



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **19 January 2026 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 14 January 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 15 December 2025 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

LALC News – circulated by email 22/12/25, 12/01/26

Speedwatch Report- circulated by email 23/12/2025

Lincolnshire Police Update - circulated by email 05/01/2026

Lincolnshire County Council Budget Proposals Consultation - circulated by email 07/01/2026

Rural Services Consultation – Circulated by email on 12/1/2026

Cornerstone Pre Application Consultation for telephone mast - Circulated by email 14/01/2025

6 Scotterthorpe Allotments

a) To discuss flooding and consider any action required.

b) To agree an approach to pest control.

7 To discuss the specification of entry gateways, including permissions, locations, and cost.

8 To receive an update and any recommendations for decision from the Parson’s Working Group.

9 To consider a request from a member of the public for a planning enforcement matter.

10 Update on Community Survey.

11 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/12/2025 – 31/12/2025

Receipts

Received Date	Received From	Description	Amount
04/12/25	Cliff Bradley FD	V15 Ashes Int, EROB	400.00
24/12/25	Tenant	Constable Rent	780.50
29/12/25		Allotment	10.00
29/12/25	Northern Powergrid	Wayleave - The Green	1.50

Payments

Invoice Date	Supplier	Description	Gross
22/12/25	Instant Ink	Ink Subscription	6.49
27/12/26	Giff Gaff	Mobile Phone	8.00
09/12/25	LFP	Pension	397.24
28/11/25	Microsoft	IT Subscription	21.30
28/12/25	Microsoft	IT Subscription	21.30
09/12/25	S Smith & Co Accountant	Payroll	18.00
17/12/25	S Smith & Co Accountant	Payroll	18.00
05/12/25	Wave	Water Bill - Cemetery	21.74
05/12/25	Wave	Water Bill - Allotments	21.74
10/12/25	SLCC	Annual membership	190.00

17/12/25	Screwfix	Screws	42.87
15/10/25	Will Barker & Co	Lease Goosemoor	336.00
03/02/26	Cloud Next Ltd	Email Domain	60.00
31/01/26	Cloud Next Ltd	Email hosting	119.98

Start Balance £52,033.27

Receipts £ 1,192.00

Payments £ 1,282.66

End Balance £51,942.61

a.) Confirm Bank Balance and Statements as at 31/12/2025

Co-operative Bank Account - Current – balance £51,942.61

Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39

Co-operative Bank Account - General Reserve – balance £37,976.38

b.) Payment for approval

MUGA Electric Bill - £102.38

LALC Training, Managing Projects - £42.00 inc VAT

12 Urgent Highways or Maintenance Matters

13 Agenda next meeting – to take any items from members

14 To Confirm Date of Next Meeting – 16 February 2026