



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
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DN21 3SA
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Minutes of the meeting for Scotter Parish Council held on 19 February 2024, held at Scotter Village Hall.

Parish Councillors Present: Cllr Kevin Watson (Chair), Cllr Paul Boulton, Cllr Rachel Hunter, Cllr Dave Ward, Cllr Bali Kaila

**Parish Councillors Absent: 3
Vacant Seats: 2**

In attendance: K Mathieson – Clerk, District Cllr Lesley Rollings, 3 Members of Public,

Public Participation

District Cllr Lesley Rollings advised that Scunthorpe and Gainsborough Water Management Board have been in talks with the Environment Agency and have agreed to work together to provide maintenance for the River Eau. The EA have agreed to fund maintenance works to be carried out by S&GWMB to a value of £32,000. This is a step in the right direction as it sets a precedent for collaborative working and funding for the future.

Chair of the Village Hall Committee advised they are investigating online booking systems. Heating costs are expected to triple over the next year. They will be looking to patch repair the car park over the summer holidays.

Speedwatch advised that they are now very short of volunteers and help is required with recruitment. The original SID needs some maintenance and they will obtain quotes for consideration.

Cllr Watson (Chair) opened the meeting at **7.22pm**

2402/1 Apologies for Absence.

Apologies received from Cllr Wotherspoon, Cllr Palmer-Powell and Cllr Green
Apologies noted.

2402/2 To receive dispensations or declarations of interest under the Localism Act 2011.

Cllr Hunter declared an interest in agenda item 7a

2402/3 To approve as a true record the Full Parish Council Meeting minutes held on 18 December 2023 and sign accordingly.

Resolved to accept the minutes as a true record and duly signed by the Chair of the meeting.

2402/4 Clerks Report and update on matters from the last meeting.

Notification has been sent to WLDC that Cllr Thomas and Cllr Johns have resigned their seats on the parish council. All the contractors have been paid in full for the Rookery Park Renovation and the necessary arrangements are being made to process the refund from the grant and vat. Confirmed that one plot at Scotterthorpe has now been divided in 4 quarters as a trial. Community Questionnaire has been devised and has started to be circulated.

2402/5 Correspondence Items for noting.

Speed watch report for December and yearly figures – circulated by email 03/01/24

WLDC Parish News – circulated by email 03/01/2024
WLDC Meeting Agenda link – circulated by email 17/01/2024
WLDC Standards Committee Vacancy – circulated by email 17/01/2024
Lets Talk Lincolnshire – Devolution information – circulated by email 18/01/24
Lets Talk Lincolnshire – Budget & Council Tax Proposals – circulated by email 22/01/24
LCC Town and Parish News – budget and council tax proposals 24/25- circulated by email 25/01/2024
LALC News and Training Bulletin – circulated by email 29/01/2024, 12/02/2024
Lincolnshire Environmental Crime Partnership, Info on Waste Crime – circulated by email 29/01/2024
LCC Town and Parish Newsletter, January 2024 – circulated by email 31/01/2024
Lincs Police – Neighbourhood Policing Booklet and area update – circulated by email 01/02/2024
LCC – Planning Applications Consultations Information – circulated by email 06/02/2024
Speed watch report January 2024 – circulated by email 08/02/2024
WLDC Vacancy, Volunteer Code of Conduct Standards - circulated by email 12/02/2024

Personnel Draft Minutes, for information purposes

Resolved to note the items.

2402/6 Correspondence items for discussion and or action.

a) Lincolnshire Neighbourhood Policing Parish Council Engagement Session – 6pm 4th July 24. To decide a member to attend.

RESOLVED to defer until nearer the time.

b) Kcom response to complaints – circulated by email 05/02/2024

RESOLVED for clerk to send photos sent by councillors to KCom and post on facebook advising residents to do the same.

c) Lincolnshire Neighbourhood Policing Parish Council Engagement Session on Road Safety – 20th Feb 24 6pm. To decide a member to attend - circulated by email 05/02/24

RESOLVED to ask speed watch co-ordinator to attend.

d) Scotter Community Forum, Questionnaire re: Summer Fayre - circulated by email 23/01/2024

RESOLVED to respond with the equipment we have to offer and Cllr Hunter will volunteer on the day.

e) Proposed TRO, yellow lines on Church Lane – To ratify the response already sent due to the deadline of 26/01/2024

RESOLVED to ratify the response.

2402/7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning application – 147826

Planning application to erect detached double garage.

12, High Street, Scotter, Gainsborough, Lincs, DN21 3TW

RESOLVED to submit no comment.

b) Planning application – 147856

Planning application for proposed new dormers and external alterations.

77, Gainsborough Road, Scotter, Gainsborough, Lincolnshire, DN21 3RU

RESOLVED to submit no comment.

c) Planning Application – 147701 To note response already made due to deadline date.

Planning application for proposed alterations to front elevation, including replacement windows, new walls, railings, access gates, fencing and reinstate balcony to first floor.

13, High Street, Scotter, Gainsborough, Lincolnshire, DN21 3TN

The Parish Council made the observation that the proposed boundary height is not in keeping with the street scene of the village along High Street.

Noted

d) Planning Application – 147912 Received after the agenda was set.

Planning application for first floor extension, loft and part garage conversion
2 Beechwood Drive, Scotter, Gainsborough

RESOLVED to submit no comment.

e) Planning Application – 147915 Received after the agenda was set.

Planning application for the erection of 1no. two storey detached dwelling with garage and orangery, the renovation of existing granny flat/summer room and the renovation and extension of a granary/workshop and covered garage space to form 1no. new dwelling being variation of condition 3 of planning permission 146066 granted 30 March 2023 re: amendments to approved new dwelling.
12-14 High Street Scotter Gainsborough DN21 3TW

Cllr Hunter declared an interest in this matter and therefore did not take part in any discussion or vote.

RESOLVED to submit no comment.

2402/8 Flooding Group Update

Following advice from District Cllr Lesley Rollings in the public session it was

Proposed, seconded and **Resolved to write to Scunthorpe & Gainsborough Water Management Board to thank them for their help so far and ask, if they could share a schedule of works and time frame that has been agreed with the EA. Ask for their help in liaising with the EA regarding an ongoing blockage that has been reported numerous times but no action taken.**

2402/9 To appoint the internal auditor for the financial year 2023/24

RESOLVED to appoint Brian Brooks.

2402/10 To receive an update of the Community Day and Annual Parish Meeting on 9th March 2024. To consider approval of £50 towards refreshments and discuss councillor attendance at the event.

RESOLVED to approve £50 for refreshments and for all members to attend at some point throughout the day where possible.

2402/11 To receive an update on the Rookery Park renovation. Approve new sign for Rookery Park, to include FCC funding logo. To consider purchase of new bin and seating/benches.

RESOLVED to agree the purchase of new sign and agreed purchase of 2 benches and 1 bin. Expenditure to be taken from ear marked reserves held for Rookery Park.

2402/12 To consider the purchase of a new defibrillator and cabinet from WLDC under their scheme for a cost of £400 and choose a possible new location at the village hall.

RESOLVED to approve. To be relocated to the front of the village hall.

2402/13 To review the existing arrangements for emptying the litter bins on the Playing Field and consider if any changes required.

RESOLVED to request that the Playing Field Committee add signage to the litter bins asking for no dog waste and increase the amount of dog waste bins that are emptied by WLDC. Advise grounds person that if the litter bins contain dog waste he is under no obligation to empty them.

2402/14 To give approval for a charity report and associate costs to be carried out on Parsons Field.

RESOLVED to approve.

2402/15 To review tree survey quote and consider approval.

RESOLVED to approve quote of £580 provided by Steve Vessey.

2402/16 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2023 – 31/12/2023

Date	Receipt	Ref	Our Inv	Reason	Amount
06/12/2023	Cemetery EROB	B	2324-55	EROB W11	£ 200.00
22/12/2023	WLDC	B		Large Village Grant	£ 5,652.74
29/12/2023	Constable Rent	B	2324-53	6 months rental	£ 780.50
				Total Income	£ 6,633.24

Date	Receipt	Cheque	REF/INV	Reason	Amount
04/06/2023	S Smith & Co Accountant	B	22712	Payroll	£ 10.00
04/12/2023	Cutting Edge Services	B	91119/0306	Grounds Maintenance	£ 286.00
04/12/2023	Scotter Village Hall	B	67	Office Rental	£ 650.00
04/12/2023	K Mathieson	B			£ 1,149.08
04/12/2023	Helping Hands	B	2065	Grass Cutting Contract	£ 1,742.00
05/12/2023	Microsoft	B	GB-TI2301448284	Monthly Subscription	£ 21.72
05/12/2023	B & Q	Card	1036688689	Pea gravel	£ 32.00
07/12/2023	Amazon	Card	GB38ACY9NAEUI	Office Shredder	£ 199.99
11/12/2023	Lincolnshire CC	B			£ 382.72
20/12/2023	HP Instant Ink	Card	IIUKDN1077356548	Ink subscription	£ 4.49
27/12/2023	Giff gaff	Card	1703638578869	Mobile Phone	£ 8.00
				Total Expenditure	£ 4,486.00

Account Start Balance	£ 51,113.74
Payments	£ 4,486.00
Receipts	£ 6,633.24
End Balance	£ 53,260.98

b.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2024 – 31/01/2024

Date	Receipt	Ref	Our Inv	Reason	Amount
10/01/2024	Lincolnshire County Council			Grass Cutting Contribution	£ 1,897.70
11/01/2024	Lincolnshire Coop Funeral Care		2324-57	BC74 Full Burial	£ 250.00
17/01/2024	Internal Transfer			Transfer from Ear Marked Reserves	£ 60,010.92
25/01/2024	Northern Power			Wayleave	£ 1.50
25/01/2024	Button & Hutson FD		2324-58	EROB & Interment U8	£ 450.00
26/01/2024	C Bradley & Sons FD		2324-54	Interment Z11	£ 75.00
				Total Income	£ 62,685.12

Date	Payment	Cheque	REF/INV	Reason	Amount
03/01/2024	Cloud Next	Card	#161111	Renewal of Email Hosting	£ 119.98
04/01/2023	S Smith & Co Accountant	Bacs	23009 & 23141	Payroll	£ 30.00
04/01/2024	SWMPFC	Bacs	129	Muga Electric	£ 83.51
04/01/2024	Cutting Edge Services	Bacs	91119-0319	Grounds Maintenance	£ 495.00
04/01/2024	K Mathieson	Bacs			£ 1,772.06
04/01/2024	Wave	Bacs	12872527	Water	£ 17.32
04/01/2024	Wave	Bacs	12874469	Water	£ 24.44
05/01/2024	Microsoft	Bacs	G035912956	Monthly Sunscription	£ 21.72
17/01/2024	Lincolnshire CC	Bacs			£ 675.86
17/01/2024	Sutcliffe Play	Bacs	OP-1123366	Rookery Park Equipment	£ 23,990.35
22/01/2024	HP Instant Ink	Card	IIUKDN1079246995	Monthly subscription	£ 4.49
22/01/2024	Sutcliffe Play	Bacs	OP-1123433-123564	Rookery Park Equipment	£ 21,254.57
24/01/2024	PDH Plumbing	Bacs	186730	Work at Scotterthorpe Allotment	£ 660.00
24/01/2024	S Smith & Co Accountant	Bacs	INV-23277	Payroll	£ 15.00
24/01/2024	East Ferry Timber	Bacs	3019	Rookery Park Fencing	£ 14,766.00
24/01/2024	Poppy Shop	Bacs		Donation	£ 50.00
25/01/2024	HMRC	Bacs			£ 562.60
26/01/2024	SLCC	Card	MEM246011-1	Annual Membership	£ 177.00
29/01/2024	Giff Gaff	Bacs		Mobile Phone	£ 8.00
				Total Expenditure	£ 64,727.90

Account Start Balance	£ 53,260.98
Payments	£ 64,727.90
Receipts	£ 62,685.12
End Balance	£ 51,218.20

c.) Confirm Bank Balance and Statements as at 31/01/2024

Co-operative Bank Account No 61038985 – balance £51,218.20

Co-operative Bank Account No 61797792 – balance £97,958.06 Ear Marked Reserves

Co-operative Bank Account No 61797404 – balance £14,980.30 General Reserves

d.) Payments for approval

LALC Annual Fees, approval for payment in April 24 - £658.74 & £198.00 for training scheme SWMPFA, MUGA electric £254.54

WLDC, Defibrillator Annual Maintenance Membership - £275.00

Proposed, Seconded and **RESOLVED** to approve the bank reconciliation which was duly signed by the Chair, agreed bank balances and statements as seen by council and approve payments.

2402/17 Urgent Highways or Maintenance Matters.

None. Any issues please use FIX MY STREET.

2402/18 Agenda next meeting – to take any items for members.

Co-option

2402/19 To Confirm Date of Next Meeting – 18 March 2024.

Confirmed.

Meeting closed 8.35pm.