



# Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson  
First Floor – Scotter Village Hall, Scotton Road, Scotter,  
DN21 3SA  
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Minutes of the meeting for Scotter Parish Council held on 17 November 2025, held at Scotter Village Hall.

**Parish Councillors Present: Cllr Paul Boulton (Chair), Cllr John Fardell, Cllr Brian Gilchrist, Cllr David Ward, Cllr David Green, Cllr Karen Ward, Cllr M Woods**

**Parish Councillors Absent: 2**

**Vacant Seats: 1**

**Quorum: 4**

**In attendance: K Mathieson – Clerk, 1 Members of Public**

**Public Participation** – A member of the public raised concerns around parking on the High Street around school pick up and drop off times.

Cllr Boulton (Chair) opened the meeting at **7.14pm**

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**2511/1** Apologies for Absence.

Cllr Rachel Hunter

**Noted**

**2511/2** To receive dispensations or declarations of interest under the Localism Act 2011.

**None**

**2511/3** To approve as a true record the Full Parish Council Meeting minutes held on 20 October 2025 and sign accordingly.

**RESOLVED to accept the minutes as a true record and signed accordingly by the chair of the meeting.**

**2511/4** Clerks Report and update on matters from the last meeting.

The hedge whips have been delivered from Woodland Trust for Scotterthorpe Allotments.

**2511/5** Correspondence Items for noting.

LALC News – Circulated by email 26/10/25, 10/11/2025

West Lindsey District Council Parish News - Circulated by email 26/10/2025

LALC Training Bulletin - Circulated by email 04/11/2025

British Red Cross Flood Preparation Tool.

Lincolnshire County Council Highways Permit Consultation - circulated by email 10/11/2025

**RESOLVED to note the items.**

**2511/6** To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

a) Planning Application [WL/2025/ 01052](#)

LAND ADJ TO PONDEROSA GAINSBOROUGH ROAD SCOTTER GAINSBOROUGH DN21 3RU

Outline planning application to erect 4no. chalet bungalows with access & layout to be considered and not reserved for subsequent applications

**RESOLVED to submit no comment.**

**2511/7** To receive a progress update on the provision of Christmas trees on the The Green and Hobb Lane.

Clerk advised NISA have provided a grant for £1000 toward the Christmas trees. If the whole grant is not spent this year the monies will be ring fenced for next years tree. East Ferry Timber have offered to provide the picket fencing for free as long as they can put a sign on saying they donated it. Trees have been ordered from Fillingham Christmas trees, Clerk and Chair went out to investigate the logistics of installation. The lights have been ordered, battery powered were the only option due to lack of mains electricity.

**2511/8** To consider a request for a public footpath outside the new properties 3-5 North Moor Road.

**RESOLVED to contact West Lindsey planning department to check the original application approval and footpath requirements. Clerk authorised to submit a planning query if the development has deviated from the original application.**

**2511/9** To appoint the internal auditor for the financial year 2026/27.

**RESOLVED to appoint Brian Brooks.**

**2511/10** To discuss the feasibility of entry gateways, including permissions, locations, and cost.

**RESOLVED to defer to allow Cllr Karen Ward to provide specification information.**

**2511/11** To review the suggested budget provided, discuss any changes and agree accordingly.

**RESOLVED to agree the budget as presented. No increase or decrease in precept the same percentage as last year to be applied for once the tax base is confirmed.**

**2511/12** Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/10/2025 – 31/01/2025

#### Receipts

Received Date	Received From	Description	Amount
28/10/25	Jason Threadgold F Directors	Y12 EROB and Full Interment	550.00
02/10/25	Open Reach	Wayleave	87.32
21/10/25	WLDC	CIL	140.97

#### Payments

Invoice Date	Supplier	Description	Gross
21/10/25	Instant Ink	Ink Subscription	6.49

27/10/25	Giff Gaff	Mobile Phone	8.00
14/10/25	LFP	Pension	397.24
23/10/25	HMRC	Quarterly Tax & NI	578.17
28/10/25	Microsoft	IT Subscription	21.72
02/10/25	Cutting Edge Services	Grounds Maintenance	1,144.00
14/10/25	Scotter Memorial Playing Field	MUGA Electric	41.80
02/10/25	B and Q	Winter Plants	43.50
22/10/25	Poppy Shop Uk	Wreath	24.49

Start Balance £51,042.48  
Receipts £ 778.29  
Payments £ 2,265.41  
End Balance £49,555.36

- a.) Confirm Bank Balance and Statements as at 31/10/2025  
Co-operative Bank Account - Current – balance £49,555.36  
Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39  
Co-operative Bank Account - General Reserve – balance £37,976.38
- b.) Payment for approval  
Office Rental - £650  
Fillingham Christmas Trees - £384

**RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.**

**2511/13** Urgent Highways or Maintenance Matters.

**RESOLVED for clerk to email the head teacher and governors of the school and raise concerns over road safety.**

**RESOLVED for bush at Sands Lane to be cut back to allow pedestrian access.**

**2511/14** Agenda next meeting – to take any items for members.

Parson's Field Update  
Entry Gate Ways

**2511/15** To confirm date of next meeting – 15 December 2025

Noted

**RESOLVED to move meeting to closed session.**

**2511/16** To consider the request from Termrim Construction Ltd regarding foul sewage connection via Parish Council land at North Moor Road.

Council reviewed the information received but no action at this time. Await a formal offer of easement.

Meeting closed 8.57pm.