EA to challenge their process for managing the River Eau, the placement of the gauge board and request the survey information that is still outstanding from 2021.**

### 2310/10 Allotment Update

Proposed, seconded and **Resolved for 1 plot to be split into quarters as a trial run, charge per quarter to be £10. Increase costs of £175 to enable the water connection approved. Clerk to arrange quarterly meetings at the allotments to encourage engagement between the parish council and the tenants.**

### 2310/11 Parson's Field Update

Clerk advised that 4 signs were purchased and installed in Parson's Field stating 'No digging' however 2 have already been stolen.

Proposed, seconded and **Resolved for the clerk to contact insurers and advise them of our attempts to manage the situation. Clerk to keep an up to date list of the expenditure incurred. Clerk to contact the police and report the continued digging and stolen signs.**

### 2310/12 To review the Parish Council insurance renewal and consider alternative quotes.

Proposed, seconded and **Resolved to proceed with Clear Insurance on a 3 year long term agreement for the annual premium of £1427.45**

### 2310/13 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2023 – 30/09/2023

Date	Receipts	Ref	Our Inv	Reason	Amount
01/09/2023	J Naylor	Chq	2324-50	Ashes Interment	£ 75.00
25/09/2023	Allotment Fee Plot 11	B	2324-46	New Tenant	£ 20.00
				Total Income	£ 95.00

Date	Payment	Cheque	REF/INV	Reason	Amount
01/09/2023	Microsoft	Bacs	E0100QQQJ	Monthly Subscription	£ 19.92
04/09/2023	S Smith & Co Accountants	Bacs	22391	Wage Role	£ 15.00
04/09/2023	Lincolnshire CC	Bacs			£ 382.72
04/09/2023	Scotter Village Hall	Bacs	63	Office Rental	£ 650.00
04/09/2023	K Mathieson	Bacs			£ 1,148.88
05/09/2023	G Worth	Bacs	57,58,59		£ 990.00
20/09/2023	HP Instant Ink	Bacs	IIUKDN1072094117	Subscription	£ 4.49
25/09/2023	ROSPA	Bacs	74305	Annual Inspection	£ 360.00
25/09/2023	I G Watson	Bacs		Parson's maintenance	£ 1,440.00
25/09/2023	Wave	Bacs	12502599	Scotterthorpe Allotments Water Bill	£ 17.51
25/09/2023	Wave	Bacs	12504282	Cemetery Water Bill	£ 19.29
26/09/2023	PKF Littlejohn	Bacs	5B2023 1650	External Audit Fees	£ 378.00
26/09/2023	K Mathieson	Bacs			£ 1,149.08
27/09/2023	Giff Gaff	Bacs		Mobile Phone	£ 8.00
27/09/2023	Amazon	Bacs	116215	No Ball Games - Signs	£ 15.74
				Total Expenditure	£ 6,598.63

Account Start Balance	£ 64,722.45
Payments	£ 6,598.63
Receipts	£ 95.00
End Balance	£ 58,218.82

b.) Confirm Bank Balance and Statements as at 30/09/2023

Co-operative Bank Account No 61038985 – balance £58,218.82

Co-operative Bank Account No 61797792 – balance £156,914.06 Ear Marked Reserves

Co-operative Bank Account No 61797404 – balance £14,874.42 General Reserves

c.) Payments for approval

£4.00 - Hetts Solicitors, charge for Rookery Meadows

£198.00 inc VAT- W & Ac Rose, Christmas Tree

£87.74 inc VAT – John Espin Signs, Parson's signage

Clerk confirmed bank statements, invoices and reconciliations had been verified by Cllr Green prior to the meeting.

**Resolved to approve the bank reconciliation which was duly signed by the Chair, agreed bank balances and statements as seen by council and approve payments.**

**2310/14** Urgent Highways or Maintenance Matters.

Proposed, seconded and **Resolved for Cllr Thomas to forward photographs of the potholes on Sands Lane and Clerk to report.**

**2310/15** Agenda next meeting – to take any items for members.

Budget

**2310/16** To Confirm Date of Next Meeting – 20 November 2023.

Confirmed.

Meeting closed 8.30pm.