



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **16 March 2026** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).
Date of issue 11 March 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 16 February 2026 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

Lincolnshire Police Update – Circulated by email 24/02/2026
Lincolnshire County Council Town & parish Newsletter Feb 26 - circulated by email 25/02/26
LALC News - circulated by email 25/02/2026 & 09/03/2026
West Lindsey Parish News - circulated by email 02/03/2026
H2 East Pipeline Consultation launched - circulated by email 02/03/2026
LGR Town and Parish Councils Virtual Events - circulated by 09/03/2026

6 Correspondence for discussion and action.

- a) Resident email requesting hedges around Granary Park.
- b) Resident email requesting more No Dogs signs for Rookery Park.
- c) Resident email with comments and request regarding public walks and maps.

7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Application Number: [WL/2026/00191](#)

Proposal: Outline planning application to erect 1no. dwelling - access, layout and scale to be considered and not reserved for subsequent applications.

Location: LAND REAR OF 64 HIGH STREET, SCOTTER, GAINSBOROUGH, DN21 3TW

b) H2East Pipeline: Humber to Nottinghamshire - EIA Scoping and Consultation and Regulation 11 Notification – circulated by e/m 09/03/26

c) To consider resident request for footpath extension on North Moor Road.

8 Flooding Working Group Update.

9 To review policies, procedures and training

- a) Assertion 10 Data Mapping
- b) Retention and Disposal Procedure including List for retention and disposal
- c) Members [GDPR training via ICO website](#)

10 To confirm the annual meeting dates for May 2026 to April 2027

11 To receive an update and any recommendations for decision from the Parson's Working Group.

12 Finance update and payments.

- a) To review the Asset Register as at 16th March 2026
- b) To review Earmarked Reserves as at 16th March 2026
- c) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/02/2026 – 28/02/2026.

Receipts

Invoice Number	Received Date	Received From	Description	Amount
2526-59	06/02/26	Jason Threadgold F Directors	V13 Mem Permit	120.00
2526-58	03/02/26	Cliff Bradley FD	V11 Full Interment	350.00

Payments

Invoice Date	Supplier	Description	Gross
17/02/26	Instant Ink	Ink Subscription	6.49
27/02/26	Giff Gaff	Mobile Phone	8.00
26/02/26	K Mathieson	Wages	1,116.23
09/02/26	LFP	Pension	397.24
18/02/26	Cutting Edge Services	Grounds Maintenance	462.00
18/02/26	S Smith & Co Accountant	Payroll	18.00
04/02/26	Land registry	Allotment Search	14.00
05/02/26	Start Safety Ltd	Brackets	37.48
09/02/26	Lincolnshire County Council	Mounting Post	200.00
27/02/26	Amazon 1	Pad Lock	15.53
14/01/26	Gainsborough Pest & Env Services	Pest Control	80.00
14/01/26	Gainsborough Pest & Env Services	Pest Control	280.00

Start Balance £47,019.25

Receipts £ 470.00

Payments £ 2,634.97

End Balance £44,854.28

a.) Confirm Bank Balance and Statements as at 28/02/2026

Co-operative Bank Account - Current – balance £44,854.28

Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39

Co-operative Bank Account - General Reserve – balance £37,976.38

13 Urgent Highways or Maintenance Matters

14 Agenda next meeting – to take any items from members

15 To Confirm Date of Next Meeting – 20 April 2026