



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **15 April 2024** at **7.00pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 10 April 2024

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Agenda

1 Acceptance Of Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 18 March 2024 and sign accordingly.

4 Clerks Report and update on matters from the last meeting.

5 Correspondence items for noting.

Lalc News Letter – circulated by email 09/04/2024
 WLDC Parish News – circulated by email 09/04/2024
 LCC Town & Parish News March 24 – circulated by email 09/04/2024
 Summer Fayre Update – circulated by email 09/04/2024
 Speed Watch March Information – circulated by email 09/04/2024
 Police Inspector Monthly Update – circulated by email 10/04/2024

6 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning application – 148048

Planning application to convert garage and erect first floor extension above.
 41, Charles Avenue, Scotter, Gainsborough, Lincolnshire, DN21 3RP
[WLDC Planning Application 148048](#)

b) Planning application – 148151

Outline planning application for 3no. dwellings, with access to be considered and not reserved for subsequent applications.
 Land Adjacent to, 3 & 4, Cordeaux Close, Scotter, DN21 3HB
[WLDC Planning Application 148151](#)

7 Finance update and payments

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/3/2024 – 31/3/2024

b.)

Date	Receipt	Ref	Our Inv	Reason	Amount
06/03/2024	HMRC	Bacs		VAT refund	£ 10,842.69
07/03/2024	The Range	Card		Refund for over charge on purchase of cups	£ 1.82
14/03/2024	Cemetery/MOP	Bacs	2324-63	Ashes Interment Fee	£ 75.00
15/03/2024	Samuel Jacobs	Bacs	2324-61	Additional Inscription Fee	£ 25.00
15/03/2024	FCC Communities	Bacs		Grant Payment - Rookery Park	£ 50,009.09
				Total Income	£ 60,953.60

Date	Payment	Cheque	REF/INV	Reason	Amount
05/03/2024	Microsoft	Card	G040192594	Subscription	£ 21.72
07/03/2024	The Range	Card		Paper Cups	£ 11.11
11/03/2024	Scotter Co-op	Card		Refreshments	£ 25.55
11/03/2024	Lincolnshire CC	Bacs		Pension	£ 415.33
11/03/2024	Cutting Edge Services	Bacs	91119/0336	Grounds Maintenance Contract	£ 495.00
13/03/2024	Helping Hands	Bacs	2081		£ 350.00
13/03/2024	Amberol Ltd	Bacs	23509	Planters	£ 3,713.08
20/03/2024	HP Instant Ink	Card	IIUKDN1082686353	Subscription	£ 5.49
21/03/2024	Scotter PC EMR Acc	Int Trans		Remainder of 2023/24 budget for Parson's Field	£ 8,536.23
21/03/2024	Scotter PC EMR Acc	Int Trans		Rookery Park refund back to EMR	£ 60,010.92
22/03/2024	Amazon	Card	16836	Wood Stain	£ 10.69
22/03/2024	John Espin Signs	Card	19814	Rookery Park Sign	£ 102.94
27/03/2024	Giff Gaff	Card	1.7115E+12	Mobile Phone	£ 8.00
				Total Expenditure	£ 73,706.06

Account Start Balance	£ 46,595.54
Payments	£ 73,706.06
Receipts	£ 60,953.60
End Balance	£ 33,843.08

- c.) Confirm Bank Balance and Statements as at 31/03/2024
 Co-operative Bank Account No 61038985 – balance £33,843.08
 Co-operative Bank Account No 61797792 – balance £166,505.21 Ear Marked Reserves
 Co-operative Bank Account No 61797404 – balance £14,980.30 General Reserves

- d.) Payments for approval
 SPFWMC - MUGA Electric £242.10
 LALC – Annual Training Scheme £150 + £30VAT

- 8 To consider any applications received for co-option onto the council.**
- 9 Urgent Highways or Maintenance Matters.**
- 10 Agenda next meeting – to take any items from members.**
- 11 To Confirm Date of Next Meeting – 20 May 2024.**

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

Confidential Matters

- 12 To review the Heads of Terms for the purchase of Parson's Field.**