



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

E/Mail Clerk@scotter-pc.gov.uk

Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 April 2026** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 15 April 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.
[Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 16 March 2026 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

LALC News - circulated by email 24/03/26, 13/04/26.

Town and parish council newsletter March 2026 – circulated by email 31/03/26.

Speedwatch Monthly report to Parish Council March 2026 - circulated by email 07/04/2026.

WLDC Parish News - circulated by email 07/04/2026.

6 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

Application Number: [WL/2026/00294](#)

Proposal: Planning application for two storey extension to existing garage.

Location: MILL HILL HOUSE, GAINSBOROUGH ROAD, SCOTTER, GAINSBOROUGH, DN21 3RU.

7 Flooding Working Group Update.

a) To review email sent by County Councillor Chris Reeve.

b) To discuss the River Eau walk through with the Environment Agency and consider any actioned.

8 To discuss and consider any actions required for Parsons Field.

a) Purchase of a chipper/shredder.

b) Evidence of fires being lit.

c) Purchase of benches.

d) Review tree survey report.

9 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/03/2026 – 31/03/2026.

Receipts

Received Date	Received From	Description	Amount
02/03/26	HMRC	VAT refund	1,961.04

Payments

Invoice Date	Supplier	Description	Gross
17/03/26	Instant Ink	Ink Subscription	6.49
27/03/26	Giff Gaff	Mobile Phone	8.00
26/03/26	K Mathieson	Wages	1,116.43
16/03/26	LFP	Pension	397.24
28/02/26	Microsoft	IT Subscription	21.30
28/03/26	Microsoft	IT Subscription	21.30
25/03/26	Cutting Edge Services	Grounds Maintenance	1,650.00
23/03/26	Helping Hands	Grass Cutting	1,692.00
23/03/26	Helping Hands	Grass Cutting	1,088.00
18/03/26	Amazon 1	Park Sign	12.39
18/03/26	Amazon 2	Cable Tie Kit	34.43
30/01/26	Elan City Ltd	Speed Camera	3,000.00

02/03/26	Silica Lodge Garden Centre	Plants	114.70
16/03/26	Protect Signs	Sign Storage Bags	40.75
04/03/26	Rotherham Quarry	Gravel	347.21
30/03/26	Lincolnshire Bat Society	Bat boxes	260.00

Start Balance £44,854.28

Receipts £ 1,961.04

Payments £ 9,810.24

End Balance £37,005.08

a.) Confirm Bank Balance and Statements as at 31/03/2026

Co-operative Bank Account - Current – balance £37,005.08

Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39

Co-operative Bank Account - General Reserve – balance £37,976.38

b.) Payments for approval.

Muga Electric - £122.29

Gainsborough pest Services - £80.00

LALC Membership - £648.96

LALC Annual Training Scheme - £185.00 +VAT

10 Urgent Highways or Maintenance Matters.

11 Agenda next meeting – to take any items from members.

12 To Confirm Date of Next Meeting – 11 May 2026.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. [\(The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)\).](#)

13 To review quotes for Parsons Field steps.