



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **17 November 2025 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 12 November 2025

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 20 October 2025 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

LALC News – Circulated by email 26/10/25, 10/11/2025
 West Lindsey District Council Parish News - Circulated by email 26/10/2025
 LALC Training Bulletin - Circulated by email 04/11/2025
 British Red Cross Flood Preparation Tool.
 Lincolnshire County Council Highways Permit Consultation - circulated by email 10/11/2025

- 6 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.**
- a) **Planning Application [WL/2025/ 01052](#)**
 LAND ADJ TO PONDEROSA GAINSBOROUGH ROAD SCOTTER GAINSBOROUGH DN21 3RU
 Outline planning application to erect 4no. chalet bungalows with access & layout to be considered and not reserved for subsequent applications
- 7 To receive a progress update on the provision of Christmas trees on the The Green and Hobb Lane.**
- 8 To consider a request for a public footpath outside the new properties 3-5 North Moor Road.**
- 9 To appoint the internal auditor for the financial year 2026/27.**
- 10 To discuss the feasibility of entry gateways, including permissions, locations, and cost.**
- 11 To review the suggested budget provided, discuss any changes and agree accordingly.**
- 12 Finance update and payments.**
 a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/010/2025 – 31/010/2025

Receipts

Received Date	Received From	Description	Amount
28/10/25	Jason Threadgold F Directors	Y12 EROB and Full Interment	550.00
02/10/25	Open Reach	Wayleave	87.32
21/10/25	WLDC	CIL	140.97

Payments

Invoice Date	Supplier	Description	Gross
21/10/25	Instant Ink	Ink Subscription	6.49
27/10/25	Giff Gaff	Mobile Phone	8.00
14/10/25	LFP	Pension	397.24
23/10/25	HMRC	Quarterly Tax & NI	578.17
28/10/25	Microsoft	IT Subscription	21.72
02/10/25	Cutting Edge Services	Grounds Maintenance	1,144.00

14/10/25	Scotter Memorial Playing Field	MUGA Electric	41.80
02/10/25	B and Q	Winter Plants	43.50
22/10/25	Poppy Shop Uk	Wreath	24.49

Start Balance £51,042.48

Receipts £ 778.29

Payments £ 2,265.41

End Balance £49,555.36

- a.) Confirm Bank Balance and Statements as at 31/10/2025
 - Co-operative Bank Account - Current – balance £49,555.36
 - Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39
 - Co-operative Bank Account - General Reserve – balance £37,976.38

- b.) Payment for approval
 - Office Rental - £650
 - Fillingham Christmas Trees - £384

13 Urgent Highways or Maintenance Matters

14 Agenda next meeting – to take any items from members

15 To Confirm Date of Next Meeting – 15 December 2025

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.

[\(The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)\)](#)

16 To consider the request from Termrim Construction Ltd regarding foul sewage connection via Parish Council land at North Moor Road.