



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **16 February 2026 at 7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 10 February 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 19 January 2026 and Extraordinary Full Parish Council Meeting minutes on 27th January 2026, sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

Lincolnshire Police Update – Circulated by email 20/01/26

Greater Lincolnshire Nature Recovery Strategy Consultation - Circulated by email 27/01/2026

LALC News - Circulated by email 27/01/2026 & 10/02/26

North Humber to High Marnham Community Update – circulated by email 27/01/2026

LCC Town and Parish Council Newsletter January 2026 - circulated by 28/01/2026

6 Correspondence for discussion and action.

a) Request from Scotter Forward to hold the Classic Car event and borrow the road signs, gazebo's and pa system.

b) Response from planning enforcement regarding 26 Messingham Road. – circulated by email 02/02/2026.

c) Request from a grave space owner to have permission for memorial kerbing.

d) Response from Lincolnshire County Council regarding placement of visibility mirrors in the highway.

e) Government led Statutory Consultation on Greater Lincolnshire Local Government Reorganisation

7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Application Number: [WL/2026/00092](#)

Proposal: Planning application for proposed alterations to existing dwelling and driveway.

Location: 5 ST PETERS ROAD, SCOTTER, GAINSBOROUGH, DN21 3SG.

b) Application Number: [WL/2026/00120](#)

Proposal: Planning application for single storey and two storey front extension and loft conversion with dormer being variation of conditions 2 and 3 of planning permission WL/2025/00295 granted 13 May 2025 - room to front to become store.

Location: 21A MESSINGHAM ROAD, SCOTTER, GAINSBOROUGH, DN21 3TD.

c) Application Number: [WL/2026/00139](#)

Proposal: Planning application for 1no. replacement self build dwelling.

Location: LODGE FARM, KIRTON ROAD, SCOTTER, GAINSBOROUGH, DN21 3JA.

d) Application Number: [WL/2026/00145](#)

Proposal: Planning application for two storey rear extension including partial roof lift being variation of conditions 2 and 3 of planning permission WL/2025/00697 granted 1 September 2025 - Front entrance amended to suit internal layout changes and external finish change.

Location: THE BUNGALOW, EAST FERRY ROAD, SUSWORTH, SCUNTHORPE, DN17 3AS

8 Flooding Working Group Update.

9 Scotterthorpe Allotments.

a) To review the land registry search and consider next steps to alleviate flooding.

b) To review the information circulated and agree an approach to pest control.

10 To agree the specification of entry gateways, including permissions, locations, and cost.

- 11 To receive an update and any recommendations for decision from the Parson's Working Group.
- 12 To consider a collaboration with Shine Lincolnshire to provide defibrillator and CPR training.
- 13 Finance update and payments.
- a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/01/2026 – 31/01/2026.

Receipts

None.

Payments

Invoice Date	Supplier	Description	Gross
21/01/26	Instant Ink	Ink Subscription	6.49
27/01/26	Giff Gaff	Mobile Phone	8.00
25/12/25	K Mathieson	Wages	1,116.43
26/01/26	K Mathieson	Wages	1,116.43
14/01/26	LFP	Pension	397.24
05/01/26	HMRC	Quarterly Tax & NI	528.09
29/01/26	Microsoft	IT Subscription	21.30
18/01/26	Cutting Edge Services	Grounds Maintenance	693.00
18/01/26	Cutting Edge Services	Grounds Maintenance	814.00
19/01/26	Cutting Edge Services	Reimbursement	60.00
20/01/26	S Smith & Co Accountant	Payroll	18.00
27/12/25	Scotter Memorial Playing Field	MUGA Electric	102.38
09/01/26	LALC	Training	42.00

Start Balance £51,942.61

Receipts £ 0

Payments £ 4,923.36

End Balance £47,019.25

- a.) Confirm Bank Balance and Statements as at 31/01/2026
 Co-operative Bank Account - Current – balance £47,019.25
 Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39
 Co-operative Bank Account - General Reserve – balance £37,976.38
- b.) Payment for approval
 Gainsborough Pest & Environmental Services - £360.00
 Elan City - £3,000 inc VAT (CIL)

- 14 Urgent Highways or Maintenance Matters
- 15 Agenda next meeting – to take any items from members
- 16 To Confirm Date of Next Meeting – 16 March 2026