



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **14 April 2025** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Council are asked to note that in the exercise of their functions they must take note of the following: Equal opportunities (race, gender, sexual orientation, marital status and any disability); Crime and Disorder, Health & Safety and Human Rights.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 9 April 2025.

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## **Public Question Time**

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

## **Parish Council Meeting Agenda**

### **1 Apologies for Absence**

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

### **2 To receive declarations of interest** under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

- 3 To approve as a true record the Annual Parish Council Meeting minutes held on 17 March 2025 and sign accordingly.**
- 4 Clerks Report and update on matters from the last meeting.**
- 5 Correspondence Items for noting.**

LALC Training Bulletin – circulated by email 31/03/2025  
LCC Parish Council Community Newsletter - circulated by email 31/03/2025  
LALC Newsletter - circulated by email 31/03/2025  
Lets talk Lincolnshire, survey on NHS Lincolnshire Integrated Care Board - circulated by email 31/03/2025  
National Grid, Statutory consultation on North Humber to High Marnham ,closes 15 April 2025 – circulated by email 01/04/25  
WLDC, Information on Local Government Reorganisation - circulated by email 08/04/25
- 6 Correspondence for discussion and or action**

Email from organiser of Summer Fayre, does the Parish Council want a stall at the summer fayre?  
Response from Stuart Eccles at Lincolnshire County Council re: enquiry about bus between Kirton Lindsey and Scotter.
- 7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**
  - a) Planning Application WL/2025/00301 - LAND REAR OF 53 & 55 GAINSBOROUGH ROAD SCOTTER GAINSBOROUGH DN21 3RU**

Planning application for 1no. self build dwelling  
[West-Lindsey | Public Portal](#)
  - b) Planning Application WL/2025/00295 - 21A MESSINGHAM ROAD, SCOTTER, GAINSBOROUGH, DN21 3TD**

Planning application for single storey and two storey front extension and loft conversion with dormer.  
[West-Lindsey | Public Portal](#)
  - c) Planning Application WL/2025/00127 - MAPLE LODGE, 19 ROOKLANDS, SCOTTER, GAINSBOROUGH, DN21 3TT**

Planning application for single storey rear extension and erect new garage block, including demolition of existing garages.  
[West Lindsey | Public Portal](#)
  - d) Planning Application WL/2025/00343 – 3 SANDS LANE, SCOTTER, GAINSBOROUGH, DN21 3TX**

Planning application to erect attached side car port.  
[West-Lindsey | Public Portal](#)
- 8 To discuss the access to the Eau Walk – Agenda item requested by Councillor Gilchrist.**
- 9 To consider a hedging project with Humber Forrest for Scotterthorpe Allotments.**
- 10 Finance update and payments.**

- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/03/2025 – 31/03/2025

#### Payments

Supplier	Gross	Expense Budget	Bank Date
Giff Gaff	8.00	Telephone	27/03/25
K Mathieson	1,090.57	Salaries	26/03/25
Instant Ink	5.49	Stationary & Printing	19/03/25
LPF	368.03	Pension	10/03/25
Village Hall	985.00	Grants & Donations - Community	10/03/25
Cutting Edge Services	979.00	Village Person/Contract	10/03/25
Cutting Edge Services	1,156.00	Village Person/Contract	27/03/25
Gainsborough Pest & Environmental Services	125.00	Park Repairs & Maintenance	10/03/25
LPF	368.03	Pension	24/03/25
Wave	20.04	Other	24/03/25
Wave	20.04	Water Rates	26/03/25
WLDC	600.00	Defibrillators	24/03/25
Earth Anchors Ltd	53.94	Street Furniture	26/03/25
Scotter Village Hall Committee	25,000.00	Grants & Donations - Community	27/03/25
Cutting Edge Services	946.00	Village Person/Contract	31/03/25
Microsoft	21.72	IT Support	31/03/25

#### Receipts

Received Date	Received From	Amount	Income Budget
06/03/25	Cliff Bradley FD	250.00	Cemetery
03/03/25	HMRC	2,847.37	Other

Start Balance £ 31,454.89

Receipts £ 28,097.37

Payments £ 31,746.86

End Balance £ 27,805.40

- b.) Confirm Bank Balance and Statements as at 31/03/2025

Co-operative Bank Account - Current – balance £27,805.40

Co-operative Bank Account - Ear Marked Reserve – balance £163,431.98

Co-operative Bank Account - General Reserve – balance £15,224.72

- c.) Payment for approval

None

**11 Urgent highways or maintenance matters.**

**12 Agenda next meeting – to take any items from members.**

**13 To confirm date of next meeting – 19 May 2025 Annual Parish Council Meeting.**