



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
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Minutes of the meeting for Scotter Parish Council held on 15 December 2025, held at Scotter Village Hall.

Parish Councillors Present: Cllr Paul Boulton (Chair), Cllr John Fardell, Cllr Brian Gilchrist, Cllr David Ward, Cllr David Green, Cllr Karen Ward, Cllr M Woods, Cllr R Hunter, Cllr P Calvert.

Parish Councillors Absent: 0

Vacant Seats: 1

Quorum: 4

In attendance: K Mathieson – Clerk, 1 Members of Public

Public Participation – County Councillor Chris Reeve updated on road repairs.

Cllr Boulton (Chair) opened the meeting at **7.07pm**

2512/1 Apologies for Absence.

None

2512/2 To receive dispensations or declarations of interest under the Localism Act 2011.

None

2512/3 To approve as a true record the Full Parish Council Meeting minutes held on 17 November 2025 and sign accordingly.

RESOLVED to accept the minutes as a true record and signed accordingly by the chair of the meeting.

2512/4 Clerks Report and update on matters from the last meeting.

Awaiting reply from Lincolnshire County Council regarding installing visibility mirrors at the junction outside Co-op. Awaiting response from Lincolnshire Wildlife Trust regarding support with Parson's.

2512/5 Correspondence Items for noting.

LALC News – Circulated by email 24/11/2025

LALC Training Bulletin - Circulated by email 01/12/2025

LCC - Let's talk about County Views, lifestyle services and Lincolnshire's recycling centres consultation – Circulated by email 24/11/2025

WLDC Parish News - Circulated by email 3/12/25

Speed Watch Report - Circulated by email 08/12/2025

RESOLVED to note the items.

2512/6 Correspondence for discussion and or action.

a) Response from Scotter Primary School regarding parking issues – circulated by email 01/12/2025

Noted

b) Archer survey results from Lincolnshire Road Safety Partnership - circulated by email
02/12/2025

Noted

c) Carols on the Green Event request received from Churches Together.

RESOLVED to approve.

2512/7 To discuss the feasibility of entry gateways, including permissions, locations, and cost.
Awaiting on another quote. 4 pairs of gates required at 1.3m height.

2512/8 To approve purchase of 5 tonne of pea gravel for the cemetery driveway.
RESOLVED to purchase direct from the quarry and allow the hours for the maintenance contractor to collect and install.

2512/9 To receive confirmation of the tax base from West Lindsey District Council.
Resolved to request a precept of £74,062.59 which is a 0% increase. Maintenance budget to be adjusted accordingly.

2512/10 To receive an update and any recommendation from the Parson's Working Group.
A meeting has been sent up to meet the bat specials for advice on species and boxes. The group recommended that 2 information boards would be required. Clerk confirmed these could be provided with funding from Lincolnshire County Council.
RESOLVED for the group to go ahead and clear the scrub area parallel to the MUGA. Meeting of the working group 10.30am on 22/12/25 to review what is involved and allow risk assessment to be produced.

2512/11 Finance update and payments.

a.) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/11/2025 – 30/11/2025

Receipts

Received Date	Received From	Description	Amount
04/11/25	CPR Commercials	Goosemoor Rent	1,685.20
05/11/25	Lincolnshire County Council	Grass Parish Agreement	4,137.02
20/11/25	Cliff Bradley FD	V14 Interment Drakes	550.00
20/11/25	Cliff Bradley FD	W11 Full and Ashes Interment	1,000.00
21/11/25	Jason Threadgold F Directors	Y12 Memorial Theaker	120.00
26/11/25	Cliff Bradley FD	U11 2x Ashes Interment - Wilson	500.00
21/11/25	Nisa Christmas Tree Grant	Nisa Christmas Tree Grant	1,000.00
20/11/25	Cliff Bradley Memorials	V15 Mem Permit	120.00

Payments

Invoice Date	Supplier	Description	Gross

16/11/25	Instant Ink	Ink Subscription	6.49
27/11/25	Giff Gaff	Mobile Phone	8.00
26/10/25	K Mathieson	Wages	1,116.43
25/11/25	K Mathieson	Wages	1,116.43
04/11/25	LFP	Pension	397.24
23/11/25	Cutting Edge Services	Grounds Maintenance	539.00
21/10/25	S Smith & Co Accountant	Payroll	18.00
04/11/25	S Smith & Co Accountant	Payroll	33.00
12/11/25	Scotter Village Hall	Office Rental	650.00
05/11/25	Helping Hands	Grass Cutting	2,118.00
11/11/25	Fillingham Christmas trees	Xmas trees	384.00
24/11/25	Genuine Centre Ltd	Batteries	22.98
17/11/25	Seasons Christmas Outlet	Christmas lights	105.95
20/11/25	HP Inc UK Limited	Computer Monitor	118.79

Start Balance £49,555.36
Receipts £ 9,112.22
Payments £ 6,634.31
End Balance £52,033.27

b.) Confirm Bank Balance and Statements as at 30/11/2025

Co-operative Bank Account - Current – balance £52,033.27

Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39

Co-operative Bank Account - General Reserve – balance £37,976.38

c.) Payment for approval

Will Barker & Co £336.00 inc VAT

Cloud Next £119.98 inc VAT

Cloud Next £60.00 inc VAT

RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.

2512/12 Urgent Highways or Maintenance Matters.

2512/13 Agenda next meeting – to take any items for members.

Planning Enforcement Query, Parson's Working Group Update, Village Gateways, Community Survey.

2512/14 To confirm date of next meeting – 19 January 2026

Noted

RESOLVED to move meeting to closed session.

2511/15 To receive quotes for tree surveying for Parson's Field.

RESOLVED to appoint Tree Generation Independent Advisor with the quote of £840.00

Meeting closed 7.58pm.

DRAFT