



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17 February 2025 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 12 February 2025.

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

- 3 To approve as a true record the Annual Parish Council Meeting minutes held on 20 January 2025 and sign accordingly.**
- 4 To consider co-option of new councillors.**
- 5 Clerks Report and update on matters from the last meeting.**
- 6 Correspondence Items for noting.**

LCC consultation on SEND hubs – circulated by email 21/01/2025
LALC News - circulated by email 27/01/2025, 11/02/2025
LALC Training Bulletin - circulated by email 03/02/2025
LCC Parish Council Community Newsletter - circulated by email 28/01/2025
Speed Watch, January SID figures - circulated by email 05/02/2025
- 7 Correspondence for discussion and or action**

Resident email regarding moles at The Rookery Park and Green – circulated by email 03/02/25
PS Renewables, intended solar farm at Sands Lane Solar Farm, Manton – circulated by email 11/02/2025
- 8 Flooding Matters for discussion.**
- 9 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**
 - a) [Planning Application WL/2025/00069](#)

LAND EAST OF NORTH MOOR ROAD SCOTTER GAINSBOROUGH DN21 3HT
Application for approval of reserved matters for 42no. dwellings considering appearance, landscaping, layout and scale following outline planning permission 143478 granted 4 February 2022.
 - b) [Planning Application WL/2025/00118](#)

109 HIGH STREET SCOTTER GAINSBOROUGH DN21 3RY
Planning application for dropped kerb, timber gate, and area of hardstanding.
 - c) [Planning Application WL/2025/00127](#)

MAPLE LODGE 19 ROOKLANDS SCOTTER GAINSBOROUGH DN21 3TT
Planning application for single storey rear extension and erect new garage block, including demolition of existing garages.
- 10 To receive confirmation from Scotter Village Hall Committee and Scotter Pre-School that all third party funding is in place and approve transfer of the grant funding.**
- 11 To review the options for installing the new benches and approve any expenditure.**
- 12 To receive an update from Councillor Green on recent community engagement.**
- 13 To consider dates and plans for the Annual Parish Meeting.**
- 14 To review the outcomes of the Scotterthorpe Allotment meeting. Discuss and approve any appropriate actions.**
- 15 To agree the internal auditor for the financial year 2024/25**

16 Finance update and payments.

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2025 – 31/01/2025

Payments

Supplier	Description	Gross	Bank Date
Giff Gaff	Mobile Phone	8.00	27/01/25
Microsoft	IT Subscription	21.72	28/01/25
S Smith & Co Accountant	Payroll	18.00	27/01/25
K Mathieson	Wages	1,090.57	29/01/25
Instant Ink	Ink Subscription	5.49	22/01/25
LPF	Pension	365.67	07/01/25
HMRC	Salaries P30	185.43	22/01/25
Scotter Memorial Playing Fields	MUGA Electric	152.86	27/01/25
Cutting Edge Services	Grounds Maintenance	858.00	27/01/25
Howsafe Ltd	Hi Vis Jackets	98.88	08/01/25
Travis Perkins	Rock Salt	118.44	16/01/25
Scotter Playing Fields	Wheelworks Gift	367.00	27/01/25
SNL Dynamics Ltd	Batteries	11.74	29/01/25

Receipts

Received Date	Received From	Description	Amount
17/01/25	Cliff Bradley FD	EROB & Interment Fee Y11	450.00
17/01/25	Cliff Bradley FD	Interment Fee X4	250.00
21/01/25	WLDC	Adjustment to Large Village Grant	354.01

Start Balance £39,359.87
Receipts £ 1054.01
Payments £ 3301.80
End Balance £37,112.08

- b.) Confirm Bank Balance and Statements as at 31/01/2025
Co-operative Bank Account - Current – balance £37,112.08
Co-operative Bank Account - Ear Marked Reserve – balance £188,431.98
Co-operative Bank Account - General Reserve – balance £15,224.72

- c.) Payment for approval

David Ogilvie, memorial bench - £1643.00+£328.60 VAT Total £1971.60

17 Urgent highways or maintenance matters.

18 Agenda next meeting – to take any items from members.

19 To confirm date of next meeting – 17 March 2025.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.
(The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2))

- 20 To receive an update on the purchase of Parson Field and approve payment of the purchase price and associated costs.**