



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17 March 2025** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 12 March 2025.

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## **Public Question Time**

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

## **Parish Council Meeting Agenda**

### **1 Apologies for Absence**

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

### **2 To receive declarations of interest** under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

- 3 **To approve as a true record the Annual Parish Council Meeting minutes held on 17 February 2025 and sign accordingly.**
- 4 **To consider co-option of new councillors.**
- 5 **Clerks Report and update on matters from the last meeting.**
- 6 **Correspondence Items for noting.**

NK Talk Planning, Central Lincolnshire Authority Wide Design Code, Notice of Forthcoming Consultation – Circulated by email 25/02/25

LALC News – circulated by email 25/02/25, 10/03/25

WLDC March meeting agenda - circulated by email 26/02/25

Lets Talk Lincolnshire, child care survey 2025 – circulated by email 26/02/25

LALC Summary Report, Lincolnshire Flood and Water Management Scrutiny Committee Report: Impacts of Storms Babet and Henk in 2023-24 and S.19 Flood Investigation Reports – circulated by email 26/02/25

LCC Town and Parish council newsletter February 2025 - circulated by email 26/02/25

WLDC Parish News - circulated by email 03/03/25

Monthly Policing Figures - circulated by email 10/03/25

Lets Talk Lincolnshire, Public Rights of Way Consultation - circulated by email 10/03/25

Speedwatch monthly SID figures - circulated by email 10/03/25
- 7 **Correspondence for discussion and or action**
  - a) Email from resident regarding concerns of traffic safety on High St/Scotton Road – circulated by email on 25/02/24
  - b) Email from resident regarding consideration for road signs to make drivers aware of the ducks - circulated by email on 26/02/24
- 8 **To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**
  - a) **Planning Application WL/2025/00147** - 11 GAROBEN THE ROOKERY SCOTTER GAINSBOROUGH DN21 3FB - Planning application for two storey rear extension.  
[WLDC Planning Application WL/2025/00147](#)
  - b) **Planning Application WL/2025/00165** - LAND REAR OF 11 & 13 HIGH STREET SCOTTER GAINSBOROUGH DN21 3TN - Application for approval of reserved matters to erect 3no. detached dwellings, considering appearance, landscaping, layout and scale following outline planning permission 144002 granted 24 February 2022.  
[WLDC Planning Application WL/2025/00165](#)
- 9 **To review the application for community grant funding from the council for the financial year 2025/26. Agree and approve the successful applications.**
- 10 **To receive confirmation from Scotter Village Hall Committee and Scotter Pre-School that all third party funding is in place, review, agree and approve the draft grant agreement and schedule of payments.**
- 11 **To consider a working group to make recommendation regarding future plans for Parson's Field. Terms of Reference for working group to be agreed.**

- 12 To advise of Lincolnshire Association of Councils summer conference and consider attendance by councillors and clerk.
- 13 To consider dates and plans for the Annual Parish Meeting.
- 14 To review the existing arrangements for emptying the litter bins at the playing fields.
- 15 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/02/2025 – 28/02/2025

Payments

Supplier	Description	Gross	Bank Date
Giff Gaff	Mobile Phone	8.00	27/02/25
Microsoft	IT Subscription	21.72	28/02/25
K Mathieson	Wages	1,090.77	26/02/25
Instant Ink	Ink Subscription	5.49	19/02/25
LPF	Pension	368.03	12/02/25
Chattertons Solicitors & Wealth Management	Legal Fees - Parsons	1,200.00	14/02/25
Cloud Next Ltd	Domain Hosting - Email	119.98	03/02/25
Land Registry	Land searches	7.00	03/02/25
Land Registry	Land searches	14.00	03/02/25
David Ogilvie Engineering	Memorial Bench	1,971.60	26/02/25
Earth Anchors Ltd	Installation Kits	861.60	26/02/25
Ricks Grass & Tree Care	Cemetery Tree	144.00	26/02/25

Receipts

Received Date	Received From	Description	Amount
06/02/25	Cliff Bradley FD	Ashes Interment BC12	75.00
06/02/25	Cliff Bradley FD	Memorial Application	80.00

Start Balance £ 37,112.08  
 Receipts £ 155.00  
 Payments £ 5,812.19  
 End Balance £ 31,454.89

b.) Confirm Bank Balance and Statements as at 28/02/2025  
 Co-operative Bank Account - Current – balance £31,454.89  
 Co-operative Bank Account - Ear Marked Reserve – balance £188,431.98  
 Co-operative Bank Account - General Reserve – balance £15,224.72

c.) Payment for approval  
 WLDC Invoice for Scotterthorpe defibrillator £600 – To be paid from community Infrastructure Levy funds.

- 16 Urgent highways or maintenance matters.**
- 17 Agenda next meeting – to take any items from members.**
- 18 To confirm date of next meeting – 14 April 2025.**