



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
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Minutes of the meeting for Scotter Parish Council held on 20 October 2025, held at Scotter Village Hall.

Parish Councillors Present: Cllr Paul Boulton (Chair), Cllr John Fardell, Cllr Brian Gilchrist, Cllr Rachel Hunter, Cllr Philip Calvert, Cllr David Green, Cllr Karen Ward, Cllr M Woods

Parish Councillors Absent: 1

Vacant Seats: 1

Quorum: 4

In attendance: K Mathieson – Clerk, 2 Members of Public

Public Participation – Pre-school extension is having an official opening on 31st October 2025 at 11am. All community welcome. They will be operating from the building from 3rd November 2025. The Village Hall Committee are arranging an independent Christmas Fayre on 29th November 2025 10am to 2pm.

County Councillor Chris Reeve advised that following a residents request for consideration for a new zebra crossing at Messingham Road, there is no scope at this time due to finances. Once the development on Northmoor Road is underway this can be looked at as a whole assessment.

Cllr Boulton (Chair) opened the meeting at **7.16pm**

2510/1 Apologies for Absence.

Cllr David Ward

Noted

2510/2 To receive dispensations or declarations of interest under the Localism Act 2011.

None

2510/3 To approve as a true record the Full Parish Council Meeting minutes held on 15 September 2025 and sign accordingly.

RESOLVED to accept the minutes as a true record and signed accordingly by the chair of the meeting.

2510/4 Clerks Report and update on matters from the last meeting.

Community Infrastructure levy payment received of £140.97. Memorial headstone testing is complete. All failed headstones have been supported or laid flat. The families of failed headstones are in the process of being contacted. GDPR Checklist requires completing if not already done so. Clerk responded to a resident who had asked for a crossing on Messingham Road and sign posted to the County Councillor. Clerk responded to a resident who asked for consideration be given to investing in Elizabeth Close Park. Advised that the developer is installing a trim trail but asked council to request a future agenda item if they would like further consideration be given to developing the park. Asset Of Community Value request for The Jenny Wren has been denied. Lamp post poppies have been put up around The Green and a new wreath will be ordered and dropped off to the councillor who will be attending the service.

Request received from a resident to make the meetings more accessible, Clerk to investigate alternatives and bring to the next meeting.

Meeting closed at 7.24pm and re-opened at 7.26pm to allow a member of the public to comment.

2510/5 Correspondence Items for noting.

Lincolnshire Police monthly update and survey – circulated by email 15/09/2025

LCC Healthy Lifestyle services Consultation - circulated by email 15/09/2025

LCC Town and Parish News, information about local government reorganisation - circulated by email 29/09/25

LALC News - circulated by email 29/09/25, 13/10/25

LCC Town and Parish Council Newsletter September 2025 - circulated by email 30/09/25

WLDC Parish News – circulated by email 06/10/25

LALC Training Bulletin - circulated by email 06/10/25

Speedwatch Speed Indicator Devices Figures for September – circulated by email 07/10/25

Resident email regarding Johnson Drive Park – Circulated by email 09/10/2025

Resident email regarding possible crossing at Messingham Road and Northmoor Road – circulated by email 13/10/25

RESOLVED to note the items.

2510/6 To receive feedback from Cllr Gilchrist following attending Lincolnshire Police Parish Engagement Session.

Cllr Gilchrist advised the full meeting can be viewed on You Tube. The main points of the session were i) There is a new tool being rolled out to allow everyone to access area statistics. ii) A new fraud prevention kit is being worked on. iii) Police are focusing on community policing and county lines. iv) A new speed awareness bike has been gifted to the force, and this can be requested by parishes for sessions in their areas, more info to follow. v) Lincs alert is being relaunched, more info to follow.

2510/7 Speed watch update

Clerk advised the post has been ordered for the speed indicator device. Installation can take up to 8 weeks therefore the device will not be purchased until the post has been installed.

2510/8 To discuss the draft community survey.

RESOLVED to approve the survey. Clerk to transfer to a digital copy and to work with Cllr Green regarding distribution.

2510/9 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application WL/2025/00956

1 BELLBUTTS VIEW SCOTTER GAINSBOROUGH DN21 3UX

Planning application for front, rear and side extensions and external alterations.

[Planning Application WL/2025/00956](#)

RESOLVED to submit no comment.

2510/10 To review the following policies

- a) Volunteers Policy.
- b) Child Protection and Vulnerable Person's Policy.

RESOLVED to approve both policies.

2510/11 To receive an action plan from the Parson's Field working group and agree the next actions.

RESOLVED for Clerk to arrange for the tree survey to be carried out and ask advice about tidying up and thinning the trees. Clerk to investigate grants and contact Lincolnshire Wildlife Trust for advice on area species.

2510/12 To consider budget requirements for financial year 2026/27 and discuss any future projects.

RESOLVED no new projects at this time due to the plans for Parson's Field.

2510/13 Following a request from a resident to consider providing a public training session for CPR and defibrillator training.

RESOLVED for Clerk to investigate options and costings to provide a training session.

2510/14 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/09/2025 – 30/09/2025

Receipts

Invoice Number	Received Date	Received From	Description	Amount
2526-45	08/09/25	Cliff Bradley FD	BF49 Ashes Interment	150.00
2526-47	16/09/25	Cliff Bradley FD	Mem Permit X4	120.00
2526-48	16/09/25	Cliff Bradley FD	Add inscription BF49	55.00
	08/09/25	Northern Power	Wayleave	10.70
	02/09/25	Transfer from EMR	Parson's	21823.67

Payments

Invoice Date	Supplier	VAT	Gross
21/09/25	Instant Ink	1.08	6.49
27/09/25	Giff Gaff	1.33	8.00
02/09/25	K Mathieson		1,219.49
29/09/25	K Mathieson		1,116.23
02/09/25	LFP		446.91
28/09/25	Microsoft	3.62	21.72
03/09/25	Cutting Edge Services		1,562.00
03/09/25	Cutting Edge Services		1,474.00
26/06/25	S Smith & Co Accountant	1.33	8.00
24/07/25	S Smith & Co Accountant	3.00	18.00
21/08/25	S Smith & Co Accountant	3.00	18.00
23/09/25	S Smith & Co Accountant	3.00	18.00
05/09/25	Wave		37.09

05/09/25	Wave		77.46
02/09/25	Helping Hands		2,118.00
29/09/25	Clear Councils		1,449.58
29/09/25	John Espin Signs Ltd	34.32	205.88
17/09/25	Poppy Shop Uk	16.67	100.00
05/09/25	ROSPA Play safety Ltd	64.00	384.00

Start Balance £ 39,171.96

Receipts £ 22,159.37

Payments £ 10,288.85

End Balance £ 51,042.48

a.) Confirm Bank Balance and Statements as at 30/09/2025

Co-operative Bank Account - Current – balance £51,042.48

Co-operative Bank Account - Ear Marked Reserve – balance £89,835.23

Co-operative Bank Account - General Reserve – balance £37,823.81

b.) Payment for approval

SLCC Membership - £190.00

RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.

2510/15 Urgent Highways or Maintenance Matters.

RESOLVED for the Clerk to investigate the costings and installation of safety mirrors at the junction of Co-op/Kirton Road/High Street.

RESOLVED for clrs to look at the junction of Sands Lane/Messingham Road with regards to safe places to cross.

2510/16 Agenda next meeting – to take any items for members.

Entry Gateways.

Christmas Tree

2510/17 To confirm date of next meeting – 17 November 2025

Noted

Meeting closed 8.27pm.