



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 October 2025 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 15 October 2025

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 15 September 2025 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

Lincolnshire Police monthly update and survey – circulated by email 15/09/2025
 LCC Healthy Lifestyle services Consultation - circulated by email 15/09/2025
 LCC Town and Parish News, information about local government reorganisation - circulated by email 29/09/25
 LALC News - circulated by email 29/09/25, 13/10/25
 LCC Town and Parish Council Newsletter September 2025 - circulated by email 30/09/25
 WLDC Parish News – circulated by email 06/10/25
 LALC Training Bulletin - circulated by email 06/10/25
 Speedwatch Speed Indicator Devices Figures for September – circulated by email 07/10/25
 Resident email regarding Johnson Drive Park – Circulated by email 09/10/2025
 Resident email regarding possible crossing at Messingham Road and Northmoor Road – circulated by email 13/10/25

- 7 To receive feedback from Cllr Gilchrist following attending Lincolnshire Police Parish Engagement Session.**
- 8 Speed watch update.**
- 9 To discuss the draft community survey.**
- 10 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**
 - a) Planning Application WL/2025/00956**
1 BELLBUTTS VIEW SCOTTER GAINSBOROUGH DN21 3UX
Planning application for front, rear and side extensions and external alterations.
[Planning Application WL/2025/00956](#)
- 11 To review the following policies**
 - a) Volunteers Policy.**
 - b) Child Protection and Vulnerable Person's Policy.**
- 12 To receive an action plan from the Parson's Field working group and agree the next actions.**
- 13 To consider budget requirements for financial year 2026/27 and discuss any future projects.**
- 14 Following a request from a resident to consider providing a public training session for CPR and defibrillator training.**
- 15 Finance update and payments.**
 - a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2025 – 30/09/2025

Receipts

Invoice Number	Received Date	Received From	Description	Amount
2526-45	08/09/25	Cliff Bradley FD	BF49 Ashes Interment	150.00
2526-47	16/09/25	Cliff Bradley FD	Mem Permit X4	120.00
2526-48	16/09/25	Cliff Bradley FD	Add inscription BF49	55.00
	08/09/25	Northern Power	Wayleave	10.70

	02/09/25	Transfer from EMR	Parson's	21823.67
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Payments

Invoice Date	Supplier	VAT	Gross
21/09/25	Instant Ink	1.08	6.49
27/09/25	Giff Gaff	1.33	8.00
02/09/25	K Mathieson		1,219.49
29/09/25	K Mathieson		1,116.23
02/09/25	LFP		446.91
28/09/25	Microsoft	3.62	21.72
03/09/25	Cutting Edge Services		1,562.00
03/09/25	Cutting Edge Services		1,474.00
26/06/25	S Smith & Co Accountant	1.33	8.00
24/07/25	S Smith & Co Accountant	3.00	18.00
21/08/25	S Smith & Co Accountant	3.00	18.00
23/09/25	S Smith & Co Accountant	3.00	18.00
05/09/25	Wave		37.09
05/09/25	Wave		77.46
02/09/25	Helping Hands		2,118.00
29/09/25	Clear Councils		1,449.58
29/09/25	John Espin Signs Ltd	34.32	205.88
17/09/25	Poppy Shop Uk	16.67	100.00
05/09/25	ROSPA Play safety Ltd	64.00	384.00

Start Balance £ 39,171.96

Receipts £ 22,159.37

Payments £ 10,288.85

End Balance £ 51,042.48

a.) Confirm Bank Balance and Statements as at 30/09/2025

Co-operative Bank Account - Current – balance £51,042.48

Co-operative Bank Account - Ear Marked Reserve – balance £89,835.23

Co-operative Bank Account - General Reserve – balance £37,823.81

b.) Payment for approval

SLCC Membership - £190.00

16 Urgent Highways or Maintenance Matters

17 Agenda next meeting – to take any items from members

18 To Confirm Date of Next Meeting – 17 November 2025