



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 January 2025 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 15 January 2025.

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## **Public Question Time**

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

## **Parish Council Meeting Agenda**

### **1 Apologies for Absence**

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

### **2 To receive declarations of interest** under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

- 3 **To approve as a true record the Annual Parish Council Meeting minutes held on 16 December 2024 and sign accordingly.**
- 4 **To consider any co-option of new councillors.**
- 5 **Clerks Report and update on matters from the last meeting**
- 6 **Correspondence Items for noting**  
LALC News letter circulated by email 15/01/2025  
Speedwatch December SID figures and Charles Avenue traffic report – circulated by email 13/01/2025
- 7 **Flooding Matters for discussion**
- 8 **To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**  
  
[Planning Application WL/2025/00008](#)  
Planning Application for Replacement of existing single garage with double garage and first floor storage. The Paddocks, Lindholme, Scotter, Gainsborough, DN21 3UR
- 9 **Speed watch update and review response from Lincolnshire Road Safety Partnership regarding a request for an additional mobile speed detector vehicle.**  
Response circulated by email on 08/01/2025
- 10 **To consider holding a balsam bashing project and schedule a date.**
- 11 **To agree the budget considerations for the financial year 2025/26.**
- 12 **Finance update and payments.**  
  
a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2024 – 31/12/2024

Payments

<b>Supplier</b>	<b>Description</b>	<b>Gross</b>	<b>Bank Date</b>
Giff Gaff	Mobile Phone	8.00	27/12/24
Microsoft	IT Subscription	21.72	30/12/24
S Smith & Co Accountant	Payroll	18.00	23/12/24
Rilmac Insulation Ltd	Asbestos Survey	288.00	09/12/24
Rilmac Insulation Ltd	Asbestos removal	690.00	09/12/24
K Mathieson	Wages	1,085.72	23/12/24
Instant Ink	Ink Subscription	5.49	17/12/24
SLCC	Annual Membership	183.00	09/12/24
LPF	Pension	456.11	09/12/24
P wood Ind Services	War memorial repairs	325.00	19/12/24
Scotter Village Hall	Office Rental	650.00	19/12/24
Cutting Edge Services	Grounds Maintenance	891.00	19/12/24
Cutting Edge Services	Grounds Maintenance	374.00	23/12/24
Marmax Recycled	Benches x 3	1,274.40	09/12/24

Products			
Marmax Recycled Products	Bench - Granary Fold	424.80	09/12/24
Wybone Ltd	Bins X2	915.55	03/12/24
Wave	Water Bill Cemetery	20.24	19/12/24
Wave	Water Bill Allotments	18.30	19/12/24
Amazon 1	Plants	14.95	04/12/24
Amazon 1	Plants	14.08	04/12/24
Amazon 1	Plants	14.99	05/12/24
Oliwier Online Ltd	Plants	39.32	05/12/24
Amazon 1	Batteries	3.98	11/12/24
Humphreys Garden Ltd	Plants	12.49	05/12/24
	TOTAL	7749.14	

### Receipts

Received Date	Received From	Description	Amount
27/12/24	Tenant	Rental Income - Constable	780.50
10/12/24	WLDC	Adjustment to Large Village Grant	109.01
		TOTAL	889.51

Start Balance £ 46,219.50  
Receipts £ 889.51  
Payments £ 7,749.14  
End Balance £ 39,359.87

b.) Confirm Bank Balance and Statements as at 31/12/2024

Co-operative Bank Account - Current – balance £46,219.50

Co-operative Bank Account - Ear Marked Reserve – balance £188,431.98

Co-operative Bank Account - General Reserve – balance £15,224.72

c) Payment for approval

Scotter War Memorial & Playing Fields - £152.86 MUGA electric

LALC Membership Fees for 25/26 - £624.34

LALC Training Scheme Fees for 25/26 - ££160 + VAT

**13 Urgent highways or maintenance matters.**

**14 Agenda next meeting – to take any items from members.**

**15 To review the date for April meeting and confirm date of next meeting – 17 February 2025.**