



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson  
First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA  
Tel: 07739 312997  
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Minutes of the meeting for Scotter Parish Council held on 18 November 2024, held at Scotter Village Hall.

**Parish Councillors Present: Cllr Kevin Watson (Chair), Cllr Dave Ward, Cllr P Boulton, Cllr D Green, Cllr Karen Ward**

**Parish Councillors Absent: 2**

**Vacant Seats: 3**

**Quorum: 4**

**In attendance: K Mathieson – Clerk, 2 Members of Public,**

## **Public Participation**

Chair of the Village Hall Committee advised that they are having all the lighting changed to LED, drains cleared and the hall re-decoration is to start in the new year. He expressed his concern regarding the dwindling committee members and struggle to find new volunteers to sit on the committee.

Speed Watch advised they are also struggling to get new volunteers.

Cllr Watson (Chair) opened the meeting at **7.26pm**

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**2411/1** Apologies for Absence.

Cllr Wotherspoon and Cllr Hunter

**Noted**

**2411/2** To receive dispensations or declarations of interest under the Localism Act 2011.

**None**

**2411/3** To approve as a true record the Full Parish Council Meeting minutes held on 16 September 2024 and sign accordingly.

**RESOLVED to accept the minutes as a true record and sign accordingly.**

**2411/4** Clerks Report and update on matters from the last meeting.

Christmas Tree ordered. Clerk attended health and safety training.

**2411/5** Correspondence Items for noting.

LALC newsletter and Training Bulletin – circulated by email 32/09/24, 08/10/24, 06/11/24, 12/11/24

WLDC 50<sup>th</sup> Celebration invite – circulated by email 08/10/2024

WLDC Guide to the new planning portal - circulated by email 08/10/2024

Community Emergency Planning Induction Evening Invitation – circulated by email 16/10/24

Village Hall Committee AGM Invite - circulated by email 16/10/2024  
Lincolnshire Police NC01 Area update - circulated by email 16/10/2024, 06/11/24  
PS Renewable – notification of Sand lane Solar Farm project – circulated by email 06/11/24  
Speedwatch October Report - circulated by email 06/11/24  
WLDC – Leaders call for action re: RAF Scampton – circulated by email 11/11/24  
WLDC Parish News - circulated by email 12/11/24

**RESOLVED to note the items.**

**2411/6** Correspondence for discussion and or action

a) Traffic Regulation Order Messingham road 30mph speed limit extension - circulated by email 16/10/24

**RESOLVED to support.**

b) County Councillor update on halo lights for Zebra crossing at Gainsborough Road – Circulated by email 31/10/2024.

**Noted.**

c) Lincolnshire Police Parish Council Engagement Session invite, 14<sup>th</sup> January 2025 – circulated by email 06/10/24.

**RESOLVED for Cllr David Ward to attend.**

d) Resident email - Concerns raised about the lack of bus service between Scotter and Kirton – circulated by email 11/11/24.

**RESOLVED to write to County Councillor Clio Perraton-Williams and request that a bus service be investigated.**

**2411/7** To discuss budget considerations for the financial year 2025/26 in preparation for agreeing the budget at a future meeting.

**RESOLVED to investigate the costs of lamp post poppies, silhouette soldiers and gateway entry signs for consideration within the budget.**

**2411/8** To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application – WL/2024/00713

Lodge Farm, Kirton Road, Scotter, DN21 3JA - Planning application to remove existing dwelling and erect 1no. replacement dwelling.

**RESOLVED to submit – No comment**

b) Planning Application – WL/2024/00433

Mill Hill House, Gainsborough Road, Scotter, DN21 3RU - Application for approval of reserved matters to erect 1no. dwelling considering appearance, landscaping, layout and scale - following outline planning permission 146648 granted 17 July 2023

**RESOLVED to submit – No comment**

**2411/9** To receive investigation outcome from the Clerk regarding ownership of the river and land between the two road bridges and consider how to proceed.

Clerk advised there was enough evidence to prove ownership of the riverside bank. No evidence has been found on ownership of the opposite side where the sub station is located but many years of evidence showing that the parish council have maintained it.

**RESOLVED for solicitors to be instructed to apply to land registry for ownership of both areas of green banks between the bridges by the parish council.**

**2411/10 Finance update and payments.**

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2024 – 31/10/2024

**Payments**

Account	Supplier	Description	Net	VAT	Gross	Expense Budget	Bank Date
Current	PKF Littlejohn LLP	Audit Fees	420.00	84.00	504.00	Audit/Accountancy	03/09/24
Current	K Mathieson	Wages	1,045.20		1,045.20	Salaries	03/09/24
Current	LPF	Pension	346.96		346.96	Pension	03/09/24
Current	S Smith & Co Accountant	Payroll	15.00	3.00	18.00	Audit/Accountancy	03/09/24
Current	LALC	Website Support	90.00	18.00	108.00	IT Support	03/09/24
Current	Lincoln Diocesan Trust	Parsons Rent	11.00		11.00	Parsons Field	03/09/24
Current	ROSPA Playsafety LTD	Annual Park Inspection	312.00	62.40	374.40	Park Inspection	09/09/24
Current	Antony Shaw	IT/Accounts Support	20.00		20.00	IT Support	09/09/24
Current	Cutting Edge Services	Grounds Maintenance	1,122.00		1,122.00	Village Person/Contract	09/09/24
Current	L Brewster	Susworth Notice Board Rent up to 31/03/26	4.00		4.00	Notice Board Rent	09/09/24
Current	Scotter War Memorial Playing Field Association	Approved Community grant	6,000.00		6,000.00	Grants & Donations - Community	09/09/24
Current	Wave	Water Bill Cemetery	22.37		22.37	Other	09/10/24
Current	Wave	Water Bill Allotments	32.13		32.13	Water Rates	09/10/24
Current	S Smith & Co Accountant	Payroll	15.00	3.00	18.00	Audit/Accountancy	09/10/24
Current	Gainsborough Pest & Environmental Services	Pest Control	298.00		298.00	Contingency	09/10/24
Current	Gainsborough Pest & Environmental Services	Pest Control	160.00		160.00	Contingency	09/10/24
Current	Instant Ink	Ink Subscription	4.57	0.92	5.49	Stationary & Printing	18/09/24
Current	Instant Ink	Ink Subscription	4.57	0.92	5.49	Stationary & Printing	22/10/24
Current	Microsoft	IT Subscription	18.10	3.62	21.72	IT Support	06/09/24
Current	Giff Gaff	Mobile Phone	6.67	1.33	8.00	Telephone	27/09/24
Current	Giff Gaff	Mobile Phone	6.67	1.33	8.00	Telephone	29/10/24
Current	Fillingham Christmas Trees	Christmas Tree	107.00	21.40	128.40	Christmas	31/10/24
Current	Trent Valley Electrical Services Ltd	Repairs to Muga lights	109.00	21.80	130.80	Park Repairs & Maintenance	31/10/24
Current	Microsoft	IT Subscription	18.10	3.62	21.72	IT Support	07/10/24
Current	Scotter Memorial Playing Fields	MUGA Electric	66.53		66.53	MUGA Electrics	09/10/24
Current	LPF	Pension	346.96		346.96	Pension	09/10/24
Current	Cutting Edge Services	Grounds Maintenance	957.00		957.00	Village Person/Contract	09/10/24
Current	K Mathieson	Wages	1,045.00		1,045.00	Salaries	09/10/24
Current	WLDC	Replacement Defib	400.00		400.00	Defibrillators	09/10/24
Current	HMRC	Wages	68.71		68.71	Salaries	24/10/24
Current	Amazon 1	Padlock	13.88	2.77	16.65	General Expenses	29/10/24
Current	Poppy Shop	Poppy Wreath	29.49		29.49	Poppy Wreath	29/10/24
Current	S Smith & Co Accountant	Payroll	15.00	3.00	18.00	Audit/Accountancy	31/10/24
Current	K Mathieson	Wages	1,045.00		1,045.00	Salaries	31/10/24
Current	Helping Hands	Grass Cutting	2,088.00		2,088.00	Grass Verge Cutting/Contract	31/10/24

**Receipts**

Received Date	Description	Amount	Income Budget
06/09/24	EROB & Interment Fee	550.00	Cemetery
04/10/24	Memorial Application	160.00	Cemetery
04/10/24	Rental Income - Goosemoor	776.00	Rental Income

Start Balance £ 60,939.78

Receipts       £ 1,486.00  
 Payments      £ 16,495.02  
 End Balance   £ 45,930.76

b.) Confirm Bank Balance and Statements as at 31/10/2024

Co-operative Bank Account - Current – balance £45,930.76  
 Co-operative Bank Account - Ear Marked Reserve – balance £188,431.98  
 Co-operative Bank Account - General Reserve – balance £15,224.72

c.) Payments for approval

Invoice Date	Invoice Number	Supplier	Description	Net	VAT	Gross
27/11/24		Giff Gaff	Mobile Phone	6.67	1.33	8.00
07/11/24		Microsoft	IT Subscription	18.10	3.62	21.72
01/11/24	INV-24844	S Smith & Co Accountant	Payroll	15.00	3.00	18.00
23/10/24	LCO01962	Clear Councils	Insurance Renewal	1,448.14		1,448.14
14/10/24	50684	Rilmac	Asbestos Survey	288.00		288.00
8/11/24		Hetts Solicitors	Fees – Parsons	1,000.00	200.00	1,200.00
01/11/24		S Smith & Co Accountants	Tax Investigation Ins Rnl	27.00	5.50	33.00

**RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.**

**2411/11** Urgent Highways or Maintenance Matters.

Sands Lane barrier can an opening be put in place. Follow up on fallen tree at Clay Lane.

**2411/12** Agenda next meeting – to take any items for members.

Review community consultation report. Budget. Parsons Field.

**2411/13** To Confirm Date of Next Meeting – Next meeting 16<sup>th</sup> December 2024.

**Noted**

**In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. (The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))**

**2411/14** To review quote for remedial work at the war memorial.

**RESOLVED to accept the quote from P Wood Independent Services at £325.00**

**2411/15** To review quotes for asbestos removal at Scotterthorpe Allotments.

**RESOLVED to accept the quote from Rilmac for £575.00 up to £1200.00 if full shed removal is required.**

**2411/16** To note the NJC pay award agreement to back dated from 1<sup>st</sup> April 2024 and 1point salary scale increase for the clerk with effect from 7<sup>th</sup> December 2024.

**Noted.**

Meeting closed 8.04pm.